

FORT LAUDERDALE UNIVERSITY

THE INTERNATIONAL UNIVERSITY

1971-1972

A non-profit degree-granting institution
chartered by the State of Florida

COEDUCATIONAL - NONSECTARIAN



ACCREDITED BY

The Accrediting Commission for Business Schools
(See pages 8 and 9)

* * *

APPROVED BY

Florida State Approval Agency for Private Schools

* * *

On December 2, 1971, Fort Lauderdale University was established as a
Correspondent with the Southern Association of Colleges and Schools.

* * *

MEMBERSHIPS INCLUDE:

American Alumni Council
American College Public Relations Association
Association of World Colleges and Universities
College and University Personnel Association
Interuniversity Communications Council
National Association of College Admissions Counselors
National Association of College Stores
National Association of Educational Buyers
United Business Schools Association

PROVISIONAL MEMBER OF

Southern Association of Colleges and University Business Officers



Foreword

We welcome this opportunity to introduce you to Fort Lauderdale University, the "International University."

As a student-centered university, FLU is concerned with that process which places the student at the center of the educational system. Our faculty is composed of competent, dedicated men and women who enjoy teaching and who take an interest in their students.

The College of Arts and Sciences and the Drake College of Business Administration of the University offer many programs that will satisfy the intellectual as well as the professional needs of the students. It is the University's desire to graduate alert, sensitive, enlightened, integrated whole persons who through their experiences in and out of the University will rise to their highest potential.

We have tried to be particularly helpful to the prospective student and his parents. Should the answers to questions of special interest not be found in this catalog, please feel free to write to officers of the University as indicated on the opposite page.

Dr. Stanley J. Drake
President

Directory of Correspondence

The post office address of Fort Lauderdale University is 1401 E. Broward Boulevard, Fort Lauderdale, Fla. 33301. The telephone number is 305-525-4761.

Inquiries should be address as follows:

Academic Interests	V.P. for Academic Affairs
Admission of Students	Director of Admissions
Alumni	V.P. for Development
Athletics	Director of Athletics
Business Affairs	V.P. for Administration and Treasurer
Catalogs and Bulletins	Director of Admissions
Curriculum	V.P. for Academic Affairs
Faculty Appointments	V.P. for Academic Affairs
General Matters Pertaining to the University.....	The President
Gifts and Bequests	The President
Health and Medical Matters	University Nurse
Housing	Director of Housing
Payment of Student Bills	Cashier
Public Relations	V.P. for Development
Scholarship and Financial Aid	V.P. for Student Affairs
Student Activities	Director of Student Activities
Student Employment	V.P. for Student Affairs
Transcripts and Records	Registrar
Veterans' Affairs	Veterans' Coordinator
Withdrawal Notices	Registrar

Office Hours:

Administrative Offices: 8 a.m. to 4 p.m. Monday through Friday.
Closed Saturday

Faculty Offices: Consultation with faculty members by appointment.

For Students

If you have a problem with—	Person or Office to Contact
Adding Courses	Registrar
Admissions	Director of Admissions
Change of Major	Counselor
Change of Course or Section	Registrar
Counseling (educational, vocational, personal, and social)	Counselor
Course Overload	V.P. for Academic Affairs
Course Substitution	Faculty Advisor
Discipline	V.P. for Student Affairs
Dropping Courses	Registrar
Graduation Application	Registrar
Housing	Director of Housing
Loans	V.P. for Student Affairs
Lost and Found	V.P. for Student Affairs
Mail (Student)	V.P. for Student Affairs
Parking Fines	Cashier
Parking Permits	Director of Student Activities
Part-time Employment	V.P. for Student Affairs
Payment of Tuition, Fees, etc.	Cashier
Readmission	Director of Admissions
Records, Academic	Registrar
Registration	Registrar
Reservation of Meeting Rooms	V.P. for Academic Affairs
Scholarships	V.P. for Student Affairs
Selective Service	Registrar
Student Activities	Director of Student Activities
Student Finances	Cashier
Transcripts	Registrar
Transfer to other institutions	Registrar
Transportation	Director of Student Activities
Tuition and Fees (Payment)	Cashier
Veterans' Affairs	Veterans' Coordinator
Withdrawal	Registrar

Preliminary Application for Admission

I request an application for admission to Fort Lauderdale University
for the Fall Quarter Winter Quarter Spring Quarter
 Summer Quarter

Name of Applicant: _____

Address: _____ Phone: _____
(Street and Number)

(Town) (State) (Zip Code)

Name of Parent or Guardian: _____

(Give address if different from yours)

Name of High School from which Graduation took place:

(Grade Average)

Date of Graduation: _____
(Date)

Name of School, College, or University last attended:

Intended Vocation: _____

Mail to: Director of Admissions
Fort Lauderdale University
1401 East Broward Blvd.
Fort Lauderdale, Florida 33301

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SCHOOL YEAR 1971-72

1971

SEPTEMBER							OCTOBER							NOVEMBER							DECEMBER						
M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S
1	2	3	4	5			1	2	3	4	5	6	7	1	2	3	4	5	6	7	1	2	3	4	5	6	7
6	7	8	9	10	11	12	4	5	6	7	8	9	10	8	9	10	11	12	13	14	6	7	8	9	10	11	12
13	14	15	16	17	18	19	11	12	13	14	15	16	17	15	16	17	18	19	20	21	13	14	15	16	17	18	19
20	21	22	23	24	25	26	18	19	20	21	22	23	24	22	23	24	25	26	27	28	20	21	22	23	24	25	26
27	28	29	30				25	26	27	28	29	30	31	29	30						27	28	29	30	31		

1972

JANUARY							FEBRUARY							MARCH							APRIL						
M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S
3	4	5	6	7	8	9	1	2	3	4	5	6	1	2	3	4	5	6	3	4	5	6	7	8	9		
10	11	12	13	14	15	16	7	8	9	10	11	12	13	6	7	8	9	10	11	12	10	11	12	13	14	15	16
17	18	19	20	21	22	23	14	15	16	17	18	19	20	13	14	15	16	17	18	19	17	18	19	20	21	22	23
24	25	26	27	28	29	30	21	22	23	24	25	26	27	20	21	22	23	24	25	26	24	25	26	27	28	29	30
						31	28	29					27	28	29	30	31	27	28	29	30	31					

MAY							JUNE							JULY							AUGUST						
M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S
1	2	3	4	5	6	7	5	6	7	8	9	10	11	3	4	5	6	7	8	9	1	2	3	4	5	6	
8	9	10	11	12	13	14	12	13	14	15	16	17	18	10	11	12	13	14	15	16	7	8	9	10	11	12	13
15	16	17	18	19	20	21	19	20	21	22	23	24	25	17	18	19	20	21	22	23	14	15	16	17	18	19	20
22	23	24	25	26	27	28	26	27	28	29	30		24	25	26	27	28	29	30	21	22	23	24	25	26	27	
29	30	31											28	29	30	31	28	29	30	31	28	29	30	31			

SEPTEMBER							OCTOBER							NOVEMBER							DECEMBER						
M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S
4	5	6	7	8	9	10	2	3	4	5	6	7	8	1	2	3	4	5	6	7	4	5	6	7	8	9	10
11	12	13	14	15	16	17	9	10	11	12	13	14	15	6	7	8	9	10	11	12	11	12	13	14	15	16	17
18	19	20	21	22	23	24	16	17	18	19	20	21	22	13	14	15	16	17	18	19	18	19	20	21	22	23	24
25	26	27	28	29	30		23	24	25	26	27	28	29	20	21	22	23	24	25	26	25	26	27	28	29	30	31
							30	31					27	28	29	30	27	28	29	30	25	26	27	28	29	30	31

Academic Calendar

Fall Quarter, 1971

September 15 (W)—Teaching staff reports for duty.

September 20 & 21 (M & T)—9:00-12:00 a.m. and 1:00-4:00 p.m. Registration for day and evening students. Graduation fees must be paid when registering for final quarter of study prior to graduation.

September 21 (T)—6:30-8:00 p.m. Registration for evening students.

September 22 (W)—Classes begin. Late registration fee and schedule change fee are in effect.

September 29 (W)—Yom Kippur holiday. Classes resume September 30.

October 1 (F)—Last day for change of schedule and late registration.

October 11 (M)—Columbus Day holiday. Classes resume October 12.

October 25 (M)—Veteran's Day holiday. Classes resume October 26.

November 25 & 26 (Th & F)—Thanksgiving holiday. Classes resume November 29.

November 29-December 3 (M-F)—9:00-12:00 a.m. and 1:00-3:00 p.m. Pre-registration for Winter Quarter, 1972. Students must register prior to or after their regular class schedules.

December 8, 9 & 10 (W, Th & F)—Final examinations.

December 10 (F)—Fall Quarter ends.

December 10 (F)—All final grades must be submitted to the Registrar's Office before 5:00 p.m.

NOTE: All "I" grades from Spring and Summer Quarters must be changed in the Registrar's Office by professor approval prior to the end of the succeeding quarter, or the "I" grade will automatically be changed to "F" on student's official record and transcript.

Winter Quarter, 1972

January 3 & 4 (M & T)—9:00-12:00 a.m. and 1:00-4:00 p.m. Registration for day and evening students. Graduation fees must be paid when registering for final quarter of study prior to graduation.

January 4 (T)—6:30-8:00 p.m. Registration for evening students.

January 5 (W)—Classes begin. Late registration fee and schedule change fee are in effect.

January 12 (W)—Last day for change of schedule and late registration.

February 21 (M)—Washington's Birthday holiday. Classes resume February 22.

March 8 (W)—Founder's Day holiday. Classes resume March 9.

March 10 (F)—Last day to withdraw from class.

March 16 & 17 (Th & F)—Pre-registration for Spring Quarter. Students must register prior to or after their regular class schedules.

March 20 & 21 (M & T)—Final Examinations.

March 21 (T)—Winter Quarter ends.

March 21 (T)—All final grades must be submitted to the Registrar's Office before 5:00 p.m.

NOTE: All "I" grades from Fall Quarter must be changed in the Registrar's Office by professor approval prior to the end of the succeeding quarter, or the "I" grade will automatically be changed to "F" on student's official record and transcript.

Spring Quarter, 1972

March 20 & 21 (M & T)—9:00-12:00 a.m. and 1:00-4:00 p.m. Registration for day and evening students. Graduation fees must be paid when registering for final quarter of study prior to graduation.

March 21 (T)—6:30-8:00 p.m. Registration for evening students.

March 22 (W)—Classes begin. Late registration fee and schedule change fee are in effect.

March 29 (W)—Last day for change of schedule and late registration.

March 31 (F)—Easter holiday. Classes resume April 3.

May 24 (W)—Last day to withdraw from class.

May 29 (M)—Memorial Day holiday. Classes resume May 30.

May 30 & 31 (T & W)—Pre-registration for Fall Quarter, 1972. Students must register prior to or after their regular class schedule.

June 1 & 2 (Th & F)—Final examinations.

June 2 (F)—Spring Quarter ends.

June 2 (F)—All final grades must be submitted to the Registrar's Office before 5:00 p.m.

NOTE: All "I" grades from Winter Quarter must be changed in the Registrar's Office by professor approval prior to the end of the succeeding quarter, or the "I" grade will automatically be changed to "F" on student's official record and transcript.

June 3 (Saturday)—Commencement.

Summer Quarter, 1972

First Summer Session — June 6 to July 18, 1972

June 5 (M)—9:00-12:00 a.m. and 1:00-4:00 p.m. Registration for day and evening students. Graduation fees must be paid when registering for final quarter of study prior to graduation.

- June 5 (M)**—6:30-8:00 p.m. Registration for evening students.
- June 6 (T)**—Classes begin. Late registration fee and schedule change fee are in effect.
- June 8 (Th)**—Last day for change of schedule and late registration.
- July 3 & 4 (M & T)**—Independence Day holiday. Classes resume July 5.
- July 7 (F)**—Last day to withdraw from class.
- July 17 & 18 (M & T)**—Final examinations.
- July 18 (T)**—First Summer Session for the Summer Quarter ends.
- July 18 (T)**—All final grades must be submitted to the Registrar's Office before 5:00 p.m.

Second Summer Session—July 19 to August 25, 1972

- July 18 (T)**—9:00-12:00 a.m. and 1:00-4:00 p.m. Registration for day and evening students. Graduation fees must be paid when registering for final quarter of study prior to graduation.
- July 18 (T)**—6:30-8:00 p.m. Registration for evening students.
- July 19 (W)**—Classes begin. Late registration fee and schedule change fee are in effect.
- July 21 (F)**—Last day for change of schedule and late registration.
- August 16 (W)**—Last day to withdraw from class.
- August 22 & 23 (T & W)**—Pre-registration for Fall Quarter, 1972.
- August 24 & 25 (Th & F)**—Final examinations.
- ~~August 25 (F)~~—~~Second Summer Session of the Summer Quarter ends.~~
- August 25 (F)**—All final grades must be submitted to the Registrar's Office before 5:00 p.m.

NOTE: All "I" grades from Spring and Summer Quarters must be changed in the Registrar's Office by professor approval prior to the end of the succeeding quarter, or the "I" grade will automatically be changed to "F" on student's official record and transcript.

Fall Quarter, 1972

- September 18 & 19 (M & T)**—9:00-12:00 and 1:00-4:00 p.m. Registration for day and evening students. Graduation fees must be paid when registering for final quarter of study prior to graduation.
- September 19 (T)**—6:30-8:00 p.m. Registration for evening students.
- September 20 (W)**—Classes begin. Late registration fee and schedule change fee are in effect.
- September 27 (W)**—Last day for change of schedule and late registration.

October 9 (M)—Columbus Day holiday. Classes resume October 10.
October 23 (M)—Veteran's Day holiday. Classes resume October 24.
November 23 & 24 (Th & F)—Thanksgiving holiday. Classes resume November 27.

November 28 (T)—Last day to withdraw from class.

December 4 & 5 (M & T)—Pre-registration for Winter Quarter, 1973.

Students must register prior to or after their regular class schedule.

December 6, 7 & 8 (W, Th & F)—Final examinations.

December 8 (F)—Fall Quarter ends.

December 8 (F)—All final grades must be submitted to the Registrar's Office before 5:00 p.m.

NOTE: All "I" grades from Spring and Summer Quarters must be changed in the Registrar's Office by professor approval prior to the end of the succeeding quarter, or the "I" grade will automatically be changed to "F" on student's official record and transcript.



History

Fort Lauderdale University had its beginning in 1940 as the Walsh School of Business Science. A few years later the name was changed to Broward Business College, and the school was incorporated under the laws of the State of Florida in 1956. With a broadening of the curricula and a re-examination of standards and personnel qualifications, the name was changed in 1961 to Broward College. In 1962 the State of Florida issued a charter to the College for operation as a non-profit, degree-granting institution of higher learning with authority to grant associate and baccalaureate degrees.

In 1963 the Trustees of Broward College designated the institution as Drake College of Florida. The College increased its enrollment from 535 in the Fall of 1967 to 1,036 in the Fall of 1969, continuing to make its contribution to the community, business and industry.

At the Commencement Program on June 9, 1969, Dr. Drake announced that, with the addition of a College of Arts and Sciences to the already existing Drake College of Business Administration, a new charter had been issued to the Board of Trustees of Drake College of Florida, changing its name to that of Fort Lauderdale University.

Beginning with the Summer and Fall Quarters of the 1969-70 academic year, the University introduced a policy of adding several administrative and instructional appointees with doctors as well as with masters degrees.

The University employed additional qualified faculty and staff support members in September 1970, in order to offer experimentally graduate study in business administration with a major in management, leading to the M.B.A. Degree.

Fort Lauderdale University's curricula, programs, and organizations have been patterned after the standards and requirements of the Accrediting Commission for Business Schools. The University received four-year accreditation as a senior college of business by A.C.B.S. on June 9, 1970.

In May of 1970, the Board of Trustees of Fort Lauderdale University approved the descriptive phrase, "The International University," to be added to the University title.

In April of 1971, the Board of Trustees approved adding the International Institute of Modern Language to the University. In addition to Spanish, French, Russian, Italian, and the international language Esperanto, which are offered for university credit, the University will

offer many other languages on an individual and small-group basis for business and travel purposes.

The Board of Trustees, which for several years did not have more than ten members, has been expanded to twenty-five outstanding business and professional people, state and federal government representatives, and civic leaders who serve on seven standing committees of the Board.

Philosophy

Fort Lauderdale University is a coeducational, nonsectarian university dedicated to the concept of developing the individual intellectually, aesthetically, and socially. The University is a privately controlled four-year institution chartered by the State of Florida.

The University intends that the curricula of the Drake College of Business Administration and the College of Arts and Sciences should be integrated into a program that will satisfy the intellectual as well as the professional needs of the students.

The University encourages each person to seek a higher education in order to develop his academic interests, abilities, and objectives, whatever they might be.

Fort Lauderdale University designated "The International University" strives to promote world understanding through the enrollment of students from other countries, through the teaching of modern languages, through the offering of courses with international import, and through the teaching of the international language, Esperanto.

Fort Lauderdale University owes to its students programs of higher education, sound and imaginative in concept and implemented by skillful, competent instruction. In its courses of study, the University aims to provide curricula which will open to all students a view of education as an integrative force in human life. Through the counseling and teaching processes, the University hopes to guide each student into a program for which his abilities and interests fit him so that he can be educated to live a full and useful life.

The University owes to its faculty opportunities for emotional and intellectual growth so as to maintain the high degree of intellectual vitality necessary to inspire people. Fort Lauderdale University encourages a democratic atmosphere in which the individual's voice will be heard, his talents used, his intellectual growth assured, and his security established.

Fort Lauderdale University owes to the citizens of this region programs which serve the changing needs of a dynamic metropolitan area.

Fort Lauderdale University owes to industry and the professions curricula that will provide graduates well qualified to assume duties and leadership in business, the professions, and industry. The University, by maintaining channels of communication between the business and academic communities, aims at the development of curricula which provide education and training relevant to vocational patterns and technological advances. Through such channels, the institution brings about necessary modification of programs and inaugurates new courses of study to meet new needs in a viable economic society.

INSTITUTIONAL OBJECTIVES

Through the following goals, Fort Lauderdale University desires to graduate alert, sensitive, enlightened, integrated whole persons who through their experiences in and out of the University will rise to their highest potential; will be able to think creatively and critically; and be on the growing-edge of academic advancement and social well-being.

To assist and motivate the individual to achieve his highest potential educationally and personally so that he can become a vital, integrated person, aware of his own worth, and a committed citizen of the society in which he lives.

To present him with the best and most recent knowledge in his chosen vocational area and the assistance in the development of specific technical skills as well as a depth and appreciation for the values of Arts and Humanities.

To recognize as a special objective the provision for educational opportunity for those students who have not had previous successful academic experiences.

To encourage and sponsor every opportunity for student and faculty interchange and dialogue, realizing that education is best fostered through formal and informal subjective encounters.

To preserve and promote academic freedom, to encourage and sponsor research, and to ensure faculty stability and security.

To promote and develop the resources and spirit which are consistent with and conducive to these institutional objectives.

ACCREDITATION AND RECOGNITION

Fort Lauderdale University (formerly Drake College of Florida) was accredited as a Junior College of Business on May 22, 1968, and

as a Senior College of Business on June 9, 1970, by The Accrediting Commission for Business Schools. The Accrediting Commission for Business Schools is designated as a Nationally Recognized Accrediting Agency by the United States Office of Education under the provisions of Public Law 82-550 and subsequent legislation.

Fort Lauderdale University is a nonprofit, nonsctarian, co-educational institution of higher education chartered by the State of Florida with authority to confer collegiate degrees. The University is listed by the U.S. Office of Education as a "Professionally accredited Institution of Higher Learning." The two-year and four-year programs leading to Associate and Bachelor degrees are approved by the Florida State Approval Agency for Private Schools.

THE SEAL

The seal is the most dominant emblem at Fort Lauderdale University. The ship, the rising sun, the ten stars, and the Latin motto symbolize the hopes of the University for its graduates as they sail the sea of life toward new horizons.

The Latin motto, **Crescant Progrediendo Avidi** is translated somewhat as follows: "Let growth be the result of enthusiastic strides forward, for progress is the growth of enthusiasm. Let there be growth through enthusiastic step-by-step efforts. Permit the eager to progress to their goals."

THE FUTURE OF FORT LAUDERDALE UNIVERSITY

Fort Lauderdale University believes in the concept that a small university is important to the individuals of this nation, to the leaders of this nation, and to the future of mankind throughout the world. The continuation of the university community where college students and faculty can work together closely to achieve wholesome educational, moral, and social development of the individual is still the most important challenge for all who would be desirous of having our American way of life continue.

It is the belief of this University that as the need grows the answer will be established for the community. In the fall of 1970, the enrollment was 916; as our facilities are provided, this enrollment will increase. We would like to think of a goal for the immediate future of approximately one thousand and five hundred (1,500) students. Beyond that there would be no person who could say what the great state of Florida and the nations of this world would demand.

To answer this need, the Board of Trustees is developing a master plan with the ultimate purpose of building a new campus on the present

location of the main Broward Boulevard Campus. Our immediate needs are for a Library, student services area, and an all-purpose classroom building.

BEAUTIFUL FORT LAUDERDALE, THE VENICE OF AMERICA

Fort Lauderdale, a city of 139,122, is the governmental seat of Broward County, the fastest growing area in the United States. World renowned for its climate and beach it is the center of Florida's Gold Coast tourist mecca. It offers the student of Fort Lauderdale University not only superb climate and recreation but also numerous cultural and educational opportunities to supplement his academic study.

Climate. Weather Bureau records show the average winter afternoon temperature is 75.4 degrees. Reliable trade winds blowing off the Atlantic Ocean assure surprisingly comfortable summers, with the usual high temperatures in the high 80's or low 90's. The even temperatures often mean a savings in students' wardrobes compared to the various seasons of the north.

Venice of America. Located between Palm Beach and Miami, Fort Lauderdale has a maze of lagoons, bays, rivers, and canals, with more than 300 miles of waterfront property. You can crisscross the city by boat and the area is a center for boating on the East Coast of the United States. That's why Fort Lauderdale is aptly called the "Venice of America."

Sports. Deep-sea game fishing is a top attraction in Fort Lauderdale and is easily done aboard fleets of charter boats and drift fishing boats. Inland are fresh-water streams and conservation areas that make up some excellent fresh-water fishing spots. Broward County has become the golfing center of the nation with more than 35 courses. Other sports readily accessible are tennis, horseback riding, hunting, water skiing and scuba diving. The National Swimming Hall of Fame is located in this city and hosts the annual Collegiate Swim Forum. The New York Yankees conduct their spring training in the city and own the Fort Lauderdale Yankees, a farm team. The Miami Dolphins and the University of Miami Hurricanes play their home games in the Orange Bowl, only a 45-minute drive from Fort Lauderdale.

The Beach. Fort Lauderdale is blessed with one of the longest and broadest stretches of public-owned beaches in Florida. The beach is protected from heavy seas by coral reefs that parallel the shore.

The beach is internationally famous as an invasion point for thousands of spring vacationing college students.

Commercial Activities. Port Everglades is one of the deepest harbors in the South, where dozens of luxury cruise ships and Navy vessels call, many of them conducting public open house.

Although the tourist industry is the largest in the country, there are huge cattle ranches and citrus groves spreading west toward the Everglades. The year-round growing season and fertile soil provide one of the richest agricultural areas in the nation where truck farmers get two and three crops per year. The fantastic growth of the area has made the building construction industry one of the major contributors to the economy. In addition, numerous light industries particularly in the electronics field have located in Fort Lauderdale.

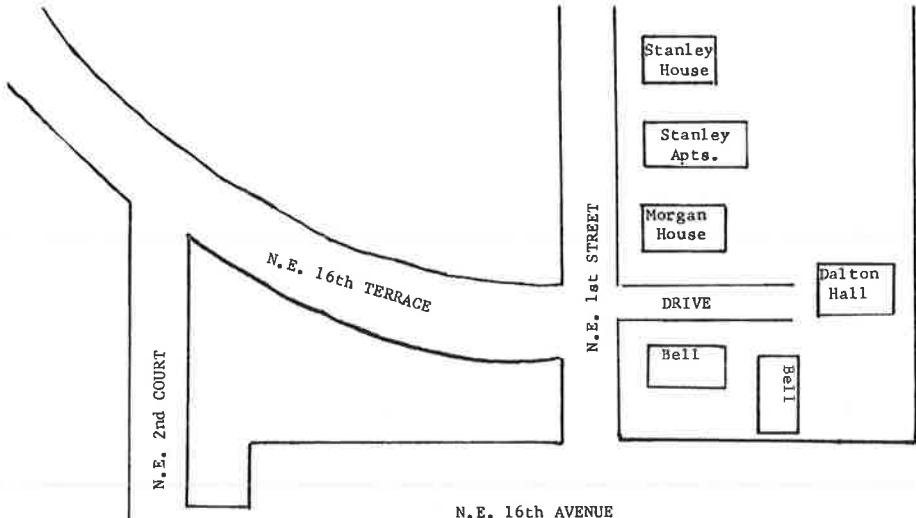
Fort Lauderdale is served by three airports, two railroads and three bus lines. The Fort Lauderdale International Airport serves National Airlines, Eastern Airlines, Northeast Airlines, Northwest Orient, Bahamas Airways, Mackey International and Shawnee Airlines. They offer direct flights to all the major cities in the North and Midwest.

Cultural Activities. There are more than 140 churches and synagogues, representing nearly every religious denomination, in Fort Lauderdale. The city boasts a very active Museum of the Arts that not only displays paintings and art works by the nation's artists but holds lectures and classes in art. The Fort Lauderdale Symphony Orchestra performs regular winter concerts with famed soloists. The Metropolitan Opera with its leading stars performs each winter. The War Memorial Auditorium, within walking distance of Fort Lauderdale University, is the scene of concerts, plays, lectures, sports events, dog shows, boat shows, and other similar events.

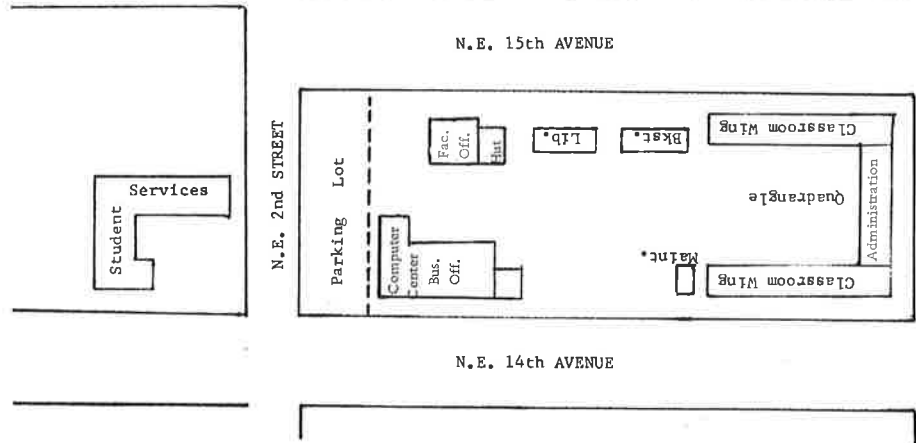
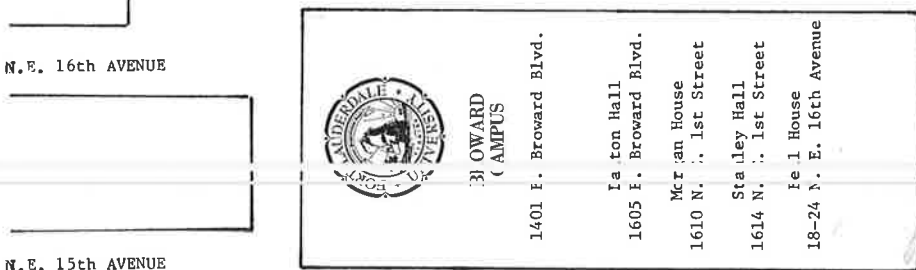
The Parker Playhouse, one of the nation's most beautiful and modern theaters, has regularly scheduled Broadway plays with famous stars in the leading roles.

There are numerous amateur community productions of musicals, dramas, and ballet in which students may participate.

Some of the students who came to Fort Lauderdale University liked the area so much that after graduation they obtained positions in this city and are now living here permanently. But, whether you decide to make your home here or not, your time spent at Fort Lauderdale University will be such a rewarding experience that it will live among your memories forever.



EAST BROWARD BOULEVARD



FORT LAUDERDALE UNIVERSITY - CAMPUS AND DORMITORY MAP

THE BROWARD CAMPUS

The Broward campus lies between Northeast Fourteenth and Fifteenth Avenues and between East Broward Boulevard and Northeast Second Street in downtown Fort Lauderdale.

The University Student Services Building is located across the street from the University student parking lot. This building provides offices for the Vice President for Student Affairs, the student senate, student publications, the Director of Student Activities, the Director of Admissions and Registrar, Counseling, the University Nurse, Alumni Association, and also the office of the Vice President for Development.

Small University residences for men are from one to three blocks from the campus. University residence halls are available on a first-come, first-served basis.

The University Library is located directly north of the Bookstore. A growing collection of books, periodicals and newspapers is available for student and faculty use.

The University Bookstore is located in the building to the south of the Library on the Broward Campus. This store is provided by the University as a service to students and to staff members.

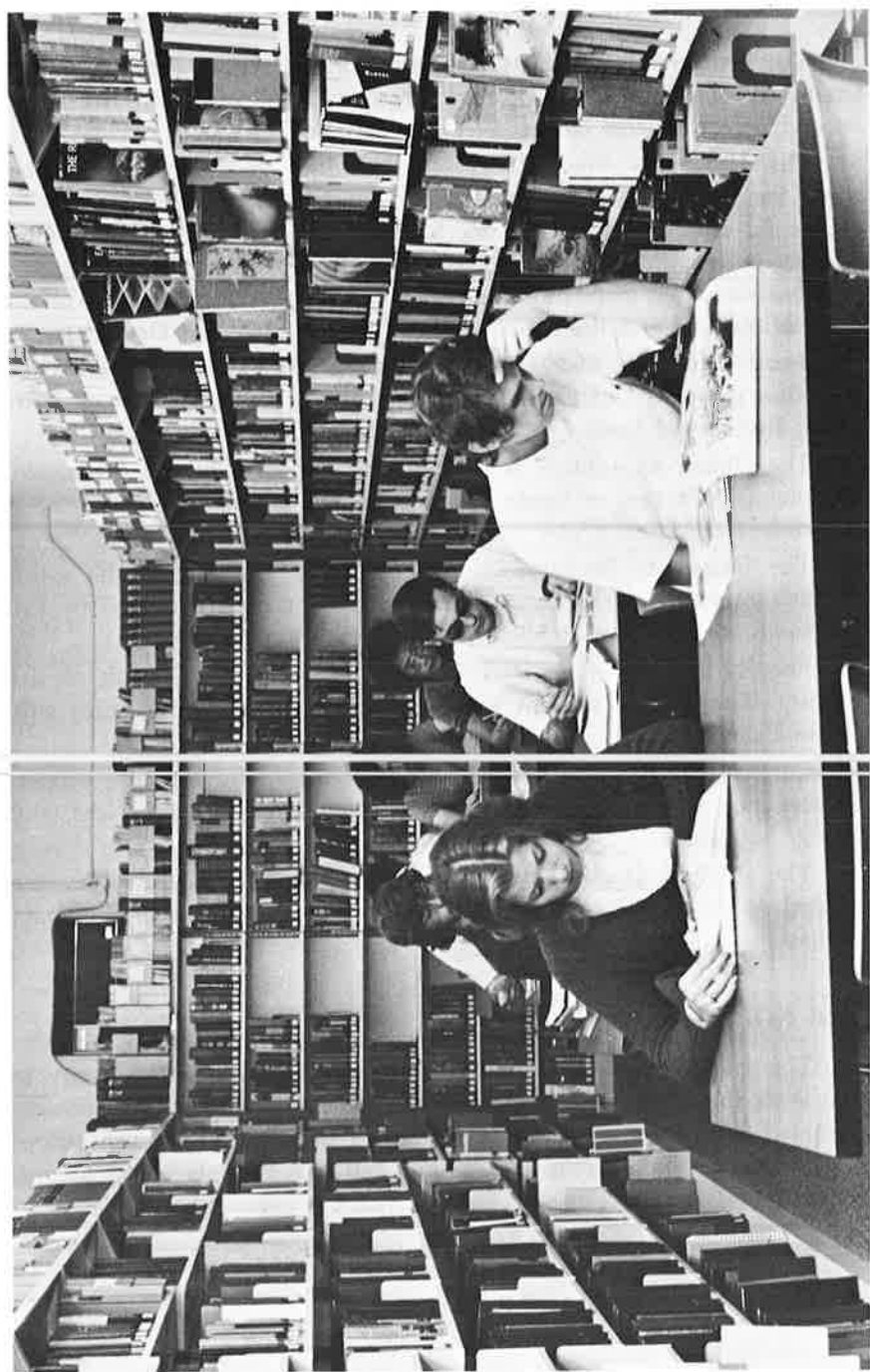
Faculty offices are located in the Faculty Building north of the Library. The Hut, a student snack bar, is located on the south side of the Faculty Building.

Cameron Hall houses the Computer Center, the business offices, maintenance offices, some classroom facilities, duplicating services, and faculty offices.

The administrative offices, as well as a number of classrooms, are located in the Administration Building at the south end of the main campus.

THE NORTH CAMPUS

The doubling of the students' enrollment forced the University to reactivate the north campus at 1015 N.E. Fourth Avenue. The two-acre campus features a centrally air conditioned building with seven offices for faculty personnel, nine classrooms, and a reading-listening laboratory. Ample parking space is found at this campus.



General Information

Admission Information

ADMISSIONS AND RECORDS OFFICE

The Admissions and Records Office houses all of the permanent records of every student. It operates as an integral part of Student Services under the Vice President for Student Affairs. It provides information to students concerning evaluation of transfer credits, transcripts, eligibility to graduate, pre-registration and registration, change of schedule, withdrawing from school, attendance and grade reports. The Admissions Office acts as a liaison between the student and outside agencies such as the Veterans Administration, Vocational Rehabilitation, Selective Service and others. All student records are confidential and will not be released to anyone outside the college without the written consent of the student.

The Admissions staff invites inquiries and personal visits by any prospective student, parent or other interested persons.

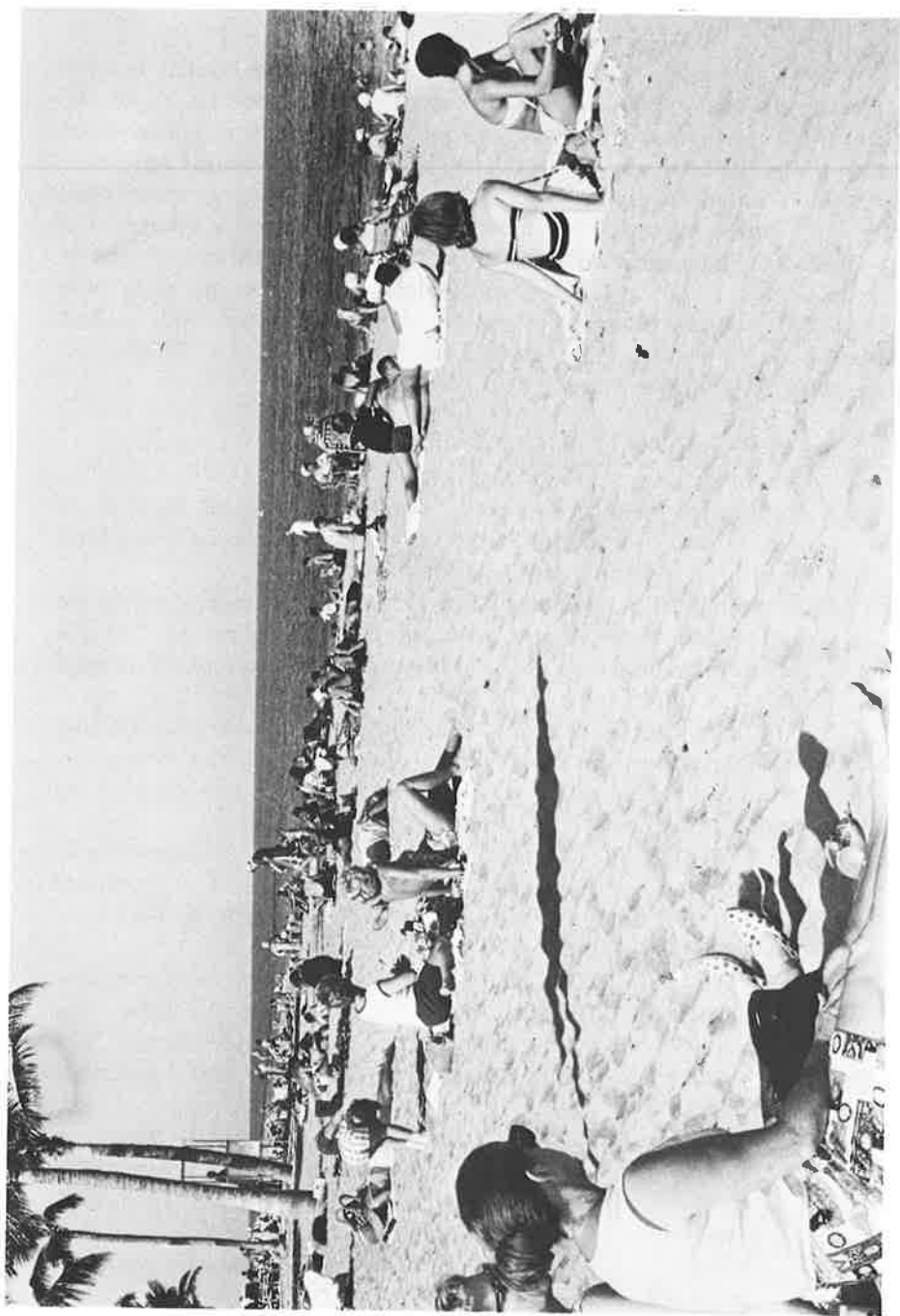
UNDERGRADUATE ADMISSION

Requirements for Admission

In order to maintain the standards of character and efficiency required by the administration of Fort Lauderdale University, the institution seeks students who are best qualified by health, character, personality, and previous training to pursue college courses. Requirements, therefore, include a satisfactory recommendation and transcript from the secondary school, a health certificate from the family physician, and evidence of personality and character suitable for the educational objective being sought. All candidates for admission must be high school graduates or must have a High School Equivalency Certificate.

Each applicant's record is carefully reviewed by the Admissions staff. Students transferring from other schools, colleges and universities are reviewed on the basis of their past performance. Transfer students from affiliated schools are accepted on the basis of a recommendation from an official of that institution. All applicants should be in good standing at the last institution attended.

Students applying to college for the first time are reviewed on the basis of their high school records and counselor recommendations. Such applicants are encouraged to submit scores for either the Scholastic Aptitude Test of the College Entrance Examination Board, the American College Testing Program or other comparable test.



Trial Admission

Fort Lauderdale University is willing to admit a limited number of students whose previous scholastic records may not be up to the level required of the majority of students, if the pattern of achievement and ability indicate, in the judgment of the Admissions Committee, that such action is appropriate. Such trial admission is recommended for the Summer Quarter, but may be during any regular quarter. Experience has shown that such applicants can demonstrate in one quarter of attendance if they possess the combination of ability and motivation needed for earning satisfactory grades at the University. Any student admitted on a trial basis is expected to earn at least a "C" (2.00) average while pursuing a normal load of studies.

Regular Admission Procedure

1. Application materials may be obtained from the Director of Admissions, Fort Lauderdale University, 1401 E. Broward Boulevard, Fort Lauderdale, Florida 33301.
2. The application should be filed at least two months prior to the anticipated date of enrollment. Applications submitted late will be accepted but may not be fully processed prior to the desired date of enrollment.
3. The application for admission and all necessary supporting documents must be filed with the Admissions Office before any official decision may be made regarding the eligibility of an applicant. A student must submit:
 - (a) **APPLICATIONS FOR ADMISSION.** A non-refundable \$25.00 fee must accompany the application of an applicant who has not previously applied for admission to Fort Lauderdale University.
 - (b) **STUDENT HEALTH FORM.** All students must complete the medical history portion of the form and have their physician complete the physical examination portion. This form should be sent to the Health Service, Fort Lauderdale University.
 - (c) **COMPLETE ACADEMIC RECORD.** Official transcripts must be forwarded to the Admissions Office by the Registrar of each college-level institution ever attended. The secondary school record is required for first-time or freshman-class applicants. The applicant must initiate requests for necessary transcripts.

- (d) **EXAMINATIONS.** If first-time or freshman-class applicant, results of the Scholastic Aptitude Test of the College Entrance Examination Board, the American College Test or other comparable test are recommended.
- (e) **RECOMMENDATION LETTERS.** A letter of recommendation must be received from an official at the last institution attended.

Readmission

Readmission to Fort Lauderdale University after an interruption in enrollment (other than Summer Quarter) is contingent upon the following:

1. Student must submit an application for readmission (form available in Admissions Office).
2. If the student has attended another institution since his last enrollment at Fort Lauderdale University, official transcripts must be submitted to the Admissions Office by the Registrar of each such institution.
3. Student must be in good standing at Fort Lauderdale University.

Re-enrollment After Period of Suspension

Any student who has been suspended from Fort Lauderdale University may petition for readmission to the University. Such students must accompany their application or request for re-enrollment with a letter substantiating their reasons for feeling that they will be successful in their educational pursuits at Fort Lauderdale University. Each case will be reviewed individually by the Admissions Committee.

Transfer Students

Many Fort Lauderdale University students transfer from other institutions of higher learning. College-level academic courses completed with a grade of "C" or better at an approved institution will be accepted as transfer credit when appropriate to the student's program. All students coming from a two-year junior or community college, business school or technical school will be required to complete a minimum of 96 quarter hours of work at Fort Lauderdale University.

Special Students

A student may apply as a special student if:

1. He does not intend to enroll in a formal program leading to a certificate or degree at Fort Lauderdale University.

2. He cannot furnish the necessary credentials for regular admission to the University.

In any case, special students may take courses in which students who are working for a degree are normally enrolled. Grades earned, however, cannot be applied toward a degree until all regular admission requirements have been met.

All applications for admission in this category should be clearly marked "special student."

Special students are not required to pay the \$25 application fee. However, if at a later date they elect to enroll in a degree-granting program or certificate program, the application fee must be paid at that time.

Transient Students

Students applying to Fort Lauderdale University to take credit for transfer to a parent institution are termed transient students. Such applicants need file the regular application for admission and furnish a letter of good standing from the parent institution.

Auditors

A registered student who wishes to audit any course without receiving credit must have the approval of the Department Chairman and the Registrar. Any person who wishes to audit courses will be required to file an application for admission. Tuition for courses audited (without credit) is \$10 per credit hour.

Foreign Students

Foreign students are welcomed by the University and the community. Currently, students are enrolled from more than fifteen foreign countries.

The same conditions for admission will prevail for foreign students as for American students. See page 29 for "Regular Admission Procedure." Official transcripts, if in a language other than English, must be translated and at least two notarized translations submitted to the Director of Admissions. Satisfactory evidence of mastery and command of the English language is required of all foreign students. Test scores from one of the following are required:

1. TOEFL (Test of English as a Foreign Language)
2. ALIGU (American Language Institute, Georgetown University)
3. University of Michigan Language Test

All records should be submitted well in advance of the anticipated enrollment date. The complete application is reviewed and the student

notified of his admissibility. If approved for admission, an I-20 form (Immigration Certificate of Acceptance) is mailed with the letter of admission. Any inquiries concerning admission as a foreign student should be addressed to the Director of Admissions.

Advanced Placement

It is the policy of Fort Lauderdale University to grant credit to a student who presents a score of 5, 4, or 3 on one or more of the Advanced Placement Program examinations of the College Entrance Examination Board. Such credit will be assigned by the Registrar in terms of the policies of the institution and shall meet graduation, general education, program and elective requirements. The student is responsible for any charges involved and for making test arrangements with the College Entrance Examination Board, Box 592, Princeton, New Jersey. Additional information can be secured from high school counselors, Vice President for Student Affairs or admissions counselors at Fort Lauderdale University, or directly from the College Entrance Examination Board.

Credit By Examination, USAFI and Armed Services Schools

Credit by examination may be granted through the successful completion of the CLEP (College Level Examination Program). General Examinations and Subject Examinations in which a score at or above the 25th percentile is achieved are acceptable as credit by examination provided that the exams do not duplicate prior college-level credits.

Successfully completed USAFI (United States Armed Forces Institute) college-level courses are acceptable as transfer credit.

Armed Services schools completed may, in certain cases at the discretion of the Director of Admissions, be acceptable as college-level transfer credit.

Students Subject To Selective Service

Students who are subject to the Selective Service System must furnish the Registrar with the necessary classification information on the Application for Admission.

The Fort Lauderdale University letter of acceptance is acceptable by most local draft boards, and students may present this as evidence of intention to enter the University. Information regarding a student not yet matriculated at Fort Lauderdale University will be sent to local draft boards only upon request of the draft board itself. It is important to realize that the SS Form 109 will be submitted to local draft boards

only after students have officially registered, as this form requires information which is valid only for registered full-time students in good standing.

According to the Military Service Act of 1967, all undergraduate male students must request a deferment, if desired, in writing from their local boards prior to the date of their first enrollment in college. Deferments are mandatory for all full-time students (12 or more credits) making satisfactory progress toward a degree. Satisfactory progress would be completing 50% of the hours required at the end of the sophomore year, or 75% of the hours required for graduation completion at the end of the junior year. Accordingly, to maintain satisfactory progress, Fort Lauderdale University students should complete 48 credits each academic year (16 quarter hours in Fall, Winter and Spring Quarters, or 12 quarter hours in Fall, Winter, Spring and Summer Quarters).

Veterans

Fort Lauderdale University is approved for Veterans' training. At this time, approval covers all degree programs in business administration; liberal arts degree programs are not approved. The University's Veterans Coordinator is available to assist veterans and other eligible persons utilizing Veterans' Administration benefits as students. Veterans should consult the Coordinator well in advance of enrollment and keep in touch to avoid any loss of eligibility. The office of the Veterans Coordinator is also a Guidance Center for veterans on campus.

Chapter 31, Title 38, U. S. Code (Disabled Veterans)

Any veterans receiving disability compensation of 10 percent or more may apply for benefits under this chapter. However, eligibility for training under this law must be decided on an individual basis by the Veterans' Administration before authorization is given. Application for such training should be made to the V.A. office nearest your home at least 90 days prior to anticipated entrance into the University. Recent legislation has extended eligibility to certain peacetime veterans and seriously-disabled veterans who served after September 15, 1940. (NO VETERANS UNDER CHAPTER 31 WILL BE ACCEPTED BY FORT LAUDERDALE UNIVERSITY WITHOUT A LETTER OF AUTHORIZATION FROM THE VETERANS' ADMINISTRATION). (NO VETERAN IN TRAINING UNDER THIS LAW MAY INTER-

RUPT HIS TRAINING AND PROCEED TO ANOTHER INSTITUTION WITHOUT PRIOR APPROVAL OF HIS V.A. TRAINING SUPERVISOR).

Chapter 34, Title 38, U. S. Code (Veterans' Educational Assistance)

This chapter provides educational assistance to veterans who served after January 31, 1955 with more than 180 days of active duty status. To receive full training allowance, undergraduate students must pursue 14 or more credit hours during regular quarters and six or more credits during summer session. Part-time training is also permitted.

Chapter 35, Title 38, U. S. Code (War Orphan)

Persons receiving benefits under Chapter 35, must complete V.A. Form 22-6553 at the Veterans' Service Officer's office at the end of each calendar month. Receipt of subsistence is dependent upon completion of this form.

This law applies to the child of a veteran who has died of a disease or an injury incurred or aggravated in line of duty in the active service in the Armed Forces during World War I, World War II, the Korean conflict and certain peace-time periods. The law also applies to children of totally-disabled veterans.

The parent or guardian of the child shall submit to the Veterans' Administration an application on V.A. Form 22-5490 at least 60 days prior to anticipated entrance into the University. Counseling by the Veterans' Administration is required. However, the initial training can be in any objective or program which is state approved.

The training allowance received by the parent or guardian for the orphan will be fully explained by the Veterans' Administration upon application to the V.A. on Form 22-5490.

Election of Benefits

Persons eligible for benefits under two or more of the above chapters must elect benefits under only one chapter. Such election is irrevocable. Be certain to discuss these benefits carefully with the Veterans' Service Officer to choose the one most advantageous to you.

A student is considered full-time for Veterans' benefits if he is scheduled for 12 or more credits. Questions should be directed to the Veterans' Service Officer.

Vocational Rehabilitation Service

Any disabled person of employable age who finds difficulty in securing or holding employment is eligible for vocational rehabilitation services. If the disabled person desires to work and appears to have good possibilities of becoming employable, he will receive assistance in making a rehabilitation plan. He will also be given necessary assistance in carrying out the plan. Eligible applicants should contact their State Department of Education, Division of Vocational Rehabilitation for further information.

Academic Information

BACHELOR'S DEGREE IN THREE OR FOUR YEARS

Bachelor's degrees conferred at Fort Lauderdale University require 192 quarter-hour credits (equivalent to 128 semester-hour credits). For a program requiring 192 quarter hours, students may choose to complete their studies in either three or four years. As a matter of fact, it would not be impossible for a scholastically strong, ambitious student who is willing to put forth a vigorous effort and carry extra subjects or courses (provided a B average or better is maintained) to reduce the time to two and three fourths calendar years or in rare cases to two and one half years.

The Four-Year Plan. Under this plan the student who enjoys a more leisurely education follows the typical four-year college program with similar study loads and vacation periods; that is, he attends classes for three quarters (nine months) and takes a three-month vacation.

The Three-Year Plan. Any moderately industrious student may complete a baccalaureate program in three years (twelve quarters) by attending four quarters in each of the three calendar years. The student still enjoys many weeks of vacation.

The three-year plan offers several advantages. First, it enables the student to begin graduate study and earn a Master's degree sooner or to enter business at an earlier age than he would under the four-year plan. Second, besides providing a substantial saving in tuition payments and living expenses, the plan enables a young man or woman to start earning a higher rate of income in a more responsible professional position a year earlier than is possible for students who attend four years and pay for their education by summer work. Thus the financial advantages of the three-year program can extend to paying the costs of college especially for the growing number of students who are borrowing in order to complete their studies. Third, the student during college life works at the pace that he will find in business. Employers have expressed satisfaction in learning that graduates of the accelerated plan at Fort Lauderdale University have adjusted to the younger year found in business.

Course Schedule

In order to maintain a normal rate of progress in a two or four year degree program, a student is expected to carry four (4) courses per

quarter, each course having the credit value of four (4) quarter hours. However, for full-time course load classification, a student must carry 12 quarter credit hours each academic quarter. Some students may wish to carry a part-time schedule of one or two courses. Any student who wishes to carry five courses (twenty quarter hours) per quarter must have an overall grade point average of at least 2.5 (C). Permission must be secured from the Vice President for Academic Affairs to carry more than twenty quarter hours. All new students and freshmen will carry not more than four courses during their first quarter of attendance.

Classification

Classification is based upon the student's academic standing in terms of hours completed successfully at the beginning of the quarter.

Regular students are those who have satisfied entrance requirements and are pursuing a course of study leading to a degree. They are classified as follows:

Freshmen—Students with fewer than 48 quarter hours.

Sophomores—Students who have completed 48 quarter hours but less than 97 quarter hours.

Juniors—Students who have completed 97 quarter hours but less than 145 quarter hours.

Seniors—Students who have completed 145 quarter hours.

Pre-registration

Any currently enrolled student may pre-register for his courses in the subsequent quarter according to the schedule published in the academic calendar of this catalog. New or readmitted students are not permitted to pre-register for their first quarter.

All students who pre-register must pay fees at least four (4) days prior to pre-registration.

Registration

A schedule of courses will be available from the Registrar's Office well in advance of pre-registration and regular registration each quarter. Each student has an evaluation of his credits which will be given to him on or prior to his registration. Any student may obtain a copy of this evaluation upon request to the Registrar's Office. Faculty advisers and counselors are available to assist the student in his choice of courses.

Directed Independent Study

Directed Independent Study courses are available to students according to the following criteria:

1. Senior classification in final quarter of study.
2. Course, which is not scheduled in final quarter of study, must be necessary to fulfill degree requirements for graduation.
3. Approval of Department Chairman.

Change of Schedule—(Drop and/or Add)

Any student may initiate a change in his course schedule during the first week of classes in each quarter. Each transaction carries with it a processing fee of \$10. Changes are to be initiated in the Registrar's Office on the proper change of course form.

Withdrawal from Classes

After the one week for change of schedule a student will only be permitted to withdraw from a class. He may withdraw and receive "W" (no grade penalty) up until one week prior to final examinations in each quarter.

Forms for these changes are available in the Registrar's Office and must be completed and returned to that office before the change will be considered completed.

Complete Withdrawal

A student may completely withdraw from school at any time during the quarter. In order to keep his credentials in proper order, this withdrawal must be completed on proper forms in the Registrar's Office. All financial obligations must be satisfied prior to the student's official withdrawal. All students who are under 21 years of age must have parental permission to withdraw from the University.

Turn to Financial Information section of this Catalog for refund policy.

Grades

Final grades are reported by the Registrar's Office at the end of each quarter. These grades are sent to each student's permanent address as indicated on his file. It is imperative that all changes of address be reported immediately to that office.

The following system of grades and grade-points is used:

Grade Earned	Grade Point
A	4
B	3
C	2
D	1
F	0

I—Grade assigned at the instructor's discretion as an interim designation for a course in which the student did not complete sufficient work on which to base a grade.

W—Grade assigned to a course whenever a student officially withdraws from a class. In all cases, the student is responsible for official withdrawal from class.

"I" and "W" grades are not considered in the computation of the grade point average. "I" grades will automatically become "F's" after one quarter, excluding summer terms, at the discretion of the professor.

Repeating Course Work

Any student will be allowed to repeat "D" or "F" course work at the current cost per credit hour and his subsequent higher grade will be recognized in computing his grade point average. The initial "D" or "F" would no longer be considered in the computation of the grade point average, but would remain permanently on the student's record so that his academic record would be complete.

Grade Point Average

A Fort Lauderdale University student's grade point average is based solely on the work taken at Fort Lauderdale University. The GPA can be determined by dividing the total number of grade points earned by the total number of credit hours attempted at Fort Lauderdale University. Example: 16 hours attempted, 32 grade points earned = 2.0 GPA or "C" average.

DEFINITION OF UNIT OF CREDIT

Full-time students are enrolled for 12 or more quarter hours; part-time students, for less than 12. The unit of credit in the University is the quarter hour. This is the credit allowed for one class hour a week for ten weeks or its equivalent. Unless designated otherwise by numerical code, courses offered have a credit of four quarter hours.

To convert semester hours to quarter hours, semester hours are multiplied by 1½. Quarter hours can be changed to semester hours by

multiplying by 2/3. For example, 60 quarter hours are the equivalent of 40 semester hours.

Dean's List

In an effort to recognize and encourage outstanding scholastic performance, the University announces a Dean's List at the end of each quarter. To be eligible for this honor a student must have earned a grade point average of at least 3.5 and must have been registered for 12 or more quarter hours to entitle him to classification as a full-time student.

President's List

Students who achieve a grade point average of 4.0 (A) and are registered for 12 or more quarter hours will be placed on the President's List. This is the highest honor a student may receive.

Academic Probation

If the cumulative average at the end of any quarter is less than 2.0 (C), the student will be placed on academic probation. He will remain on academic probation until such time as his cumulative average is a 2.0 or higher. A student who is placed on academic probation will be scheduled for counseling by the Director of Guidance.

If a student has a deficit of 15 or more grade points, his status will be reviewed by the Academic Standards Committee. Continued enrollment with such a deficit may be terminated by the Committee or other recommendations made. Any student who falls this far below a 2.0 average will be called in by the Director of Guidance for counseling.

CLASS ATTENDANCE AND ABSENCES

Regular and punctual attendance is required of all students in all courses and activities scheduled for credit. Students are responsible for all assignments and instructions presented. The University has no system of "allowable cuts" and instructors will use their own discretion in determining the relationship of attendance to grades and making special arrangements for factors such as illness or other unavoidable absences. It is important that the student himself is aware of each instructor's absence procedure, and it is the responsibility of the student to provide an explanation to his instructor for each absence.

A student who is excessively absent from a class or has an extended period of absence will be reported to the Registrar's Office. The stu-

dent will be contacted and his absence will be discussed. Excessive absence may result in the student's dismissal from the course.

GRADUATION REQUIREMENTS

It is well to stop to consider graduation requirements at the time of entering college, because graduation requirements clarify the meaning of the college years that lie ahead. The requirements are set up to help the student keep in mind the goal that lies ahead of him—a good, sound education.

The administration urges every student to enter Fort Lauderdale University with the determination to complete his course. The demand for the services of those who persevere until they receive recognition as graduates is far in excess of the demand for non-graduates. The student in any school who does not finish his course is looked upon as a failure and will find increased difficulty in securing employment for the reason that in no field of effort are failures welcome.

To receive faculty recommendation and be considered a candidate for graduation, a student must have fully met the admission requirements of the University, satisfactorily completed the scholarship, curriculum, residence, and other requirements for the degree for which he is enrolled, and must have fulfilled all financial obligations to the University.

The student is responsible for meeting the requirements in his program, as outlined in the catalog at the time of his first registration, or at the time of his graduation, according to the discretion of the student. A student who does not complete his degree requirements within six years of the date of his original registration will be required to have his credits completely re-evaluated.

Completion of the formal requirements in courses, hours, grades, grade points, etc., does not necessarily entitle a candidate to a degree from Fort Lauderdale University. There are moral and personal qualifications for graduation in addition to the educational ones. The faculty bases its recommendation for the degree on considerations of character and ability, attainment, growth, and worthiness in general, as well as on the completion of the required number of hours and courses in the curriculum.

Application for Graduation. Application for graduation must be submitted to the University Registrar at the time of registration for the last quarter during which the student anticipates completing all academic requirements. Application for Graduation Forms are available

upon request from the office of the Registrar. It is the responsibility of the student to properly complete and submit this form, and pay the required fee when registering for the final quarter of study prior to graduation whether or not the student participates in the commencement exercise.

Curriculum. Minimum hour requirements for the standard Bachelor's and Associate degrees and the one-year Diploma Courses are stated elsewhere in this catalog.

Scholarship. In all degree programs offered by Fort Lauderdale University the minimum scholarship requirement for graduation is a grade point average of at least a 2.0 or "C" on all work attempted at Fort Lauderdale University.

Residence. All candidates for a bachelor's degree must complete a minimum of 48 credit hours in residence at Fort Lauderdale University, including 16 credit hours in the major field of specialization.

Candidates for an associate degree must complete a minimum of 32 credit hours in residence, including 8 credit hours in the major field of specialization.

All work for the one-year diploma must be completed in residence.

Upper Division Credit. Transfer students from junior or community colleges, business and technical schools are considered to have taken and, in some cases where they have graduated, completed their lower division or freshman and sophomore years. Such students are required to complete a minimum of 96 quarter hours of credit at Fort Lauderdale University in upper division or junior/senior-level courses to meet graduation requirements for the bachelor's degree.

Double Major. Students desiring to earn a second baccalaureate degree need to complete an additional 48 quarter hours of residence credit over and above the 192 quarter hours required for the first degree. Additionally, all requirements in the second degree must be met as well as all of the requirements for the first degree.

Diploma. The University diploma will be prepared immediately after the quarter in which the degree candidate completes his requirements for graduation and will be forwarded to the graduate as soon as possible after receipt from the printer. Those students graduating in the June exercises will receive their diploma at commencement.

Commencement Attendance. Graduation commencement exercises will be held once every academic year in June. All graduates and their guests are urged to attend this important academic and social event.

Graduation Fees. Each candidate for a degree must have satisfied all financial obligations to the University, including the \$25 graduation fee which must be paid when registering for the final quarter of study prior to graduation whether or not candidate participates in the commencement exercise.

HONORS AND PRIZES

Graduation Honors are based on the quality-point average for all work taken at Fort Lauderdale University. Graduation honors are recorded on graduate's transcript and diploma.

cum laude	3.30-3.64
magna cum laude	3.65-3.94
summa cum laude	3.95-4.00

ALPHA BETA INTERNATIONAL HONORARY COMMERCIAL SOCIETY

This international honor society was founded on the campus of Fort Lauderdale University to encourage and reward excellence in scholarship, distinction in achievement, higher personal standards, and leadership. Membership is open to both men and women who are pursuing programs leading to baccalaureate degrees and who have a quality-point average of 3.5 or higher after earning a minimum of 96 quarter hours' credit. In addition to a very high scholastic standing, other qualifications are character, desirable personal qualities, social adjustment, and evidence of leadership attributes. Students who meet the high standards and qualifications are elected to membership by faculty members. Election to Alpha Beta is the highest scholastic honor that a student in business administration or office management can receive.

Financial Information

GENERAL

The financial information contained in this section is applicable for all students. The Board of Trustees reserves the right to change the tuition, fees, charges, and refund policy contained in this catalog.

APPLICATION FEE

An application fee of \$25 must accompany each original application for admission to a degree-granting or certificate program at Fort Lauderdale University. This **non-refundable** fee is to be mailed with the application to: Cashier, Fort Lauderdale University, 1401 E. Broward Boulevard, Fort Lauderdale, Florida 33301.

Former students, such as veterans returning to the University from military service, need not pay a second application fee.

TUITION DEPOSIT

After your application is reviewed by the Director of Admissions, you will be notified. Assuming that you are accepted, you must send a deposit of \$100 which will be applied to the tuition charged for your first quarter of study.

If for any reason you do not register for the academic quarter applied for, your deposit is forfeited. However, if you matriculate in any subsequent quarter in the same academic year, the full \$100 deposit will be applied against tuition charges incurred at that time.

TUITION

The tuition rate is \$36 per credit hour (\$576.00 for 16 credit hours) per academic quarter. Some students are capable of taking more than 16 credit hours. If additional courses are approved for you, the tuition is \$144 for each additional four-credit course.

Tuition and fees must be paid in full no later than the last day of registration each quarter.

LATE REGISTRATION AND PAYMENT FEE

Students who do not register or do not make payment on or prior to the last day of scheduled registration each quarter are required to pay a late fee of \$25. Since completion of the registration procedure

requires payment of all current and overdue charges each quarter, this fee is charged if a student cannot make full payment on or before the final day of scheduled registration, or if he pays with a check which is returned for insufficient funds. There are no exceptions.

TUITION REFUND POLICY

A refund of 50 percent of the tuition will be made if a student **officially withdraws** from the University, or from any course, within two weeks after the **final day of regular registration** for any quarter. No refunds are made after the first two weeks of the quarter. There are no exceptions to the refund policy for a student who registers late or enters classes late.

The refund is based upon the date the official withdrawal form is filed with the University Registrar, or the date of the post office cancellation if the student withdraws by letter. **Absenteeism from classes does not constitute withdrawal.**

Fees as listed elsewhere in the Financial Information section of this catalog, are not refundable.

If a student is involuntarily drafted into military service after the first two weeks of any quarter, a prorata refund is made upon presentation to the Cashier of the draft induction notice.

If a student must withdraw from the University for medical reasons, a prorata adjustment is made and the student's account is credited. **This credit is valid for one year from the date of official withdrawal.** In order to receive this credit, a physician (M.D.) must write a brief letter to the Cashier, simply stating that the student must leave school for medical reasons. If a student leaves school without officially withdrawing, no credit will be given.

DELINQUENT ACCOUNTS

Any indebtedness remaining at the end of any quarter will result in the withholding of grades, transcripts, degrees, and letters of recommendation.

ACTIVITY FEE*

All students, who are in a degree-granting program, and who are registered for more than one course, must pay an Activity Fee of \$20* each academic quarter. This non-refundable fee is used for student activities as follows:

Student I.D. Card

Concerts and Dances

- Student Awards
- Student Publications
- University Theatre
- Admission to Athletic Events
- Student Activities and Expenses
- Cheerleaders
- Athletic Expense—Inter-Collegiate and Intramural
- Participation in Intramural Programs
- *Subject to revision by Student Senate

GRADUATION FEE

The graduation fee of \$25 covers expenses incidental to graduation and it must be paid when registering for the final quarter of study prior to graduation, and whether or not you participate in the commencement exercise.

OTHER FEES

Make payment to Cashier

Change of Schedule Fee \$10.00 per transaction

Supplemental Fee for the following courses:

CS 101—Elements of Data Processing	\$20.00
CS 103—Programming I BAL	\$20.00
CS 201—Programming II BAL	\$20.00
CS 202—Programming III PL/1	\$20.00
CS 203—Programming IV PL/1	\$20.00
CS 206—Programming V Fortran IV	\$20.00
CS 304—Programming VI COBOL I	\$20.00
CS 305—Programming VII COBOL II	\$20.00
CS 421—Directed Independent Study ...	\$5.00 per qtr. hr.
Mkt 250—Business Practicum	\$6.00
Parking violation	\$5.00
Transcript (the first is free)	\$3.00

Mathematics and English Diagnostic Testing Program

These tests are given at no charge to students of Fort Lauderdale University during the orientation period prior to registration. However, if a student must take these two tests at any other time, a fee of \$5.00 per examination will be charged.

BOOKS AND SUPPLIES

Books, supplies, class and fraternity jewelery, clothing, and so forth are not included in the tuition and fees. The cost of textbooks

and supplies varies with different programs. Books and supplies are sold strictly on a cash basis in our Bookstore, which is located on the Broward Boulevard Campus.

INSTALLMENT PAYMENTS

The University does not operate its own installment payment plan. However, we do cooperate with organizations who do offer such plans. If you are interested in receiving information about these plans, write to: Registrar, Fort Lauderdale University, 1401 East Broward Boulevard, Fort Lauderdale, Florida 33301.

VETERANS

Veterans, other than disabled veterans, are expected to make full payment at registration. If you have any questions regarding this matter, please contact your local Veterans' Administration office without delay.

HOUSING FEES

As stated in the Student Affairs section of this catalog, limited University housing is available at a cost of \$225 per academic quarter. This amount, plus a "breakage, damage and cleanup" deposit of \$75 must be mailed to the Cashier at the time you are accepted for housing. In the event you have signed a lease and do not register at the University, the breakage, damage and cleanup deposit is refunded in full, and \$125 of the prepaid rental fee will be refunded to you.

Students are permitted to move into University housing two days prior to registration week, but they must write or wire the Director of Housing, giving the date and time of arrival if they wish to do this.

EDUCATIONAL LOAN PLANS

Please refer to Financial Aid programs in the Student Affairs section of this catalog.

Student Affairs

OFFICE OF STUDENT AFFAIRS

The Office of Student Affairs includes the Vice President for Student Affairs, Director of Admissions and Registrar, Director of Guidance and Counseling, Director of Student Activities and Housing, and University Nurse. The primary function of this office is to provide the essential personnel services to help students both collectively and individually to make optimal use of the educational opportunities. The University Student Service Building is located at the corner of Northeast 14th Avenue and 2nd Street and houses all student services personnel. Students are encouraged to utilize the student personnel services and the staff welcomes inquiries of all kinds from students, parents and others interested in the University.

ORIENTATION

The orientation program is designed to acquaint students with academic and social policies and programs of the University and to give them basic information about services and opportunities for campus participation. Students will meet members of the administration, faculty, and student body and receive information that will have value to their adjustment to college life.

The orientation program is offered prior to the beginning of each quarter and all new students are encouraged to attend.

ACADEMIC ADVISEMENT

The University appoints an academic adviser for each student prior to his first quarter of enrollment. As a representative of the student's major department, the adviser aids in scheduling courses each quarter and in the formulation of an appropriate program of study toward the fulfillment of the student's educational objectives. Additionally, the student's adviser is available during the entire school year to discuss academic and personal problems.

ADMISSIONS AND RECORDS

The Admissions Office houses all of the permanent records of every student. It operates as an integral part of Student Services under the Vice President for Student Affairs. It provides information to students concerning evaluation of transfer credits, transcripts, eligibility to graduate, pre-registration and registration, change of schedule, with-

drawal from school, attendance and grade reports. The Admissions Office acts as a liaison between the student and outside agencies such as Veterans' Administration, Vocational Rehabilitation, Selective Service and others. All student records are confidential and will not be released to anyone outside the college without the written consent of the student.

FINANCIAL AID

Fort Lauderdale University welcomes applications from students who would be unable to attend college without some type of financial assistance. In order to be considered for any type of financial aid, the student must apply to the university and receive official notice of acceptance. After the student is accepted, the appropriate financial aid form or forms must be completed and submitted. Since available funds are limited and applications must be completely evaluated, students must apply for financial aid six weeks prior to the first day of registration for any quarter.

Forms that may be requested by Fort Lauderdale University in order to apply for financial assistance are: 1) Fort Lauderdale Application for Financial Aid, which must be sent to the Director of Financial Aid, Fort Lauderdale University; and 2) Parents' Confidential Statement, (PCS), which must be sent to the College Scholarship Service, Box 176, Princeton, New Jersey. The PCS is available from Fort Lauderdale University, any high school guidance office, or the College Scholarship Service. (NOTE: The College Scholarship Service does not award financial assistance. It provides a need analysis service for educational institutions by evaluating the information on the PCS form. Do not mail the PCS form to Fort Lauderdale University. It is mailed directly to the College Scholarship Service.)

Educational Opportunity Grants. The Educational Opportunity Grants were established for students from families of modest income, with particular attention given to those families whose incomes allow little if any contribution toward college expenses. Grants are made to eligible students for each of four years of undergraduate study in amounts ranging from \$200 to \$1,000 per academic year. The Director of Financial Aid at Fort Lauderdale University selects the recipients and determines the amount each student needs in accordance with criteria established by the U.S. Office of Education. A matching award is also provided to every Educational Opportunity Grant recipient in an amount at least equal to the Educational Opportunity Grant so that the student

receives a package of financial assistance designed for his individual needs and circumstances. The primary criterion of the student eligibility is **exceptional financial need**, not academic achievement. Any student who has been accepted for admission or who is currently enrolled as a full-time undergraduate student is academically eligible to receive a grant. Forms needed: 1) Fort Lauderdale University Application for Financial Aid and 2) Parents' Confidential Statement.

College Work-Study Program. This program will assist the student by providing a job opportunity in the university itself or for a public or private non-profit agency such as a school, a social agency, or a hospital working in cooperation with the university. Work on campus may be dormitory and plant maintenance, food service, clerical work, library or laboratory assistance, grading papers, or assisting in the work of a department or professor. Work in the community might be tutoring, youth service, or recreation work. The student may work an average of 15 hours weekly while classes are in session and 40 hours per week during the summer or other vacation periods. In general, the salary paid is at least equal to the current minimum wage although it is frequently higher. The financial aid officer is responsible for identifying the students to be employed, selecting suitable jobs for them, and the general administration of the program. Forms needed: 1) Fort Lauderdale University Application for Financial Aid and 2) Parents' Confidential Statement.

National Defense Student Loan Program. The National Defense Student Loan Program permits the student to borrow up to \$1,000 each year to a total of \$5,000 for undergraduate study and up to \$2,500 each year for graduate or professional study to a combined total of \$10,000 for both undergraduate and graduate study. The Director of Financial Aid at Fort Lauderdale University is responsible for determining which students are eligible and the amount of the loan. Repayment begins nine months after you cease at least half-time study and may extend over a ten-year period. Interest charges of three percent also begin at the start of the repayment period. No repayment is required and no interest is charged for any period up to three years during which you are serving in the Armed Forces, Peace Corps, or VISTA. The program also provides for partial or total loan cancellation for students who enter the field of teaching. Forms needed: 1) Fort Lauderdale University Application for Financial Aid and 2) Parents' Confidential Statement.

Guaranteed Loan Program. The Office of Education sponsors a loan program which may enable the student to borrow money directly from a savings and loan association, credit union, bank, or other participating lender. The general outline is established by Federal law, but each state administers the program according to slightly different procedures. Depending on the year in school, the student may borrow a maximum of \$1,500; in some states, this maximum is \$1,000 per year. If the family income is under \$15,000 per year, the Federal Government will pay the full interest charged on this loan while the student is attending school and prior to the beginning of the repayment period. Repayment begins between nine and twelve months after the completion of the course of study or the student leaves school. The maximum repayment period is ten years although minimum repayment requirements may reduce this. Deferment of repayment may be authorized for service in the military. Peace Corps, or VISTA, or for any period that you return to full-time study. The student may borrow under this program if he is enrolled or has been accepted for enrollment as an undergraduate, graduate, or professional student — on at least a half-time basis — at an eligible college or university or hospital school of nursing. **Arrangements for a Guaranteed Loan must be made directly between the student and the lender.** Form needed: 1) Application for a Guaranteed Loan, which is available from the lender, the Director of Financial Aid at Fort Lauderdale University, or the student's state guarantee agency.

United Student Aid Funds. Fort Lauderdale University and a number of banks throughout the state and country cooperate in the United Student Aid Funds Program. Under this program students may be approved by the university for loans in amounts up to \$1,000. The student's own bank then approves the loan and grants the money. The interest on the loans under this program can be no more than seven percent simple interest. Repayments to the student's own bank begin, nine months after the student finishes his undergraduate or graduate education. Students from families whose gross earnings do not exceed \$15,000 per year are eligible for federal payment of interest on their loan. The Federal Government will pay the entire seven percent interest on the loan until nine months after graduation and will then pay three percent of the interest until the loan is repaid in full. Form needed: 1) Application for Student Loan-United Student Aid Funds, Inc., which is obtained from any high school guidance office or the Director of Financial Aid at Fort Lauderdale University.

Dr. Charles A. Schurman Scholarship. A \$200 scholarship is available each year to a senior in the Business Administration Program. The student is selected by the Financial Aid and Scholarship Committee of the university with emphasis placed on a high scholastic record and financial need. Any senior student interested in applying should contact the Director of Financial Aid in the Office of Student Affairs. Form needed :1) Fort Lauderdale University Application for Financial Aid.

Frank H. Martens Real Estate Scholarship. A \$300 scholarship is available each year to a junior or senior student pursuing a major in the Real Estate Degree Program. The student is selected by the Financial Aid and Scholarship Committee of the university based on scholarship and financial need. Any junior or senior student interested in applying should contact the Director of Financial Aid in the Office of Student Affairs. Form needed: 1) Fort Lauderdale University Application for Financial Aid.

Veterans Benefits. Fort Lauderdale University is approved for the education and training of veterans under public laws now in effect covering disabled veterans, the Cold War G.I. Bill, and the children of deceased or disabled veterans. Students who may be eligible for educational benefits under any Veterans' Administration program are urged to contact their local Veterans' Administration representative or the Veterans' Administration Regional Office, P.O. Box 1437, St. Petersburg, Florida, well in advance of the date of their registration. Students expecting to receive benefits under one of these programs must file their Certificate of Eligibility, which is issued by the Veterans' Administration with the Veterans Coordinator at Fort Lauderdale University. No certification can be made until the Certificate of Eligibility is on file. Benefits are determined by the Veterans' Administration, and the university certifies according to their rules and regulations. Further information concerning Veterans Benefits can be obtained by contacting the Veterans Coordinator at Fort Lauderdale University.

Operation Bootstrap. Active duty servicemen eligible for Bootstrap training to complete bachelor's degree programs should request transfer credit evaluation upon applying for admission to the Drake College of Business Administration of the University. Official documents and transcripts of previously earned college credit are necessary for acceptance. When accepted, the serviceman should request reimbursement of the application fee from the service. Thereafter, the University Cashier

will directly bill the service for all fees, books and other assessments through graduation.

The Tuition Plan, Inc. The Tuition Plan, Inc., is offered by Fort Lauderdale University as a convenient way of financing tuition, housing, and other academic fees. Under this deferred payment system, the cost may be spread over the entire school year or, under the two-, three-, and four-year plans, may be spread over the entire period with Parent Life Insurance included. Parents who wish to adopt the Tuition Plan to avoid large single payments at the beginning of each quarter receive a contract from the university which, when signed by the parent, is returned to the university for assignment and forwarding to The Tuition Plan, Inc. The one-year plan payments are paid in eight or ten monthly installments beginning with the first month of the school year. Under the two-year plan, there is a choice of twenty, thirty, or thirty-six monthly payments. In both the two-year and the three-year plans, Parent Life Insurance is automatically included. If a four-year program is needed, The Tuition Plan offers three methods of payment: forty, sixty, or seventy-two consecutive payments. Expenses beyond the first year are estimated, and the contract may be increased or decreased at the proper time to reflect changes in tuition, housing, or academic fees. Parent Life Insurance is automatically included. Monthly payments should be made payable to The Tuition Plan, Inc., and mailed to 1 Park Avenue, New York, New York 10016. Fort Lauderdale University has no financial interest in, and derives no benefits from, this agency. Form needed: 1) Tuition Plan Application which is obtained by contacting the Director of Financial Aid at Fort Lauderdale University.

Education Funds, Inc. In order to ease the financial pressures on families who have sons and daughters in college, a plan is available which allows the payment of educational expenses over a ten-month period, **beginning each July**, at a cost of \$20.00 a year. To provide this plan, the services of Education Funds, Inc.-Fund Management have been engaged to handle the monthly billing and collection functions for the University. This is not a loan program. Any charges not covered by the amount arranged with EFI must be paid directly to the University on or before the final day of registration each quarter. Any overpayment made to EFI will be refunded in accordance with the refund policy stated in the University's catalog. If you wish to participate in this plan, please write to our Director of Admissions for an application

For EFA, complete the application and forward it to EFA with a check or money order for \$20.00. Each month, beginning in July, they will send you a statement. Payment is made to them upon receipt of their statement. **Entry into the program after the July starting date will require that back payments be forwarded to EFI with your application.** Your monthly payments will be 1/10 of the amount you budget for a year. We suggest that you budget with EFI a minimum of \$1,800 for one year. This will require you to make 10 monthly payments of \$180.00, starting on July 1st of each year. Failure to make payments promptly will subject your account to cancellation and any amount due must be paid directly to Fort Lauderdale University.

COUNSELING

Counseling services at the University help the student initiate, continue, and complete his program in the best possible way. Professional counselors are available to assist students in resolving educational, vocational, and personal problems. Specialized testing is scheduled for the student who is in need of objective information concerning his abilities, achievements, interests, and personality. Students with specific problems requiring remedial work, tutoring, or psychiatric treatment are advised to visit the Guidance Center for assistance or referral information. Students and interested parents are encouraged to request help from the guidance staff at any time.

TESTING AND EVALUATION

All entering students, whether transferring or beginning Freshmen, must take the English and Mathematics placement tests as part of the Fort Lauderdale University English and Mathematics Diagnostic Testing Program. Students must take the appropriate courses to attain required proficiency. (Previous courses in the areas will be counted as part of the total number of elected hours in the program; e.g., although it is possible that a student will need to take ENG 100, even though he has already had courses in English, he will be credited for that number of hours as an elective.) There is a \$5.00 late testing fee per examination.

JOB PLACEMENT SERVICE

A placement service is coordinated through the Office of the Vice President for Student Affairs to assist students and alumni in realizing their career objectives. Students interested in employment either during

their collegiate program or after graduation should contact the Office of the Vice President for Student Affairs in the Student Services Building on the main campus. A list of job opportunities, full and part-time work that covers a wide range of abilities, including skilled, unskilled, semi-professional, and professional is published periodically. Graduating seniors should register early in their final year so that they will be informed of visits to the campus by recruiters from educational systems, businesses, industries, and governmental agencies throughout the country. The placement service provides a central source of information on graduate schools and programs and a variety of material on financial assistance available to graduate students. The placement services are available to students and alumni, and job information is advertised on both campuses through the use of the student activities newsletter.

HEALTH SERVICE

The Fort Lauderdale University Health Center is established within the guidelines of the American College Health Association. It is concerned with the physical and emotional health of the student, health education and preventive programs, emergency treatment, and the promotion of individual and general health in the university community.

The Health Center is under the direction of a registered nurse who provides health counseling and emergency out patient care for students, faculty and staff.

The University does not provide any type of student accident and sickness insurance. Parents and students are encouraged to consider some type of health insurance that may be of benefit to the student who is away from home. This responsibility rests entirely with the parents and students.

A pre-entrance physical examination by a physician is required for all students, and the completed form should be forwarded to the Health Center at least two weeks prior to registration. Current immunization for smallpox and tetanus are required before admission.

Applicants are not prevented from entering the university because of physical defects; however, students with chronic illness or physical defects must arrange for a transfer of records and information from their family physicians to a local practitioner to ensure continuous care.

Students are urged to report to the Health Center at the first sign of illness. If the services of a physician or hospital care are needed, the

responsibility for payment **must** be assumed by the student. Responsibility for consent to treat students who are minors rests with the physician or hospital and the parents or guardians.

Student health records are privileged communications and are not released without the student's consent, with the exception in information necessary from the standpoint of community health and safety.

HOUSING

Students and parents are advised that university housing is not an ultramodern permanent facility. University housing serves to meet the needs of some of our students who require temporary housing (one academic quarter) or housing with immediate access to the campus.

The University has purchased or leased five private homes and two apartment units within one block of the main campus. These facilities were converted to student residences. The residences are not modern but provide adequate housing. These facilities usually have two students per bedroom. All residences have complete baths and kitchen areas.

The primary function of university housing is to provide for students who do not have transportation or for other reasons prefer not to obtain off-campus housing. Usually more than 95% of university students live off campus. Most students living off campus share apartments or houses or seek private rooms, apartments and efficiencies. University housing also serves as a temporary residence for students who prefer to live in the facilities for at least one academic quarter until they feel adjusted in the community, to their academic schedule or have had the opportunity to seek new friends.

Housing facilities are available for male and female students, and reservations should be made through the Director of Housing in the Office of Student Affairs. University dormitories have cooking privileges, and all students are required to pay a \$75 cleaning, breakage and damage deposit in advance. This deposit is refundable after the student has been properly cleared and moves from the dormitory. Students should not expect to receive this deposit when they vacate housing. All or a portion of it will be forwarded to the student after an inspection of the housing is made and any repairs or clean-up has been completed. All students who live in university housing must sign a rental agreement to remain in the dormitory at least one quarter and to abide by university housing rules and regulations. Students may request additional quarterly occupancy through the Housing Office. Fort

Lauderdale University reserves the right to dismiss any student from university housing at any time for serious infractions of the housing rules. Any student who has a problem related to housing is encouraged to contact the Director of Housing.

Quarterly rental payments must be made in advance. Rental payments are due not later than pre-registration for any subsequent quarter. Students must notify the Housing Office of their intent to continue occupancy or move from university housing not later than the last day of pre-registration for a subsequent quarter. Notification of the student's intent to continue or leave university housing must be submitted in writing to the Housing Office. It shall be the student's responsibility to secure approval by the Housing Office for such action and if required the written consent of the parent or guardian.

The Housing Office provides off-campus housing information for students throughout the school year. A card index of current rooms, apartments and houses for rent is available upon request from the Housing Office located in the Student Service Building on the main campus. Students living off campus are expected to abide by all rules and regulations issued by their landlord, and any student who conducts himself in a manner that is detrimental to the general welfare of the University will be subject to disciplinary action by the University.

Students who seek off-campus housing should plan to arrive a week or ten days prior to registration in order to insure an adequate selection from which to choose.

LIBRARY

The Library is centrally located on the East Broward Campus. Primarily intended for student use, the collection includes approximately 8,000 volumes. Books are classified according to the Library of Congress system. A variety of local and national newspapers are received daily, and the Library subscribes to a growing number of popular and academic periodicals. Back issues of journals on microfilm are gradually being acquired. A microfilm reader-printer and a coin-operated copy machine are available.

Library hours are posted outside the Library. Reference service is offered Monday through Friday from 8:30 a.m. to 4:30 p.m., and the librarians will assist students with assignments whenever possible. Other libraries in the Fort Lauderdale community will be contacted whenever the on-campus facilities have been exhausted.

Periodicals, reference and reserve books must be used in the Library. Books from the general collection are loaned for periods of

two weeks, and may be renewed in person or by phone. Students who do not return books are charged the list price of the book. All students must be cleared through the Library before withdrawal or graduation from the University.

BOOKSTORE

A bookstore owned and operated by the University is located on the main campus at 1401 East Broward Boulevard. Students may purchase all necessary textbooks, University supplies, gym outfits, sweat-shirts, and other miscellaneous items there. All requests for textbook refunds must be made within two weeks from the date of purchase and be accompanied by proper receipts. In no case, however, will a refund be made after the end of the second week of classes. All material returned must be in the identical condition as purchased. The bookstore will repurchase used textbooks during the school year provided the University readopts the text, the book is in good condition, and the bookstore needs the textbook to replenish its stock.



Student Regulations

STANDARDS OF BEHAVIOR

Students enrolled in Fort Lauderdale University are expected to uphold at all times standards of integrity and behavior that will reflect credit upon themselves, their families, and the University; to behave in good taste; and to respect the rights and privileges of others. They are expected to abide by the laws of the city, state, and nation and by the rules and regulations of the University. The University reserves the right to dismiss students whose behavior, on the campus or off the campus, is considered undesirable or harmful to the University.

DISCIPLINE

Students who fail to meet their responsibilities to the University will be referred to the Vice President for Student Affairs for appropriate action. Any student at Fort Lauderdale University who has been suspended or expelled or whose record is marked that he is not to be re-admitted without clearance does not have visiting privileges on campus.

STANDARDS OF DRESS

Students enrolled in Fort Lauderdale University are expected to maintain a public and personal image of the highest order. The efforts and interests of everyone connected with the University are directed toward making the University one of the very best. In line with this goal, certain standards of dress have been established which apply to all students. Students are expected to be neat and clean in person at all times. The following information should be read carefully by all students who intend to register or remain at the University:

- MEN: (a) hair may be worn in any style as long as it is clean, neat and not below shoulder length;
- (b) sideburns, moustaches and beards must be trimmed;
- (c) shaggy beards are not permitted;
- (d) clothing is expected to be clean, free from holes and not ripped or torn;
- (e) students must not be barefooted on campus;
- (f) transparent clothing must not be worn on campus;
- (g) Bermuda shorts are permitted during summer sessions only.

- WOMEN: (a) clothing is expected to be clean, free from holes and not ripped or torn;
- (b) students must not be barefooted on campus;
 - (c) transparent clothing must not be worn on campus;
 - (d) Bermuda shorts are permitted during summer sessions only.

DRUGS, STIMULANTS AND BARBITUATES

Any person enrolled as a student in Fort Lauderdale University who is arrested for unlawful possession of any narcotic drug, central nervous system stimulant, hallucinatory drug, or barbituate as identified or defined in either Chapters 389 or 404 Florida Statutes, shall, following a disciplinary hearing, be subject to suspension from all classes of instruction until the determination of his guilt by a court of competent jurisdiction. If adjudicated guilty, the student shall be automatically expelled. No student expelled for this reason may be considered for re-admittance to the University for a period of two years. Any student subject to suspension or expulsion from Fort Lauderdale University may be entitled to a waiver of the suspension or expulsion if he divulges information leading to the arrest and conviction of a person who supplied such drug, stimulant, or barbituate to him, or if he voluntarily discloses his unlawful possession of such drugs, stimulant, or barbituate prior to his arrest.

For additional information relative to regulations and other University policies and procedures, the student should consult the Student Handbook and specific sections of the University Catalog. Each student is held responsible for observances of the rules and regulations of the University in so far as they affect him.

Student Activities

A well-rounded program of co-curricular activities is available to students of Fort Lauderdale University. The development of the student activities program is based on the concept that a successful student is a well-rounded individual who actively participates in the direction of his personal growth. Diversified activities in a field of interest encourage growth and maturity and serve to compliment the intellectual and academic values of the University.

Questions concerning the student activities program should be directed to the Director of Student Activities.

STUDENT SENATE

The Student Senate is the official student government agency of the University. The students who wish to make recommendations to their elected representatives should use the Student Senate as the vehicle for any action or proposed policy change which would affect the University.

All fully matriculated and registered students of Fort Lauderdale University are members of the student body and subject to the Charter of the Student Senate. Students are entitled to vote in the general and special elections of the student body, serve as members of the Student Senate if elected, and are subject to all benefits and rules as stated in the Charter of Fort Lauderdale University. The officers of the Senate are; President, Vice President, Secretary, Treasurer and a number of Senators determined by the Senate. A copy of the Charter may be obtained by request from the President of the Student Senate.

STUDENT SENATE PROGRAM DEVELOPMENT COMMITTEE

This committee is a recommending body who conducts special polls of students and faculty which are used to select programs for the artist series, lecture series, dances and special programs or events. Recommendations should be submitted to the Chairman of the Student Senate Program Development Committee.

Any program, event or activity bearing reference to Fort Lauderdale University or funded, either partially or wholly by Student Activity fees, or sponsored by any student organization chartered under the University, or an individual or group of Fort Lauderdale University students, must secure approval of this Committee before the event may be placed on the activity calendar or advertised on the University campus.

STUDENT SENATE BUDGET SUB-COMMITTEE

This committee recommends budgets for approved student organizations and activities eligible for funding from Student Activity fees. Their function is to prepare or revise the Student Activities Budget based on anticipated and/or actual fee collections. The Student Senate acts on all recommendations of the Budget Sub-Committee. All Student Activity fee expenditures are made through the Student Senate.

STUDENT ACTIVITIES NEWSLETTER

The student activity weekly newsletter is placed in distribution boxes in locations on all campuses each Friday. Items contained in the newsletter include:

- Academic or registration instructions
- University policy announcements
- Student events, including meetings
- Special contests or opportunities
- Special announcements

The purposes of the newsletter is to provide a communications vehicle for important announcements to all students. Feature and in-depth reporting will be functions served by the Clipper, the University newspaper. Announcements requiring immediate attention will be read to all classes by the professors.

Announcements to be included in the newsletter should be typed and submitted to the Student Activities Office on the Wednesday preceding the week the item is to be carried.

ORGANIZATIONS AND LEADERSHIP SEMINARS

The University recognizes the primary academic objectives of all students. So too does the University recognize the variety of ways through which self-fulfillment and a sense of accomplishment are integral parts of the many aspects of life that contribute to the development of the whole individual.

The Student Activities Office will provide professional assistance to students in meeting their individual needs.

Any individual student, group or organization may request a training program, seminar or individual conference on any of the following topics:

- Formation of a new group organization structure
- Organization operating procedures
- Fund raising
- Leadership principles

- Leadership opportunities
- Elections or campaigns
- Community action programs
- Non-structured groups
- Civic projects
- State and national affiliations
- Student business opportunities

Interested students should contact the Student Activities Office to specify their individual needs and to arrange a program suitable to their personal requirements.

STUDENT PUBLICATIONS

Newspaper — “The Clipper”

The Clipper is a student publication which serves as the official newspaper and voice of the student body. The students write and edit stories and prepare advertising. The Clipper contains news about the University, sports, fashion and women's interests, clubs and organizations, personals, and alumni news. The newspaper is placed in busy spots on the campus where it can easily be obtained by the students.

Yearbook — “Experiment”

The “Experiment” is the student yearbook. The work is done by the students with the assistance of a faculty advisor. The yearbook offers varied opportunities for students who desire to gain experience outside the classroom in the area of publications.

THE UNIVERSITY THEATRE

The close knit relationship with the Fort Lauderdale Civic Theatre makes it possible for University Theatre members to participate in as many as eight productions a year in addition to experimental short plays produced in the University's “Coffee House” series.

RELIGIOUS ORGANIZATIONS

Inter-Varsity Christian Fellowship

An organization of Christian students of the Protestant denominations which aims to promote Christianity on the campus by means of prayer groups, Bible studies, special speakers and social and recreational outings where Christian students can find fellowship and strengthen their beliefs.

NEWMAN CLUB

The Newman Club is an organization of university students and faculty whose aim it is to find fellowship and expanded awareness of

moral commitment both on and off campus. Activities include lectures, social and recreational outings. The organization is inter-denominational.

PROFESSIONAL CLUBS AND SOCIETIES

Marketing and Sales Club

A club of particular interest to students majoring in Marketing. This club is associated with the Fort Lauderdale Sales-Marketing Executives Club which has won national honors for its program. The Marketing and Sales Club gathers professional journals and books on marketing concepts of U. S. business.

Beta Delta

An educational society for professional advancement of prospective teachers and leaders. Membership is restricted to those who have a very satisfactory average and also meet high standards of conduct and social values. Applications for membership are carefully evaluated. Twelve points in the area of education must be completed before presentation of application. Officers must meet a three-point cumulative average.

Throughout the term professional educators will be invited to lecture; field trips will be scheduled; workshops will be featured; and some observation and student teaching will be included. A number of social events and programs which bring members into wider professional channels will be frequently sponsored.



International Club

An organization of international students whose aims are to provide a means of social and recreational contact among themselves and within the University. A number of nations are represented within the organization.

SORORITIES AND FRATERNITIES

The following social sororities and fraternities are active on campus:

Sororities

Psi Beta Chi

Delta Kappa Pi

Fraternities

Kappa Beta Phi

Lambda Theta Gamma

Tau Sigma Pi

Phi Sigma Chi

ATHLETICS

Athletic participation is a prominent part of college life at Fort Lauderdale University. Participation helps to develop sound bodies and is an important factor in developing qualities of leadership, initiative and sportsmanship.

Basketball

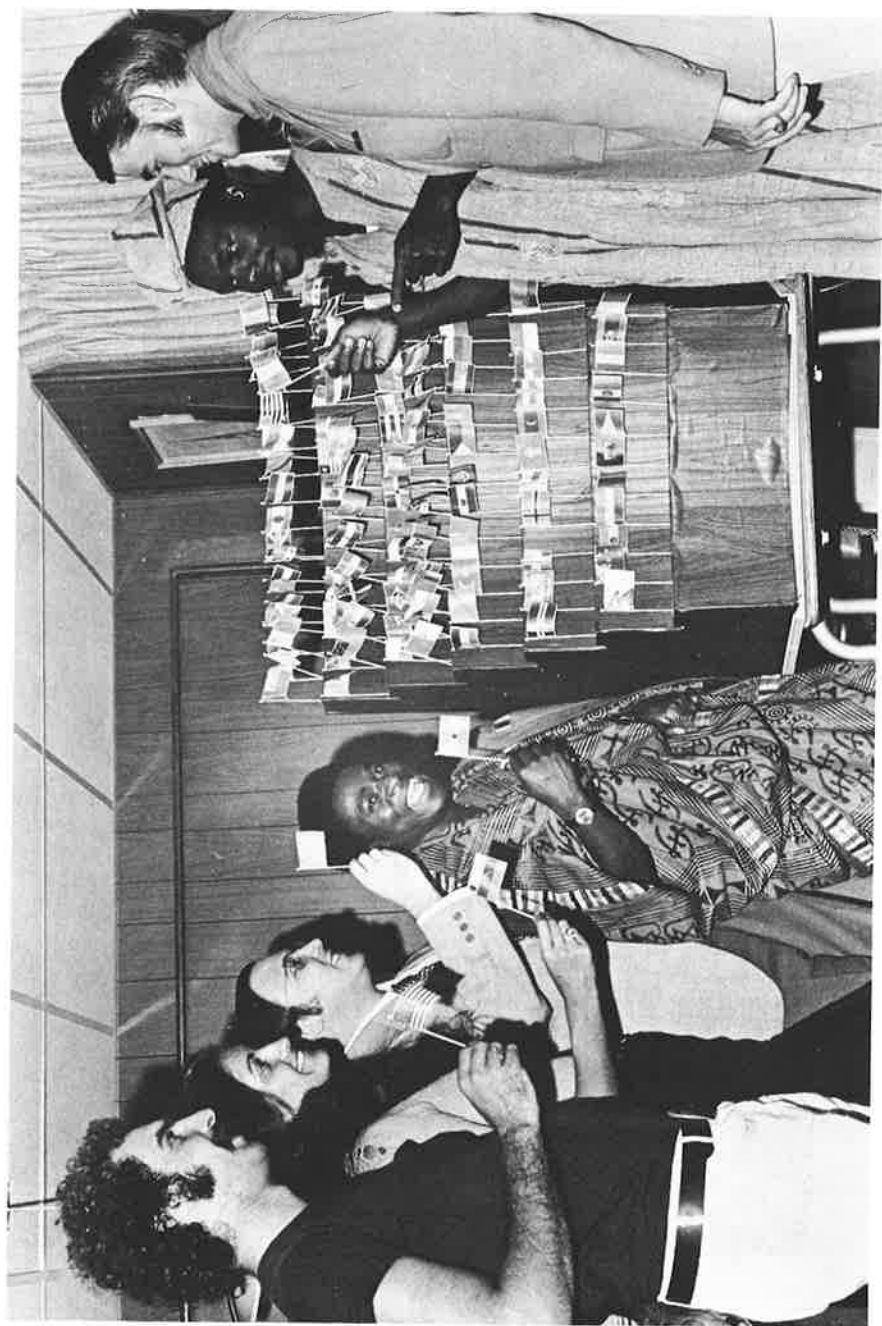
Basketball is the major inter-collegiate sport at Fort Lauderdale University. The payment of the activity fee entitles students to free admission to all home games.

Intramural Program

An intramural program offers an opportunity for participation by all students. An all-sports trophy is awarded to the outstanding intramural athlete and group each year.

Y.M.C.A. Activity Program

The Fort Lauderdale Y.M.C.A. has a program of activities available which includes the use of a swimming pool, weight room, handball courts and game room. A nominal fee is required for use of these facilities. Interested students should visit the Y.M.C.A., which is located at 521 Northeast Fifth Street.





Student Activities Policies

ACTIVITY CALENDAR

In order to promote effective communications among organizations and to avoid conflicts of student programs, a calendar is maintained in the Student Activities Office, listing time and place for all approved activities.

Time and location of a co-curricular or extra-curricular activity must be cleared through the Student Activities Office before it may be placed on the University calendar.

BULLETIN BOARDS AND THE DISTRIBUTION OF LEAFLETS, FLYERS, ETC.

Students who want to place items on bulletin boards or distribute among the student body on campus leaflets, flyers or printed materials of any type must secure the approval of the Director of Student Activities in advance. He will furnish students certain rules governing the distribution of printed matter.

All material approved will be placed in those areas specified. The purpose of these rules is to keep the campus attractive and free of litter.

Student organizations and individuals are responsible for removing all materials when they have served their objective. Materials may not be attached in such fashion as to damage or deface the University property or campus.

CONVENTIONS, CONFERENCES AND APPROVED UNIVERSITY TRAVEL

Travel notification forms are available from faculty advisors and coaches or the Student Activities Office. Students are responsible for notifying their faculty, in advance, of absences to participate in scheduled University functions. Travel forms must be signed by the faculty advisor or coach.

Completed forms will be submitted to the Vice President for Student Affairs two days prior to departure. Travel that interferes with any individual student's classroom responsibilities will be discouraged.

The faculty advisor or coach should accompany a group or organization on all approved travel. Staff and faculty personal automobiles used for travel must carry adequate insurance to protect the owner and all passengers.

INVITATION OF GUEST SPEAKERS

Faculty advisors of approved student organizations may invite any outside person to speak on campus. The primary criterion for suitability of the speaker should be the belief that allowing him to speak may enhance the intellectual development of the audience. It is assumed that in all such activities, opportunities will exist for the free and orderly presentation of varied points of view.

Any guest speaker or lecturer who will appear at a university sponsored activity, meeting or organizational event must have prior approval from the Student Senate Program Development Committee.

Activity fee monies will not be provided as financial assistance for inviting guest speakers unless the speaker and budget have prior approval as part of the total Student Activities annual budget.

Scheduling of university space for the purpose of any group meeting, outside of a classroom or seminar, will require registration of the meeting with the Student Activities Office to avoid conflict of normal programs of the University. Scheduling of university facilities for guest lecturers will be based upon the approval of the application by the Student Affairs Committee. A sponsor or organization issuing the invitation to the guest speaker shall assume financial liability for the facilities which are used and shall be responsible for all expenses related to security and other matters.

NEWSPAPER, RADIO AND TELEVISION RELEASES

All newspaper, radio and TV materials to be released by organizations must be cleared with the Director of University Relations. The University Relations Office will assist groups in releasing these materials.

Student organization secretaries and/or public relations heads should meet with the Director early in the quarter to set up guidelines for efficient and clear dissemination of news and information.

ORGANIZATIONAL AND OPERATING PROCEDURES FOR CLUBS AND ORGANIZATIONS

Philosophy

Student Clubs and Organizations should make every effort to act consistently with the stated objectives of Fort Lauderdale University.

We are committed to serve as a center to foster cultural development. The fabric of the American culture is woven from many educational, aesthetic and social creations. It is the task of this University to exercise leadership in relating its clubs and organizations to well

formulated and balanced programs which relate to the American culture and enrich its future.

Clubs and Organizations supplement the objectives of the University through service to the individual student, the campus and the community. Service activities that contribute to the over-all balance of the university experience are most significant in meeting the goals of Fort Lauderdale University.

Formation of a Club or Organization

The procedure for formation of new clubs and organizations is as follows:

1. A list of ten (10) students who have expressed interest in forming a club will be submitted to the Director of Student Activities.
2. The Director will secure a sponsor (if needed), and arrange meeting places.
3. The group will provide the Director of Student Activities with the proposed name of the organization, its aims and objectives, a list of charter members and the name of the sponsor(s).
4. After the third meeting of the organization, a list of proposed activities and written operating procedures will be submitted by the sponsors to the Director of Student Activities for approval.

NOTE: Should there be some questions concerning the establishment of organization consistent with university policies, the Director will submit a proposal to the Student Affairs Committee.

5. The organization will receive a memorandum advising them that they may elect officers, collect dues, participate in those activities related to the pursuance of their stated aims and objectives. The organization will be placed on probationary status for a period of six months.
6. At the end of the probationary period the organization will be reviewed by the Director of Student Activities and the Student Senate to consider active status. The President of the University will officially notify the organization when it is placed on active status.

Criteria for Active Clubs and Organizations

Once a club becomes active, it will remain on the active list so long as the club makes worthy contributions to Fort Lauderdale University and the university community.

More specifically, the organization must:

1. Hold regularly scheduled meetings.
2. Send a representative to advisory councils as prescribed by the Student Senate or President of the Senate.
3. Maintain an up-to-date constitution, if required, with copies on file with the President of the Student Senate and Director of Student Activities.
4. Have a sponsor who attends the meetings and functions of the organization.
5. Sponsor functions which are beneficial to the student and faculty of Fort Lauderdale University.
6. Maintain accurate financial records as required by the Student Senate.
7. Maintain standards of acceptable behavior as described in the University Bulletin and observe the Student Activity Policies as set forth in the Student Handbook.
8. Submit to the Student Senate President and Director of Student Activities a typewritten report of all projects completed at the end of each quarter.

Any group which cannot conform to the above criteria will receive the attention of the Student Affairs Committee for proper action.

Drake College of Business Administration

ACCOUNTING
BUSINESS LAW
COMPUTER SCIENCE
ECONOMICS
FINANCE
GENERAL BUSINESS
INSURANCE
MANAGEMENT
MARKETING
REAL ESTATE
SECRETARIAL ADMINISTRATION

DRAKE COLLEGE OF BUSINESS ADMINISTRATION

The Drake College of Business Administration prepares men and women for positions of leadership and service by equipping them with the ethical and philosophical principles upon which our society, economy, and government rests and by providing them with the pragmatic skills and techniques to live a productive and worthwhile life in business, in government, and in their various communities.

This College will strive to develop the environment and knowledge for the development of careers in fields of business and other related areas.

The goal of the Drake College of Business Administration will be to develop leaders with "know how" for our way of life.

The College offers each matriculating student the promise of continuance of care and guidance in order that he may realize his best potential according to his capacity and probable future abilities.

The Drake College of Business Administration offers courses leading to the BBA; BA in Business Administration; BS in Business Education; BS in Computer Science; BS in Technical Management; BS in Secretarial Administration; ABA in Business Administration; AS in Executive Secretarial Science; and one-year programs in the Secretarial or Accounting fields.

Each four-year degree program is offered with various majors and minors. After selecting a major area of concentration, a student should contact his faculty advisor and/or counselor for individual advisement and counseling pertinent to major requirements and employment goals.

General Requirements for Graduation

1. One hundred and ninety-two quarter hours credit; 2.0 cumulative grade point average, computed by dividing total quality points earned by total credit hours attempted at Fort Lauderdale University.
2. Grade of "C" or higher in each course used for a major.
3. The last forty-eight quarter hours credit in residence.
4. Transfer credits from junior colleges or technical institutes may not exceed 96 quarter hours credit.
5. MAJOR—36-44 quarter hours credit

Every candidate for a degree must choose a major field. Specific requirements for programs of study in Business Administration are listed on the following pages and are approved by the chairman of the department concerned, or

the Dean of the Drake College of Business Administration, or by the Vice President for Academic Affairs.

The choice of a major should be made not later than the beginning of the junior year and must be approved by the head of the department of the major subject. Thereafter the student's schedule for each quarter must meet the approval of the major department. Any student not making satisfactory progress in the major subject may be required to change his major or to relinquish his candidacy for a degree.

6. CORE CURRICULUM AND/OR CONCENTRATION CURRICULUM—36-40 quarter hours credit each
7. ELECTIVES—Credits necessary to complete 192 quarter hours credit.

Choice is not restricted except it must include as many advanced undergraduate studies (courses numbered in the 300 and 400 level) as possible.

8. When registering for the final quarter of study prior to graduation, each candidate for a degree must complete and submit a formal application for graduation to the Registrar's Office, pay a \$25.00 graduation fee to the Cashier, and satisfy all financial obligations to the University whether or not candidate participates in the commencement exercise.

ONE-YEAR CERTIFICATE PROGRAMS

The Drake College of Business Administration offers two one-year certificate programs. These are offered for prospective secretaries and for junior accountants who cannot afford to take more than four quarters of study during the beginning phases of their educational preparation.

The requirements for the Junior Accounting Certificate and the Secretarial Certificate are as follows:

JUNIOR ACCOUNTING: 64 CREDIT HOURS

Acc 101, 102, 103	12	Mgt 101	4
Acc 201, 202	8	Mth 102, 105	8
BL 101, 102	8	Psy 101	4
CS 101	4	ST 100	4
Eng 100 or 101	4	Elective	4
Eng 102 or 103	4		—

64

SECRETARIAL: 64 CREDIT HOURS

CS 101	4	SA 201, 202, 203	12
Eng 100 or 101	4	SA 301, 303	8
Eng 102 or 103	4	SA 402	4
Mgt 101	4	ST 100	4
Psy 101	4	Electives	8
SA 102, 103	8		<hr/>
			64

ASSOCIATE DEGREE PROGRAMS

The Drake College of Business Administration offers an Associate in Commercial Science Degree and an Associate in Business Administration Degree. Associate Degree Programs are six quarters in length and 96 credit hours are required. The AS Degree is offered with an Executive Secretarial major. The ABA is offered in Accounting; Computer Science; Economics and Finance; Management; Marketing; and Real Estate and Insurance.

The requirements for the Associate Degree Programs are as follows:

EXECUTIVE SECRETARIAL: 96 CREDIT HOURS (A.S. Degree)

Major		Curriculum	
SA 102, 103	8	Acc 101, 102	8
SA 201, 202, 203	12	BL 101, 102	8
SA 301, 302, 303	12	Mgt 101, 102	8
SA 402	4	Mth 102, 105	8
	<hr/>		<hr/>
	36		32

General Education Curriculum

Eng 100 or 101	4
Eng 102 or 103	4
His 101, 102	8
Psy 101	4
ST 100	4
Elective	4
	<hr/>
	28

ACCOUNTING: 96 CREDIT HOURS (A.B.A. Degree)

Major		Core Curriculum	
Acc 103	4	Acc 101, 102	8
Acc 201, 202, 203	12	BL 101	4
Acc 301, 302, 303	12	CS 101	4
Acc 401, 402	8	Eco 101	4
—	—	Mgt 101	4
	36	Mkt 101	4
		Mth 102, 105	8
			36

General Education Curriculum

Eng 100 or 101	4
Eng 102 or 103	4
His 101, 102	8
Psy 101	4
ST 100	4
	24

COMPUTER SCIENCE: 96 CREDIT HOURS (A.B.A. Degree)

Major		Core Curriculum	
CS 102, 103	8	Acc 101, 102	8
CS 201, and 202 or 304 and 203 or 305 and 204	16	BL 101	4
CS 302, 303	8	CS 101	4
CS 401	4	Eco 101	4
—	—	Mgt 101	4
	36	Mkt 101	4
		Mth 102, 203	8
			36

General Education Curriculum

Eng 100 or 101	4
Eng 102 or 103	4
His 101, 102	8
Psy 101	4
ST 100	4
	24

ECONOMICS AND FINANCE: 96 CREDIT HOURS (A.B.A. Degree)

Major		Core Curriculum	
Eco 101, 102	8	Acc 101, 102	8
Eco 203	4	BL 101	4
Eco 303	4	CS 101	4
Eco 404	4	Mgt 101	4
Fin 101, 102	8	Mkt 101	4
Fin 201	4	Mth 102, 105	8
Fin 301	4	SA 101	4
	<hr/>		<hr/>
	36		36

General Education Curriculum

Eng 100 or 101	4
Eng 102 or 103	4
His 101, 102	8
Psy 101	4
ST 100	4
	<hr/>
	24

MANAGEMENT: 96 CREDIT HOURS (A.B.A. Degree)

Major		Core Curriculum	
Mgt 102, 103	8	Acc 101, 102	8
Mgt 201, 202, 203	12	BL 101	4
Mgt 302	4	CS 101	4
Mgt 402, 403 and 408 or 409.....	12	Eco 101	4
	<hr/>	Mgt 101	4
	36	Mkt 101	4
		Mth 102	4
		SA 101	4
			<hr/>
			36

General Education Curriculum

Eng 100 or 101	4
Eng 102 or 103	4
His 101, 102	8
Psy 101	4
ST 100	4
	<hr/>
	24

MARKETING: 96 CREDIT HOURS (A.B.A. Degree)

Major		Core Curriculum	
Mkt 102	4	Acc 101, 102	8
Mkt 201, 202, 203	12	BL 101	4
Mkt 301, 302	8	CS 101	4
Mkt 402, 404, 406	12	Eco 101	4
	—	Mgt 101	4
	36	Mkt 101	4
		Mth 102	4
		SA 101	4
			—
			36

General Education Curriculum

Eng 100 or 101	4
Eng 102 or 103	4
His 101, 102	8
Psy 101	4
ST 100	4
	—
	24

REAL ESTATE AND INSURANCE: 96 CREDIT HOURS (A.B.A. Degree)

Major		Core Curriculum	
RE 101, 102	8	Acc 101, 102	8
RE 203	4	BL 101	4
RE 301, 303	8	Eco 101	4
RE Elective	4	Mgt 101	4
Ins 101, 102	8	Mkt 101	4
Ins 201, 202	8	Mth 102, 105	8
	—		—
	40		32

General Education Curriculum

Eng 100 or 101	4
Eng 102 or 103	4
His 101, 102	8
Psy 101	4
ST 100	4
	—
	24

B.A. DEGREE IN BUSINESS ADMINISTRATION PROGRAM:

Requirements: 192 Credit Hours

The Drake College of Business Administration offers the Bachelor of Arts Degree in Business Administration with a greater concentration in the general education curriculum. Majors in Accounting, Economics and Finance, Management, Marketing Real Estate, Real Estate and Insurance, and Secretarial Administration are offered.

The leadership that is required of so many of our young executives seems to indicate a need for a broader knowledge in the basic studies area.

Requirements for the Bachelor of Arts Degree in Business Administration in the various majors are as follows:

GENERAL EDUCATION CURRICULUM: 112 CREDIT HOURS

Communications		Math, Business, and Science	
Eng 100, 101, and 102 or 103	12	CS 101	4
ST 100	4	Eco 101	4
	—	Mth 102, 105*	8
	16	Sci 101 and 111, or 301.....	8
		Sci 131**	4
Foreign Language			—
101, 102°	8		
201, 202°	8		28
	—		
	16		

*Math 131 and 201 required for Economics and Finance majors.

*Student must complete 16 credits in one language. Those who studied same language in high school are required to take placement tests to determine which course they are prepared to enter.

**An elective is required for Secretarial Administration majors.

Social Science

Gov 101	4
His 101, 102	8
Gov 201, 202 }	8
His 201, 202 }	8
Psy 101, 201 }	8
Soc 201, 300 }	8
	—
	28

Humanities

FA 201 or 203 or ST 205	4
Phi 201 or 304 or Rel Elective	4
Eng 201, 202 }	16
Eng 221, 222 }	16
Eng 230, 231 }	—

24

ACCOUNTING: 80 CREDIT HOURS (B.A. Degree)

Major		Related Courses	
Acc 201, 202, 203	12	Acc 101, 102, 103	12
Acc 301, 302, 303	12	BL 101, 102	8
Acc 401, 402, 403, 404	16	Eco 102	4
	—	Fin 201	4
	40	Mgt 101	4
		Mkt 101	4
		Mth 130	4
			40

ECONOMICS AND FINANCE: 80 CREDIT HOURS (B.A. Degree)

Major		Related Courses	
Eco 102	4	Acc 101, 102	8
Eco 203	4	BL 101, 102	8
Eco 303	4	Mgt 101, 102	8
Eco 404	4	Mkt 101, 102	8
Fin 101, 102	8	Mth 130, 203	8
Fin 201	4		—
Fin 301	4		40
RE 101, 102	8		
	—		
	40		

MANAGEMENT: 80 CREDIT HOURS (B.A. Degree)

Major		Related Courses	
Mgt 101, 102, 103	12	Acc 101, 102	8
Mgt 201, 202, 203	12	BL 101, 102	8
Mgt 302, 303	8	Eco 102	4
Mgt 402, 403, and 408 or 410	12	Mkt 101, 102	8
	—	Mth 130, 203	8
	44		—
			36

MARKETING: 80 CREDIT HOURS (B.A. Degree)

Major		Related Courses	
Mkt 101, 102	8	Acc 101, 102	8
Mkt 201, 202, 203	12	BL 101, 102	8
Mkt 301, 302	8	Eco 102	4
Mkt 402, 403, 404, 406	16	Mgt 101, 102	8
	—	Mth 130, 203	8
	44		—
			36

REAL ESTATE: 80 CREDIT HOURS (B.A. Degree)

Major		Related Courses	
RE 101, 102	8	Acc 101, 102	8
RE 203, 204	8	BL 101, 102	8
RE 301, 302, 303, 304, 305	20	BL 301, 302	8
RE 401, 402	8	Eco 102	4
	—	Mth 130, 203	8
	44		—
			36

REAL ESTATE AND INSURANCE: 80 CREDIT HOURS (B.A. Degree)

Major		Related Courses	
Ins 101, 102	8	Acc 101, 102	8
Ins 201, 202	8	BL 101, 102	8
RE 101, 102	8	BL 301, 303	8
RE 203	4	Eco 102	4
RE 301, 302, 305	12	Mth 130, 203	8
RE 401	4		—
	—		36
	44		

SECRETARIAL ADMINISTRATION: 80 CREDIT HOURS (B.A. DEGREE)

Major		Related Courses	
SA 102, 103	8	Acc 101, 102	8
SA 201, 202, 203	12	BL 101, 102	8
SA 301, 302, 303	12	Eco 102	4
SA 402, 407	8	Fin 101	4
	—	Mgt 101, 102	4
	40	Mkt 101	4
		ST 110	4
			—
			40



**BACHELOR OF BUSINESS ADMINISTRATION
DEGREE PROGRAM:**

Requirements: 192 Credit Hours

The Drake College of Business Administration provides the students of Fort Lauderdale University with the opportunity to obtain the basic business degree, Bachelor of Business Administration, with majors offered in Accounting; Accounting with Secretarial Administration concentration; Economics and Finance; General Business; General Business with Secretarial Administration concentration; Management; Management with Hotel-Restaurant concentration; Management with Secretarial Administration concentration; Marketing; Marketing with Management concentration; Marketing with Real Estate concentration; Marketing with Secretarial Administration concentration; Real Estate; and Real Estate and Insurance. In addition, a Bachelor of Business Administration degree is offered with a major in Management with Aviation concentration, requiring 194 quarter hours credit.

The Drake College of Business Administration also offers a Bachelor of Science Degree in Computer Science; Secretarial Administration; and Technical Management.

Requirements for the Bachelor of Business Administration Degree and the Bachelor of Science Degree in the various majors are as follows:

GENERAL EDUCATION CURRICULUM: 76 CREDIT HOURS

Communications		Math, Business, and Science		
Eng 100 or 101	4	CS 101	4	
Eng 103	4	Eco 101, 102	8	
ST 100, 110	8	Mth 102, 105*	8	
	—	Sci 101 and 111, or 301	8	
	16		—	
			28	
Social Science		Humanities		
His 101, 102	}	*Mth 130 and 201 required for Computer Science and for Economics and Finance majors.		
His 201, 202		FA 201 or 203 or ST 205	4	
Gov 101, 201, 202		Phi 201 or 304 or		
Psy 101 or 201	4	Religion Elective	4	
Soc 201 or 300	4	Eng 201, 202	}	
	—	Eng 221, 222		8
	16	Eng 230, 231		—
			16	

ACCOUNTING: 116 CREDIT HOURS (B.B.A. Degree)

Major		Core Curriculum	
Acc 201, 202, 203	12	Acc 101, 102, 103	12
Acc 301, 302, 303	12	BL 101, 102	8
Acc 401, 402, 403, 404	16	Fin 201	4
	—	Mgt 101, 102	8
	40	Mkt 101	4
Free Electives	—	Mth 203	4
	32	SA 101	4
			44

ACCOUNTING WITH SECRETARIAL ADMINISTRATION CONCENTRATION:

116 CREDIT HOURS (B.B.A. Degree)

Major		Concentration Curriculum	
Acc 201, 202, 203	12	SA 201, 202, 203	12
Acc 301, 302, 303	12	SA 301, 302, 303	12
Acc 401, 402, 403	12	SA 402, 407	8
	—		32
	36		
Core Curriculum			
Acc 101, 102, 103	12		
BL 101, 102	8		
Fin 101	4		
Mgt 101, 102	8		
Mkt 101	4		
Mth 203	4		
SA 102, 103	8		
			48



COMPUTER SCIENCE: 116 CREDIT HOURS (B.S. Degree)

Major		Core Curriculum	
CS 102, 103	8	Acc 101, 102, 103	12
CS 201	4	BL 101, 102	8
CS 202 or 304	4	Mgt 101, 102	8
CS 203 or 305	4	Mth 110, 131	8
CS 204	4	Mth 203	4
CS 301 or 206	4		—
CS 302, 303	8		40
CS 401	4	Free Electives	
	—		—
	40		36

ECONOMICS AND FINANCE: 116 CREDIT HOURS (B.B.A. Degree)

Major		Core Curriculum	
Eco 203	4	Acc 101, 102	8
Eco 303	4	BL 101	4
Eco 404	4	Mgt 101, 102	8
Fin 101, 102	8	Mkt 101, 102	8
Fin 201	4	Mth 131, 203	8
Fin 301	4	SA 101	4
RE 101, 102	8		—
	—		40
	36		
Free Electives			
	—		
	40		

GENERAL BUSINESS: 116 CREDIT HOURS (B.B.A. Degree)

Major		Core Curriculum	
Acc 403, 404	8	Acc 101, 102, 103	12
Fin 102, 201	8	BL 101, 102	8
Ins 101	4	Mgt 101, 102	8
Mgt 103, 202	8	Mkt 101	4
Mgt 303	4	Mth 203	4
Mkt 102, 201	8	SA 102	4
	—		—
	40		40
Free Electives			
	—		
	36		

**GENERAL BUSINESS WITH SECRETARIAL ADMINISTRATION
CONCENTRATION: 116 CREDIT HOURS (B.B.A. Degree)**

Major		Concentration Curriculum	
Acc 403, 404	8	SA 201, 202, 203	12
Fin 102, 201	8	SA 301, 302, 303	12
Ins 101	4	SA 402, 407	8
Mgt 103, 202	8		—
Mkt 102, 201	8		32
SA 103	4		
	—		
	40		

Core Curriculum	
Acc 101, 102, 103	12
BL 101, 102	8
Fin 101	4
Mgt 101, 102	8
Mth 203	4
Mkt 101	4
SA 102	4
	—
	44

MANAGEMENT: 116 CREDIT HOURS (B.B.A. Degree)

Major		Core Curriculum	
Mgt 103	4	Acc 101, 102, 103	12
Mgt 201, 202, 203	12	BL 101, 102	8
Mgt 302, 303	8	Mgt 101, 102	8
Mgt 402, 403, 406, and 408 or 409	12	Mth 101	4
	—	Mth 203	4
	40	SA 101	4
			—
Free Electives			40
	—		
	36		

**MANAGEMENT WITH AVIATION CONCENTRATION:
118 CREDIT HOURS (B.B.A. Degree)**

Major		Core Curriculum	
Mgt 202, 203	8	Acc 101, 102	8
Mgt 304, 305, 306, 307	16	BL 101, 102	8
Mgt 402, 403, 406, 407, 408	20	Mgt 101, 102	8
	—	Mkt 101	4
	44	Mth 203	4
		SA 101	4
Ground School			—
	—		
	10		36
Free Electives			
	—		
	28		

**MANAGEMENT WITH HOTEL-RESTAURANT CONCENTRATION:
116 CREDIT HOURS (B.B.A. Degree)**

Major		Core Curriculum	
Mgt 201, 202, 203, 204	16	Acc 101, 102	8
Mgt 302, 308, 309, 310	16	BL 101, 102	8
Mgt 402, 403	8	Mgt 101, 102, 103	12
	—	Mkt 101	4
	40	Mth 203	4
Free Electives	—	SA 101	4
	36		—
			40

**MANAGEMENT WITH SECRETARIAL ADMINISTRATION CONCENTRATION:
116 CREDIT HOURS (B.B.A. Degree)**

Major		Concentration Curriculum	
Mgt 201, 202, 203	12	SA 201, 202, 203	12
Mgt 302, 303	8	SA 301, 302, 303	12
Mgt 402, 403, 406, 408, 409	20	SA 402, 407	8
	—		—
	40		32

Core Curriculum

Acc 101, 102	8
BL 101, 102	8
Fin 101	4
Mgt 101, 102	8
Mkt 101	4
Mth 203	4
SA 102, 103	8
	—
	44

MARKETING: 116 CREDIT HOURS (B.B.A. Degree)

Major		Core Curriculum	
Mkt 102	4	Acc 101, 102	8
Mkt 201, 202, 203	12	BL 101, 102	8
Mkt 301, 302	8	Mgt 101, 102	8
Mkt 402, 403, 404, 406	16	Mkt 101	4
	—	Mth 203	4
	40	SA 101	4
Free Electives	—		—
	40		36

MARKETING WITH MANAGEMENT CONCENTRATION:
116 CREDIT HOURS (B.B.A. Degree)

Major		Concentration Curriculum	
Mkt 102	4	Mgt 102, 103	8
Mkt 201, 202, 203	12	Mgt 201, 202, 203	12
Mkt 301, 302	8	Mgt 302, 303	8
Mkt 402, 403, 404, 406	16	Mgt 403, 409, 410	12
	—		—
	40		40

Core Curriculum	
Acc 101, 102	8
BL 101, 102	8
Fin 101	4
Mgt 101	4
Mkt 101	4
Mth 203	4
SA 101	4
	—
	36

MARKETING WITH REAL ESTATE CONCENTRATION:
116 CREDIT HOURS (B.B.A. Degree)

Major		Concentration Curriculum	
Mkt 102	4	BL 301, 302	8
Mkt 201, 202, 203	12	RE 203, 204	8
Mkt 301, 302	8	RE 301, 302, 303, 304, 305	20
Mkt 402, 403, 404, 406	16	RE 401	4
	—		—
	40		40

Core Curriculum	
Acc 101, 102	8
BL 101, 102	8
Mkt 101	4
Mth 203	4
RE 101, 102	8
SA 101	4
	<hr/>
	36

MARKETING WITH SECRETARIAL ADMINISTRATION CONCENTRATION:
116 CREDIT HOURS (B.B.A. Degree)

Major		Concentration Curriculum	
Mkt 102	4	SA 201, 202, 203	12
Mkt 201, 202, 203	12	SA 301, 302, 303	12
Mkt 301	4	SA 402, 407	8
Mkt 402, 403, 404, 406	16		
	<hr/>		<hr/>
	36		32

Core Curriculum	
Acc 101, 102, 103	12
BL 101, 102	8
Fin 101	4
Mgt 101, 102	8
Mkt 101	4
Mth 203	4
SA 102, 103	8
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	48

REAL ESTATE: 116 CREDIT HOURS (B.B.A. Degree)

Major		Core Curriculum	
RE 203, 204	8	Acc 101, 102	8
RE 301, 302, 303, 304, 305	20	BL 101, 102	8
RE 401	4	Fin 101	4
BL 301, 302	8	Ins 202	4
	<hr/>	Mgt 101	4
	40	Mkt 101	4
		Mth 203	4
Free Electives		RE 101, 102	8
		SA 101	4
	28		<hr/>
			48

REAL ESTATE AND INSURANCE: 116 CREDIT HOURS (B.B.A. Degree)

Major		Core Curriculum	
Ins 101, 102	8	Acc 101, 102	8
Ins 202	4	BL 101, 102	8
RE 203	4	Mgt 101	4
RE 301, 302, 304	12	Mkt 101	4
RE 401	4	Mth 203	4
BL 301, 303	8	RE 101, 102	8
	—	SA 101	4
	40		—
Free Electives	—		40
	36		

SECRETARIAL ADMINISTRATION: 116 CREDIT HOURS (B.S. Degree)

Major		Core Curriculum	
SA 103	4	Acc 101, 102, 103	12
SA 201, 202, 203	12	BL 101, 102	8
SA 301, 302, 303	12	Fin 101	4
SA 402, 407	8	Mgt 101, 102	8
	—	Mkt 101	4
	36	Mth 203	4
	—	SA 102	4
Free Electives	—		—
	36		44



BACHELOR OF SCIENCE IN TECHNICAL MANAGEMENT DEGREE PROGRAM:

Requirements: 192 Credit Hours

The Bachelor of Science in Technical Management Degree is offered by the Drake College of Business Administration of Fort Lauderdale University for students who have attended or graduated from our affiliated technical institutes and junior colleges, who have prepared themselves in the various technical fields during their early years of college effort, and who need courses in general education and in management to build the skills and patterns of understanding that are necessary for technical management. The courses in technical subjects will be accepted and placed in the record. Up to 96 quarter credits may be accepted as transfer credits and will count toward this degree program. All credits will be equated and recorded if a grade of "C" or higher has been earned.

A Bachelor of Science in Technical Management Degree is offered with concentrations in Fine Arts, Fashion Illustration, Interior Design, or Advertising Design to students completing graduation requirements at the New England School of Art and who transfer to Fort Lauderdale University. Students transferring from N.E.S.A. should consult a counselor for a full evaluation of transfer credits and the degree requirements necessary in the selected concentration. A minimum of 76 credit hours in the Fine Arts concentration, 80 credit hours in the Fashion Illustration concentration, or 84 credit hours in Interior or Advertising Design concentrations must be earned at Fort Lauderdale University to receive this degree.

Requirements for the Bachelor of Science in Technical Management Degree Program are as follows:

GENERAL EDUCATION CURRICULUM: 76 CREDIT HOURS

Communications		Math, Business & Science	
Eng 100 or 101	4	CS 101	4
Eng 103	4	Eco 101	4
ST 100, 110	8	Mth 102, 105	8
—	—	Mth 203	4
—	16	Sci 101 & 111 or 301	8
		—	—
			28

Social Science

His 101, 102	} 8
His 201, 202		
Gov 101		
Gov 201, 202	} 8
Psy 101		
Psy 201		
Soc 201 or 300		
		—
		16

Humanities

FA 201 or 203 or ST 205 4
Phi 201 or 304 or	
Rel Elective 4
Eng 201, 202	}
Eng 221, 222	
Eng 230, 231	
 8
	—
	16

TECHNICAL MANAGEMENT: 116 CREDIT HOURS

Major	
Mgt 101, 102, 103 12
Mgt 202, 203 8
Mgt 403 4
Mgt Electives 16
	—
	40

Core Curriculum

Electives 40
Free Electives	
	—
	36



B.S. DEGREE IN BUSINESS EDUCATION PROGRAMS:

Requirements: 192 Credit Hours

Although the Department of Education and its course descriptions will be found in the College of Arts and Sciences, the Drake College of Business Administration offers the Bachelor of Science Degree in Business Education with majors in Accounting, Computer Science, Management, Marketing, and Secretarial Administration.

A Bachelor of Science in Business Education Degree is also offered with concentrations in Technical Art, Fashion Illustration, Interior Design, or Advertising Design to students completing graduation requirements at the New England School of Art and who transfer to Fort Lauderdale University. Students transferring from NESAs should consult a counselor for a full evaluation of transfer credits and the degree requirements necessary in the selected concentration. A minimum of 84 credit hours must be earned at Fort Lauderdale University to receive this degree.

Requirements for the Bachelor of Science Degree in Business Education in the various majors are as follows:

GENERAL EDUCATION CURRICULUM: 72 CREDIT HOURS

Communications		Math, Business, and Science	
Eng 100 and 101 or 103	8	CS 101	4
ST 100	4	Eco 101, 102	8
	—	Mth 102*, 105*	8
	12	Sci 101 and 111 or 301	8
			—
			28
Social Science		*Mth 130 and 201 required for Computer Science majors.	
His 101, 102 }	8	Humanities	
His 201, 202 }		FA 201 or 203 or ST 205	4
Gov 101, 201, 202 }		Phi 201, 304 or	
Psy 101, 201 }	8	Religion Elective	4
Soc 201, 300 }	—	Eng 201, 202	
	16	Eng 221, 222 }	8
		Eng 230, 231 }	

ACCOUNTING-BUSINESS EDUCATION: 120 CREDIT HOURS (B.S. Degree)

Major		Concentration Curriculum	
Edu 301, 302, 303, 304, 305, 306	24	Acc 201, 202, 203	12
Edu 401, 403	8	Acc 301, 302, 303	12
Edu 307, 402 or Psy 316	8	Acc 401, 402, 403, 404	16
Edu Elective	4		
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Technical Core Curriculum	
Acc 101, 102, 103	12
BL 101, 102	8
Mgt 101, 102	8
Mkt 101	4
SA 101	4
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**COMPUTER SCIENCE — BUSINESS EDUCATION
120 CREDIT HOURS (B.S. Degree)**

Major		Concentration Curriculum	
Edu 301, 302, 303, 304, 305, 306	24	CS 102, 103	8
Edu 403	4	CS 201, 202, 203, 204, 206	20
Edu 307, 402, or Psy 316	8	CS 301, 302, 303	12
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	36		40

Technical Core Curriculum	
Acc 101, 102, 103	12
BL 101, 102	8
Mgt 101, 102	8
Mkt 101	4
Mth 131, 203	8
SA 101	4
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MANAGEMENT-BUSINESS EDUCATION: 120 CREDIT HOURS (B.S. Degree)

Major		Concentration Curriculum	
Edu 301, 302, 303, 304, 305, 306	24	Mgt 103	4
Edu 401, 403	8	Mgt 201, 202, 203	12
Edu 307, 402, or Psy 316	8	Mgt 302, 303	8
Edu Elective	4	Mgt 402, 403, 406, and 408 or 409	16
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	44		40

Technical Core Curriculum

Acc 101, 102, 103	12
BL 101, 102	8
Mgt 101, 102	8
Mkt 101	4
SA 101	4
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MARKETING-BUSINESS EDUCATION: 120 CREDIT HOURS (B.S. Degree)

Major		Concentration Curriculum	
Edu 301, 302, 303, 304, 305, 306	24	Mkt 102	4
Edu 401, 403	8	Mkt 201, 202, 203	12
Edu 307, 402, or Psy 316	8	Mkt 301, 302	8
Edu Elective	4	Mkt 402, 403, 404, 406	16
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	44		40

Technical Core Curriculum

Acc 101, 102, 103	12
BL 101, 102	8
Mgt 101, 102	8
Mkt 101	4
SA 101	4
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**SECRETARIAL ADMINISTRATION-BUSINESS EDUCATION:
120 CREDIT HOURS (B.S. Degree)**

Major		Concentration Curriculum	
Edu 301, 302, 303, 304, 305, 306	24	SA 103	4
Edu 401, 403	8	SA 201, 202, 203	12
Edu 307, 402 or Psy 316	8	SA 301, 302, 303	12
Edu Elective	4	SA 402, 407	8
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	44		36

Technical Core Curriculum

Acc 101, 102, 103	12
BL 101, 102	8
Mgt 101, 102	8
Mkt 101	4
SA 102	4
Elective	4
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DEPARTMENT OF ACCOUNTING

Today, Accounting is more than the "language of business." It has become the very "means" by which management shapes its administrative policies, determines its operating goals, and measures the results of its operations.

The accountant serves a key position in today's dynamic commercial enterprise. He is the coordinator of the organization nerve center, recording and summarizing activities of management and operating personnel. He is responsible for communicating financial data to management in an understandable monetary language and for assisting in interpreting this data. Finally, the most important function the accountant serves today is to aid in the actual planning and control of the organization.

Because almost all decision making processes of larger companies are dependent upon the information generated by the accounting department, it is not uncommon to see personnel of this department climb the "corporate ladder." Controllers often rise to become Treasurers, Financial Vice-Presidents, and Corporate Presidents.

Many young accountants find excellent opportunities available in government and public accounting. The Certified Public Accountant (C.P.A.) is now on a professional level equal to physicians and attorneys. Opportunities are available in public accounting for specialization in areas such as Auditing, Taxation, and Management Advisory Services.

Individuals seeking to eventually go in business for themselves or to step into family businesses also find that Accounting is the ideal major for them. It provides the essential foundation necessary for success in any business. The modern accountant, a coordinator of activities, an executive planner, a professional, must have an appreciation of problems of all parts of a business organization, as well as a technical proficiency in his own specialty. Because of this need for a broad understanding of business, governmental, and social problems, Fort Lauderdale University, in its Accounting Major, offers a complete program of Accounting enriched with cultural and business management courses. In addition, an academic club is available for students majoring in Accounting.

The Accounting Department offers 4 majors in degree programs and a one-year certificate program in the Drake College of Business Administration: a one-year certificate program, an A.B.A. Degree with 36 hours, a B.B.A. Degree with 40 credit hours in accounting major curriculum, a B.A. Degree in Business Administration with 40 credit hours, and a B.S. in Business Education with 44 credit hours in accounting major curriculum.

Transfer students, who are seeking a degree with an accounting major at Fort Lauderdale University must complete 1 year of accounting (12 credit hours) at our University, subject to advisement and approval of courses by the Department Chairman.

ACCOUNTING

ACC 101—INTRODUCTORY

ACCOUNTING I

A basic study of accounting with emphasis on understanding and interpreting Financial Statements, Reports, and Analysis. A case study is employed with emphasis on accounting as a managerial tool. 4 qtr. hrs. cr.

ACC 102—INTRODUCTORY

ACCOUNTING II

A continuation of Acc 101 with a more sophisticated management interpretation of Cost Accounting, Budgeting, Performance Analysis, Capital Acquisitions, and Case studies of Alternative Courses of Action. Prerequisite: Acc 101. 4 qtr. hrs. cr.

ACC 103—INTRODUCTORY

ACCOUNTING III

A course of study designed for students planning to major in accounting. Emphasis is on theory, techniques, and practice in recording accounting transactions, statement preparation, and financial analysis. Prerequisite: Acc 102. 4 qtr. hrs. cr.

ACC 201—INTERMEDIATE

ACCOUNTING I

Accounting Procedures reviewed; Generally Accepted Accounting Principles; Working Papers; Financial Statements and Net Income Concepts. Detailed Accounting Procedures for Cash, Receivables, Inventories, and other Asset accounts. Special emphasis on Inventory valuation and cost techniques. Prerequisite: Acc 103. 4 qtr. hrs. cr.

ACC 202—INTERMEDIATE

ACCOUNTING II

Accounting for Investments, Fixed Assets, Liabilities, and Reserves. Interpretation and Analysis of Financial Statements. Special problems involved in accounting for changes in Working-Capital, Business Combinations, Income Tax Allocation, and Price-Level Changes. Preparation of Statements

from incomplete records. Prerequisite: Acc 201. 4 qtr. hrs. cr.

ACC 203—COST ACCOUNTING I

Principles of Cost Accounting: Cost determination for the manufacturing business; Job-Order Cost Systems; Process Cost Accounting; Material, Labor, and Manufacturing Overhead; Joint and By-Product Costs. Prerequisite: Acc 103. 4 qtr. hrs. cr.

ACC 301—COST ACCOUNTING II

Advanced Cost Accounting and Control; The Budget as the foundation of Systems Control. Standard Cost Accounting and Variance Analysis. Direct Costing, a Managerial Emphasis. An introduction to Controllershship. Prerequisite: Acc 203. 4 qtr. hrs. cr.

ACC 302—ADVANCED

ACCOUNTING I

Partnerships, their formation, operation, dissolution, and liquidation. Special Accounting problems associated with Joint Ventures, Insurance, Consignments and Installment Sales. Procedures available for businesses in financial difficulty: Statement of Affairs; Receivership; Realization and Liquidation. Prerequisite: Acc 202. 4 qtr. hrs. cr.

ACC 303—ADVANCED

ACCOUNTING II

Accounting applications of Compound Interest and Annuities; Estates and Trusts; Home Office and Branch Accounting; Consolidation. The unique accounting systems necessitated by governmental units, hospitals, universities, and other non-profit organizations. A survey of trends in current Accounting Theory. Prerequisite: Acc 302. 4 qtr. hrs. cr.

ACC 401—AUDITING I

Auditing Theory and Standards. External examination of the Accounting Records. Internal Control and its relationship to the Accounting system. Auditing procedures for verification of the

Asset, Liability, and Equity accounts.
Prerequisite: Acc 202 4 qtr. hrs. cr.

ACC 402—AUDITING II

Advanced Auditing: An application of the procedures learned in Acc 401; preparation of Audit Working Papers; special audits; further verification of Revenues, Costs, and Expenses. Audit Reports and the expression of an Opinion by the CPA. Quantitative approaches to Auditing; EDP and Statistical Sampling. Prerequisite: Acc 401. 4 qtr. hrs. cr.

ACC 403—FEDERAL INCOME TAX I

Fundamentals of Federal Income Tax. The Law, its origin. Procedures for filing individual Income Tax returns. What Income is taxable? Exclusions: Deductions; Exemptions. Income and Tax Planning within the framework of the

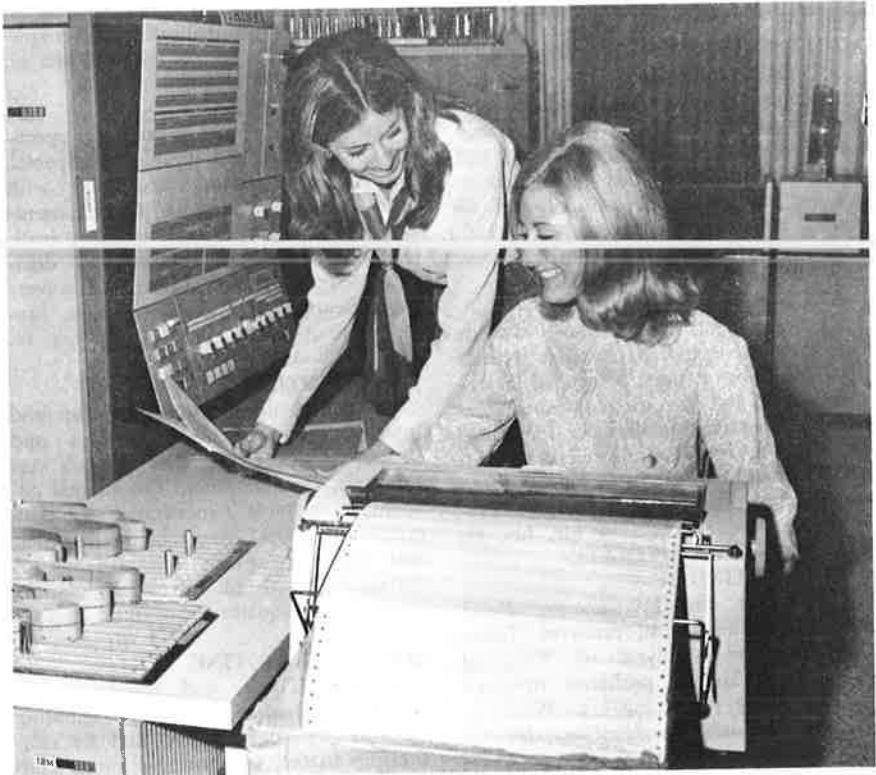
Internal Revenue Code. Prerequisite: Acc 103. 4 qtr. hrs. cr.

ACC 404—FEDERAL INCOME TAX II

Advanced Federal Income Tax; Procedures for filing Corporate; Partnership, and Fiduciary Returns. Estate and Gift Tax interactions. Tax minimization through planning, research and the use of alternate procedures. Legislative Intent; the "Why's" of Income Tax. Refunds and Appeal procedures; Appearing before the Internal Revenue Service. Prerequisite: Acc 403 4 qtr. hrs. cr.

ACC 421—DIRECTED INDEPENDENT STUDY

Registration for this course is subject to the approval of the Department Chairman. 1-4 qtr. hrs. cr.



DEPARTMENT OF BUSINESS LAW, REAL ESTATE, AND INSURANCE

Real estate is one of the largest businesses in the world today; vast sums of money are invested in real estate. Business executives, as well as investors and even the home owner, are involved in the business.

Opportunities in the field of real estate are sound and rewarding. A person working on a commission basis can attain a fine income.

Business law and insurance courses are offered as support curriculum for this department.

The Department of Business Law, Real Estate and Insurance offers a two-year program, leading to an Associate in Business Administration degree in Real Estate and Insurance. Four-year programs are offered for both the Bachelor of Business Administration and the Bachelor of Arts degrees with majors in Real Estate or Real Estate and Insurance.

BUSINESS LAW

BL 101—BUSINESS LAW I

Social forces and the law; classes and services of law; agencies for enforcement; court procedure; contracts and essential facts thereof; nature and creation of agency; principal and agent; termination of agency; employer-employee relations; commercial paper: nature, kinds and parties; negotiability; transfer; notes and drafts; checks and bank collections; rights of holders and defenses. 4 qtr. hrs. cr.

BL 102—BUSINESS LAW II

Personal property and bailments nature and classes of property; acquiring title to personal property; ordinary bailmen; hotelkeepers, warehousemen, and factors; common carriers; sale of goods; nature and legality; formality of the sale contract; title and risks; warranties; remedies for breach of sales contracts; nature of insurance; fire insurance; automobile insurance; life insurance; regulation of business; regulation of labor; civil and criminal liability; business security. Prerequisite: BL 101. 4 qtr. hrs. cr.

BL 301—REAL ESTATE LAW I

Land and its elements, fixtures, easements; land descriptions; land titles and interests in land; deeds; brokers and managers; contracts of sale of land; escrows; evidence of title; mortgages; foreclosure and redemption. Prerequisite: BL 101, 102. 4 qtr. hrs. cr.

BL 302—REAL ESTATE LAW II

F.H.A. loan insurance; ground rents; liens; subdivisions, land development and dedication; building construction; co-ownership; dower, curtesy, community property, and homestead; descent and wills; zoning and building ordinance; taxes, special assessments and Federal income tax; landlord and tenant; shopping centers; cooperatives and condominiums; condemnation; waters. Prerequisite: BL 101, 102. 4 qtr. hrs. cr.

BL 303—INSURANCE LAW

The quality and scope of the contract; parties; insurance interest; consideration; insurance agents and their powers; waiver estoppel; the standard fire policy; co-insurance; etc. Prerequisite: Ins. 101, 102. 4 qtr. hrs. cr.

REAL ESTATE

RE 101—REAL ESTATE PRINCIPLES AND PRACTICES I

Nature, importance and character of land; the real estate business; the real estate market; real estate ownership and interests; contracts land surveying and property descriptions transfer of title; deeds; title closing; real estate financing; mortgage instruments; the mortgage market. 4 qtr. hrs. cr.

RE 102—REAL ESTATE PRINCIPLES AND PRACTICES II

Other real estate instruments; liens; taxes and assessments; brokerage; selling real estate; real estate advertising; property management; leases; property insurance; plan reading and cost estimating; property evaluation; real estate appraising; subdividing and developing; city planning and zoning; housing legislation; home ownership. 4 qtr. hrs. cr.

RE 203—REAL ESTATE SELLING

Motives; the steps in a sale; listing techniques; selling various kinds of property; creative selling; meeting and overcoming objections; pitfalls to avoid; financial aids; ethical behavior, closing the sale. Prerequisite: RE 101, 102. 4 qtr. hrs. cr.

RE 204—REAL ESTATE BROKERAGE MANAGEMENT

The evolving real estate brokerage office; causes for the successes and failures of real estate firms; planning for brokerage operations; organizing brokerage operations; selecting and training real estate sales personnel; managing sales activities; marketing practices and policies; effective advertising practices; meeting competition through growth; the search for "professionalism" Prerequisite: RE 101, 102. 4 qtr. hrs. cr.

RE 301—REAL ESTATE APPRAISING I

The scientific approach to finding the value of a parcel of real estate based upon all the economic factors that influence value. Utilizes the three different approaches to finding value: the cost approach, the market approach, and the

income approach; then the correlation to finding a final value. Prerequisite: RE 101, 102. 4 qtr. hrs. cr.

RE 302—REAL ESTATE APPRAISING II

Use of the three different approaches to finding market value. The student will engage in making an actual appraisal to a specific parcel of real estate, doing the necessary research and field work to complete a Professional Appraisal Report. Prerequisite: RE 301. 4 qtr. hrs. cr.

RE 303—REAL ESTATE ADVERTISING

Covers the elementary principles of advertising, writing good and effective copy, proper layout, a study of the most effective advertising media and the most effective days for advertising. Covers newspaper, magazine, radio, television advertising, together with direct mail advertising. Special emphasis is given to classified advertising. Prerequisite: RE 101, 102. 4 qtr. hrs. cr.

RE 304—REAL ESTATE INVESTMENT

A course designed to be helpful to both the real estate salesman or broker and the real estate investor or speculator. Covers computation of Rate of Return, Trading on Equity, Financing, Use of Gross Income Multipliers. Prerequisite: RE 101, 102. 4 qtr. hrs. cr.

RE 305—REAL ESTATE MANAGEMENT

Aimed at training for the phase of the real estate business in which the agent takes over supervision and control of real property for the owner; covering rental of space, maintenance, credit and conviction, to any relationship and similar subjects relative to residential, business, industrial and investment properties. Prerequisite: RE 101, 102. 4 qtr. hrs. cr.

RE 401—REAL ESTATE FINANCING

Fundamental aspects of mortgage lending; sources of funds for mortgage lending; organization and control of

mortgage lending operations; loan application procedures; credit analysis; appraisal of real estate security; legal aspects of the mortgage; development of new business; insured mortgages—F.H.A. program; Veterans' Administration loan program; Loan Administration Program; collection and servicing programs for delinquent loans. Prerequisite: RE 101, 102. 4 qtr. hrs. cr.

RE 402—REAL ESTATE OFFICE MANAGEMENT

Entails first the legal requirements for the establishment of a real estate office. Discussion on selection of location, size of office, furniture, files, records, and office lay-out. Selection and training of salesmen, office management, and sales management. Development of incentive programs. Prerequisite: RE 101, 102. 4 qtr. hrs. cr.

INSURANCE

INS 101—INSURANCE PRINCIPLES AND PRACTICES I

Insurance in general; the uses of insurance; fundamental principles of risk and insurance; types of insurance organizations; structure of the insurance business; reinsurance; life insurance; scope and policy provisions of life insurance; types of life insurance policies; annuities and special contracts; insurable interest and the beneficiary; policy proceeds; reserves; surrenders and loans. 4 qtr. hrs. cr.

INS 102—INSURANCE PRINCIPLES AND PRACTICES II

Workmen's Compensation insurance; Social Security insurance; insurance of property — fire: insurable interest in fire insurance; the fire insurance contract; endorsements; settlement of losses; fire insurance rates; reserves and financial statements; other insurance of property; miscellaneous property insurance. Insurance against transportation risks; ocean marine insurance; inland marine insurance. Insurance against legal liability: liability insurance generally; auto-

mobile insurance; aviation insurance. Insurance against dishonesty: theft insurance; fidelity bonds: Insurance against failure of others; surety bonds; credit insurance; title insurance. 4 qtr. hrs. cr.

INS 201—LIFE INSURANCE SELLING

A study of the many forces, both obvious and hidden, which influence the life insurance salesman's own behavior and that of his client and the significance of these influences in motivating clients to change their behavior from the standpoint of life insurance. Prerequisite: Ins 101, 102. 4 qtr. hrs. cr.

INS 202—PROPERTY AND LIABILITY INSURANCE

Basic principles involved in the major types of property and liability insurance. Policy coverage in each field, with emphasis on the most common types of contracts. Insurance organization, legal aspects of contracts and other vital topics. Prerequisite: RE 101, 102. 4 qtr. hrs. cr.

DEPARTMENT OF COMPUTER SCIENCE

The bachelors degree in Computer Science is designed to produce a business oriented computer scientist. His capabilities will encompass a broad spectrum of subjects essential to the successful use of computers in industry. Upon the completion of the four-year program, the computer scientist will have studied at least three computer languages, and analyzed, designed, and proposed hardware for business and allied systems.

The computer complex available is an IBM 32,000 byte 360/22. To supplement the "in-house" capability, the student can operate a 360/65 via remote terminals. With the exponential growth of computer usage, and the corresponding need for computer scientists, Fort Lauderdale University is producing highly qualified personnel to help fill this need.

Transfer students, who are seeking a degree with a computer science major at Fort Lauderdale University, must complete one year of computer science (12 credit hours) at our University subject to advisement and approval of courses by the Department Chairman.

COMPUTER SCIENCE

CS 101—ELEMENTS OF DATA PROCESSING

The objective of this course is to develop a basic understanding of computer data processing. The student will learn the use of punched cards and stored program concepts. He will also be introduced to binary arithmetic and will flowchart and write simple programs. Fee: \$20.00. 4 qtr. hrs. cr.

CS 102—INTRODUCTION TO COMPUTER SCIENCE

This course is designed to give the student a basic knowledge of computer logic and programming concepts. Topics that will be discussed are: logic diagrams, switching circuits and Boolean algebra. Prerequisite: CS 101. 4 qtr. hrs. cr.

CS 103—PROGRAMMING I, BAL

This course is designed to introduce the student to a machine dependent, Mnemonic machine language. The student will be introduced to the internal instruction set of the IBM 360/22. Prerequisite: CS 102 or equivalent. Fee: \$20.00. 4 qtr. hrs. cr.

CS 201—PROGRAMMING II, BAL

This course is an extension of CS 103. The student will be expected to code assembler language programs using card, tape and disk. He will also be introduced to the various macro instructions frequently used with the assembler language. Prerequisite: CS 103. Fee: \$20.00. 4 qtr. hrs. cr.

CS 202—PROGRAMMING III, PL/1

This is a course in a high-level language called PL/1. The student will be introduced to this language and its varied attributes. This is a problem solving course with emphasis on student programming. Prerequisites: CS 201. Fee: \$20.00. 4 qtr. hrs. cr.

CS 203—PROGRAMMING IV, PL/1

Programming IV is a continuation of Programming III. In this course, the student will write programs using the more sophisticated aspects of the PL/1 language. Prerequisite: CS 202. Fee: \$20.00. 4 qtr. hrs. cr.

CS 204—SYSTEM ANALYSIS I

This course is designed to introduce the student to a popular software com-

puter control system or the disk operating system. The student will learn systems planning and considerations for systems generation, multi-programming, executive program functions; the job control program and system-operator communications. Prerequisite: CS 203.
4 qtr. hrs. cr.

**CS 206—PROGRAMMING V,
FORTRAN IV**

FORTRAN IV is a problem oriented programming course. The course covers the basic principles of FORTRAN IV, which is card and tape oriented. Prerequisite: CS 201. Fee: \$20.00.
4 qtr. hrs. cr.

**CS 301—COMMUNICATION
BASED SYSTEMS**

This course is the study of complex systems utilizing teleprocessing equipment. Discussions will center on teleprocessing concepts, hardware, communication lines and facilities and data sets. The student will be introduced to multi-programming techniques used in tele-processing including monitors and operating systems. Prerequisite: CS 204 or equivalent.
4 qtr. hrs. cr.

**CS 302—MANAGEMENT
INFORMATION SYSTEMS I**

This course covers the design and economic problems that arise when incorporating a management information system through the use of computer hardware. A thorough knowledge of systems languages, hardware availability and business management is a requirement for this course. Prerequisite: CS 204.
4 qtr. hrs. cr.

**CS 303—MANAGEMENT
INFORMATION SYSTEMS II**

This course covers the planning, controls, organization and management of MIS. Prerequisite: CS 302.
4 qtr. hrs. cr.

**CS 304—PROGRAMMING VI,
COBOL I**

This is a course in the solution of business oriented problems using the universal programming language, COBOL. The first course will deal with the elements of the COBOL language. Prerequisite: CS 201. Fee: \$20.00.
4 qtr. hrs. cr.

**CS 305—PROGRAMMING VII,
COBOL II**

A continuation of Programming VI, with emphasis on file organization and accessing high speed auxiliary storage devices. Prerequisite: CS 304. Fee: \$20.00.
4 qtr. hrs. cr.

CS 401—SYSTEMS DESIGN

Systems design is a course that will enable a computer scientist to compare and evaluate various manufacturers' computer systems. The analysis will be economic as well as application oriented. The student will be expected to design and recommend a computer system based on his analysis. Prerequisite: All required courses. Limited to graduating seniors.
4 qtr. hrs. cr.

**CS 421—DIRECTED INDEPENDENT
STUDY**

Registration for this course is subject to the approval of the Department Chairman. Fee: \$5.00 per credit hour.
1-4 qtr. hrs. cr.

DEPARTMENT OF ECONOMICS AND FINANCE

The study of economics and finance prepares the individual for careers in both business and government. Many large corporations have economic research departments where forecasts relating to prices, income, and interest rates are made. Such projections are a valuable tool for management to use in its decision-making process. The 1968 median salary for industrial economists was \$20,000. To this may be added \$2,000 for consultation fees.

The Federal government has high regard for economists since of all government specialists, economists are among the highest paid. The Departments of State, Defense, Commerce, Treasury, and H.E.W., to name a few, all use economists. Periodically, the Federal government announces examinations for these positions.

There are numerous opportunities for employment in the field of finance also. Positions such as investment counselor, banker, and financial vice president become obtainable goals for the individual who studies finance. Aside from private sector employment, financial positions may also be found in the public sector. This latter category includes positions dealing with government taxation, borrowing, expenditure, and other budgetary activities of local and state governments and the Federal government.

Whether you intend to pursue a single course or a full degree in the area of economics and finance, you are invited to discuss your goals with any member of this Department.

ECONOMICS

ECO 101—PRINCIPLES OF ECONOMICS I

For non-economics majors only. A study of the American economy. Facts, figures, and institutional characteristics of capitalism. Standard economic theory is treated non-analytically. Economic growth is discussed. 4 qtr. hrs. cr.

ECO 102—PRINCIPLES OF ECONOMICS II

A continuation of ECO 101, concentrating on such public issues as monetary and fiscal policy, poverty, international trade and anti-trust legislation. Prerequisite: ECO 101. 4 qtr. hrs. cr.

ECO 203—COMPARATIVE ECONOMIC SYSTEMS

A description, analysis, and appraisal of the economic systems of capitalism, socialism, and communism. Prerequisites: ECO 101, 102. 4 qtr. hrs. cr.

ECO 303—AMERICAN ECONOMIC HISTORY

A study of the development of our economic institutions from pre-Colonial times to the present. 4 qtr. hrs. cr.

ECO 304—INTERNATIONAL ECONOMICS

A study of the economic relationships between nations and the institutions formed to expedite these relationships. The IMF, the EEC, the World Bank, and the Export-Import Bank are discussed, as are the U. S. balance of payments and gold flows. Prerequisites: ECO 101, 102. 4 qtr. hrs. cr.

ECO 404—CURRENT ECONOMIC PROBLEMS

A study of the underlying causes and available solutions to such contemporary problems as unemployment, inflation, monopolies (both business and labor),

poverty, income distribution, growth, and government economic policies. Prerequisites: ECO 101, 102. 4 qtr. hrs. cr.

ECO 421—DIRECTED INDEPENDENT STUDIES

Registration for this course is subject to the approval of the Department Chairman. Prerequisites: ECO 101, 102.
1-4 qtr. hrs. cr.

FINANCE

FIN 101—THE STOCK MARKET

The organization and operation of leading security markets. Emphasis on theories of forecasting and market interpretation. Viewpoint primarily that of the trader.
4 qtr. hrs. cr.

FIN 102—INVESTMENTS

Principles and problems of investments, types of risk, timing, selection, institutional factors. Basic determinants of investment values as applied to specific groups and companies—industrials, railroads, utilities, investment companies, municipalities and governments. Prerequisites: 8 credits of accounting and FIN 101.
4 qtr. hrs. cr.

FIN 201—MONEY AND BANKING

Nature and functions of money; credit and credit instruments, Federal Reserve System. Value of money, study of inflation, fiscal policies, characteristics of banking operations.
4 qtr. hrs. cr.

FIN 301—CURRENT FINANCIAL PROBLEMS

A study of underlying causes and available solutions to the problems of public and private finance. Prerequisite: Fin 201.
4 qtr. hrs. cr.

FIN 302—CENTRAL BANKING THEORY AND PRACTICE

Central banks and price fluctuations. Emphasis on Federal Reserve experience. Internal versus external stability of the dollar. Prerequisite: FIN 201.
4 qtr. hrs. cr.

FIN 304—INTERNATIONAL FINANCE

Methods of financing foreign trade; American balance of payments; international capital movements; current problems in international trade and modes of dealing with them. Prerequisite: Fin 201.
4 qtr. hrs. cr.

FIN 401—BUSINESS FINANCE

The establishment and maintenance of a business enterprise including financial management. Performance is analyzed using ratios, cash, operating and capital budgets. The sources and uses, as well as costs, of short, intermediate and long-term funds; valuation, reorganization, consolidation and expansion. Prerequisites: 8 credits of accounting and FIN 102, 201.
4 qtr. hrs. cr.

FIN 421—DIRECTED INDEPENDENT STUDIES

Registration for this course is subject to the approval of the Department Chairman. Prerequisite: FIN 201.
1-4 qtr. hrs. cr.

DEPARTMENT OF GENERAL BUSINESS AND SECRETARIAL ADMINISTRATION

The most efficient secretaries, and consequently the most highly paid, are those secretaries, who, in addition to general preparation in secretarial administration, are trained to function in specialized areas. It is now possible to choose training as a secretary in one of the highly specialized areas such as Accounting, General Business, Management, or Marketing.

Although women secretaries outnumber men who serve in that capacity, the growing recognition that secretaries are frequently the executives of the future tends to increase the ranks of young men who are entering the secretarial field.

Business teacher training is offered in cooperation with the Department of Education. In order to meet the requirements, students who are interested in the program should consult the department chairman before advancing too far in their college work. A major in Business Education in conjunction with the B.S. degree is excellent preparation for the CPS (Certified Professional Secretary) examination.

Students with competence in typewriting and/or shorthand may be exempted from taking certain courses in those areas. Approved electives may be substituted for exempted courses. Students showing college transcript evidence of the basic courses in shorthand and in typewriting with grade "C" or better will be given transfer credit for such courses. Students presenting high school transcript evidence of the first course in shorthand and in typewriting with grade "C" or better, and who wish to be exempt from such courses, will be granted such exemption without credit upon passing examinations given by the faculty of this department.

Students who have credit in shorthand and in typewriting may not take similar courses for credit at this University. However, those students who have had the equivalent of beginning typewriting and who cannot do the work in SA 103 at the University will be required to repeat beginning typewriting.

SECRETARIAL ADMINISTRATION

SA 101—TYPEWRITING FOR THE COLLEGE STUDENT

The course includes touch method keyboard operation, computation of margins, horizontal and vertical centering of announcements and advertisements, punctuation, word syllabication, business and personal business letter writing, and manuscript writing. The

speed objective is 25 words a minute after deduction of 10 words for each error. 4 qtr. hrs. cr.

SA 102 ELEMENTARY TYPEWRITING

The basic components of this course are: Keyboard mastery by the touch method, correct typewriting techniques, development of accuracy, and the de-

velopment of speed to 25 words a minute after deduction of 10 words for each error. In addition, the following phases are introduced: continuity writing, centering, tabulation, and business letters. SA 101 may be substituted for SA 102. 4 qtr. hrs. cr.

SA 103—INTERMEDIATE TYPEWRITING

The development of skill in letter writing; use of carbons and envelopes; advanced tabulation; manuscript writing; and typewriting statements, invoices, telegrams, and common legal forms provide the content material for this course. The speed objective for this course is 45 words a minute, net. Prerequisite: SA 101, 102 or equivalent. 4 qtr. hrs. cr.

SA 201—ADVANCED TYPEWRITING

Emphasis is placed on the student's initiative in solving placement arrangements quickly and accurately. Students will come into contact with material used in various types of business concerns. The speed objective for this course is 60 words a minute, net. Prerequisites: SA 101 or 102, and SA 103. 4 qtr. hrs. cr.

SA 202—SHORTHAND THEORY, PART I

This is the first half of the basic course in the fundamentals and principles of Gregg Shorthand. New learning is constantly reinforced by dictation practice. 4 qtr. hrs. cr.

SA 203—SHORTHAND THEORY, PART II

Completion of the basic course in the fundamentals and principles of Gregg Shorthand. Near the completion of the course, the student should easily take dictation of new matter at 60 words a minute. 4 qtr. hrs. cr.

SA 301—DICTATION AND TRANSCRIPTION I

This course develops speed and broadens the shorthand vocabulary of the student through dictation of new mate-

rial. In order to stimulate the speed of the student's response to the given dictation, constant review of basic shorthand principles continues throughout these courses. Dictation material in this course is given at 80 to 100 words a minute. 4 qtr. hrs. cr.

SA 302—DICTATION AND TRANSCRIPTION II

This course involves the dictation and transcription of business letters including sustained dictation for longer periods of time. Emphasis is placed upon proper transcription and higher production of acceptable work. Dictation is given at 120 words a minute and higher. 4 qtr. hrs. cr.

SA 303—SECRETARIAL PRACTICE AND PROCEDURES

The aim of this course is to familiarize the student with various office procedures as they pertain to the secretary. Topics include correct telephone techniques, duties of a secretary, business forms and correspondence, the use of office equipment, and records management. 4 qtr. hrs. cr.

SA 402—MACHINE TRANSCRIPTION

A course entailing the use of IBM dictating and transcribing machines. The student learns to produce a typewritten transcript from the tape that is in the transcribing machine. Stress is placed upon continuous transcription that produces mailable copy. Prerequisite: SA 103. 4 qtr. hrs. cr.

SA 407—OFFICE MANAGEMENT

Organization and management of the office; office layout and equipment; selecting, training, and supervising office personnel; analysis and control; automation; work flow; and other topics. Prerequisite: Mgt 101 4 qtr. hrs. cr.

SA 421—DIRECTED INDEPENDENT STUDY

Registration for this course is subject to the approval of the Department Chairman. 1-4 qtr. hrs. cr.

DEPARTMENT OF MANAGEMENT

The field of Management is both an academic discipline and a practical art and it is constantly evolving and changing, both qualitatively and quantitatively.

The challenge to a department of management in a university today is to insure that the student receives both the proper academic background and also is given skill in the application of this knowledge.

The Department of Management meets this challenge in several ways. First, courses have been carefully selected to see that all phases of management are covered in depth. Fully as important, the student is given a program balanced between those courses wherein basic principles are taught and case courses involving the application of these principles in "real-life" business situations. It is here that students have the burden of determining the relevant facts and the significance of these facts and then formulating concrete ideas for action.

Thirdly, a variety of approaches to learning are included in the student's work, including report writing, role playing, films, outside reading, lectures, seminars and the case method.

And, finally, since the instruction in the Department of Management is designed to prepare a student for the realities of the world of the competent administrator, this relevancy is consistently carried through to the departmental faculty who not only have the necessary academic background, but also combine an accumulation of management experience.

Our goal is to develop well rounded students who have a complete understanding of the business world in which they work and live, and by the use of acquired knowledge and practical skills and a trained mind, achieve success in a complex and constantly changing business and industrial environment.

Aviation Concentration

The Department of Management of Fort Lauderdale University, in cooperation with Burnside-Ott Aviation Training Center and American Flyers, Inc. of Oklahoma and Texas, offers a unique opportunity for students to combine flight training and academic training within one organized program. All classroom work will be completed on campus; all flight training will be handled by Burnside-Ott at nearby Fort Lauderdale Airport or by American Flyers, Inc. This exciting career training leads directly to a four year degree, a B.B.A. in Management with a concentration in Aviation, plus a Private Pilot's License. General degree requirements are as follows:

1. A high school diploma.
2. 194 quarter hours credit, including:
 - a. 20 quarter hours credit in general management courses offered by F.L.U.
 - b. 20 quarter hours credit in aviation management courses offered by F.L.U.
 - c. 10 quarter hours credit in flight and ground school instruction offered by B.A.T.C., American Flyers, Inc., other F.A.A. flight schools, or other flight schools.

Transfer students from junior college or business college are accepted in this program upon individual evaluation of their credits. Every effort will be made to give applicants full consideration for previously completed work in academic areas, ground school, and/or flight training. Individuals with military flight school training will be able to receive college level credit according to the credit recommendation of the American Council on Education.

Hotel-Restaurant Concentration

The Department of Management offers a B.B.A. in Management with a concentration in Hotel and Restaurant Management.

The Hotel and Restaurant field is one of the most dynamic and fastest growing in the United States. The field offers varied and interesting opportunities from manager-trainees at Caribbean resorts and management openings in college-feeding systems to country clubs looking for trained managers.

The curriculum at Fort Lauderdale University will help prepare the student for eventual, and sometimes immediate, assumption of the above responsibilities in this interesting field as well as that of hotel resident manager, assistant manager, front office manager, and sales manager.

MANAGEMENT

MGT 101—INTRODUCTION TO BUSINESS

This basic, general and introductory course is to acquaint the student with the general field of business and industry as it exists in the United States. General areas such as ownership, organization, marketing, purchasing, production and finance are discussed and studied.

4 qtr. hrs. cr.

MGT 102—PRINCIPLES OF MANAGEMENT

This is a comprehensive course covering the fundamental concepts of management. It exposes the student to the basic tools of modern management and acquaints him with the decision making process. Prerequisite: Mgt 101.

4 qtr. hrs. cr.

MGT 103—SUPERVISORY MANAGEMENT

An integrated presentation of the principles and techniques of management at the supervisory and operating level. The case problems and text materials provide the student with a combination and management fundamentals and practical operating study that links theory to actual job problems. Prerequisite: Mgt 101 and 102. 4 qtr. hrs. cr.

MGT 201—LABOR RELATIONS

A study of the history, principles and laws on the local, state, and federal levels that affect labor relations and employer-employee relations; unionism and collective bargaining. Prerequisite: Mgt 101, 102 and 103. 4 qtr. hrs. cr.

MGT 202—PERSONNEL MANAGEMENT

The study of the principles and theories of personnel management including staffing, individual and group behavior, management-union relations, compensation and motivation of employees with the view of achieving productivity, job satisfaction and maximum potential. Prerequisite: Mgt 101 and 102.

MGT 203—DYNAMICS OF MIDDLE MANAGEMENT

This is a combined case and lecture course designed to place the student in real management situations and to take him from the realm of theory into the area of practical application of that theory. The student is introduced to the five distinct phases of the decision making process and then given the opportunity to apply these principles to actual management problems. Stress is placed on the value of the trained mind in approaching problems and formulating solutions. Prerequisite: Mgt 101, 102, 103.

MGT 204—INTRODUCTION TO HOTEL AND RESTAURANT MANAGEMENT

An overview of the many facets of the hospitality industry with emphasis on future career possibilities. An attempt will be made to help the student achieve the proper perspective of the field and

his place in it. Field trips are anticipated. 4 qtr. hrs. cr.

MGT 302—BUDGETARY CONTROL

The study of the basic concepts of planning and control of all operations of a business including the products, market, distribution, production, research and development, finances and the control system all from the managerial viewpoint. Prerequisite: Mgt 101, 102, and Acc 101, 102. 4 qtr. hrs. cr.

MGT 303—MANAGEMENT OF SMALL BUSINESS ENTERPRISES

This course is designed to initiate the student into the significant problems encountered in the operation and management of small business enterprises. All aspects of problems peculiar to managing a small business are examined with a view to management success. Prerequisite: Mgt 101 and 102. 4 qtr. hrs. cr.

MGT 304—AVIATION HISTORY

A survey course designed to acquaint the student of aviation management with historical development of aircraft. Each new step in significant design progress and its contribution will be analyzed and discussed with most emphasis being placed on commercial aircraft development subsequent to WW II and up to the present. Study will be related to the field of management as a whole.

MGT 305 AVIATION LAWS AND REGULATIONS

The laws and regulations governing air transportation in all its facets have been developed for, and in consonance with, the demonstrated needs of the industry. Course is designed to give the student sufficient training to make generalized determinations of relevant data but will not qualify him to arrive at legal opinions regarding strict application of such data. 4 qtr. hrs. cr.

MGT 306—AIR TRANSPORTATION (Passenger)

The airplane has superceded all other commercial passenger carriers. The student is carried step-by-step through this transition of passenger service and introduced to the problems connected with carrying passengers for hire. Pre-

requisite: Mgt. 304. 4 qtr. hrs. cr.

MGT 307—AIR TRANSPORTATION

(Cargo)

Course is an examination and critical analysis of the development of air freight and air express. The student is guided through the phases of Aviation Cargo development to the present super carriers. Prerequisite: Mgt 306. 4 qtr. hrs. cr.

MGT 308—FOOD AND BEVERAGE

MANAGEMENT

A basic and intermediate study of food and beverage technology including principles of sanitation, menu selection, preparation and format, formal dining styles and wine studies. Field trips are anticipated. 4 qtr. hrs. cr.

MGT 309—FRONT OFFICE

PROCEDURES

A study of the logistics of lodging as revolving around the hotel front desk, including check-in, check-out procedures, NCR, machine operation, special characteristics of hotel accounting, reservations, housekeeping, and hotel engineering. 4 qtr. hrs. cr.

MGT 310—HOTEL AND

**RESTAURANT ORGANIZATION
AND SALES PROMOTION**

This course concentrates heavily in the study of top-level administrative and organizational problems of the hotel-restaurant property. The student is exposed to the importance of proper organizing of staff and equipment. Typical problems facing middle and top-level hotel executives are examined with emphasis on organizational problem solving. The latter part of the course deals with identifying the media of promotion, the characteristics of the desired clientele and actual promotion campaigns that have been successful in the field.

4 qtr. hrs. cr.

MGT 402—PROCUREMENT

MANAGEMENT

A complete study of procurement in industry and government; purchasing policies and organization; coordination with production schedules and materials planning; optimum quantity and price; vendor; relations; follow-up and expediting receiving and inspection; purchasing

research. Prerequisite: Mgt 101 and 102.

4 qtr. hrs. cr.

**MGT 403—BUSINESS POLICIES AND
TOP MANAGEMENT DECISIONS**

The course has the purpose of integrating the knowledge the student has acquired in previous management courses. The cases and lectures deal with those problems encountered in the top level of management. Lectures are given on five broad areas of management concern; setting objectives, formulating policies, proper organization, purchase and utilization of resources and execution. Great stress is placed on human relations in business and behavior within organizations. Prerequisite: It will benefit the student if he takes most of his management courses prior to taking this course. 4 qtr. hrs. cr.

MGT 405—FACTORY

MANAGEMENT

This course deals with the efficient layout of a factory and the planning that precedes; with proper procedures and techniques in the management of an industrial factory. Prerequisite: Mgt 101 and 102. 4 qtr. hrs. cr.

MGT 406—TRANSPORTATION

MANAGEMENT

This course is designed to give the student a basic and comprehensive understanding of the transportation industry. All aspects of traffic and physical distribution problems are discussed. Air, water, and overland methods of transportation of the world's commerce are analyzed and evaluated. Prerequisites: Mgt 101 and 102. 4 qtr. hrs. cr.

MGT 407—AIRPORT MANAGEMENT

This course, the fourth in the series, carries the student into the area of airport installations. Passenger terminals, freight terminals, refueling facilities, maintenance facilities, ground handling equipment, lighting, power, runways, control towers, etc., all must be understood and administered by a manager and staff. The student is guided step-by-step, through a learning process in this most important area of operations in the modern aviation field. Prerequisite: Mgt 304 or consent of the instructor. 4 qtr. hrs. cr.

MGT 408—THE MANAGEMENT OF INTERNATIONAL BUSINESS

This course deals with the management problems of companies whose business crosses international boundaries. The different points of view of the U. S. manager and the foreign branch manager, the cultural and ethical interests the local manager must consider and the organizational, cultural, and communication problems will be covered. Prerequisites: Mgt 101, 102. **4 qtr. hrs. cr.**

MGT 409—SUCCESS, MOTIVATION, AND LEADERSHIP

Study of techniques, ideas, attitudes, and concepts which enhance the achievement of psychic equilibrium and a measure of personal success in an ever-changing, competitive, free enter-

prise environment. The behavioral science theories applicable to leadership and motivation are studied.

4 qtr. hrs. cr.

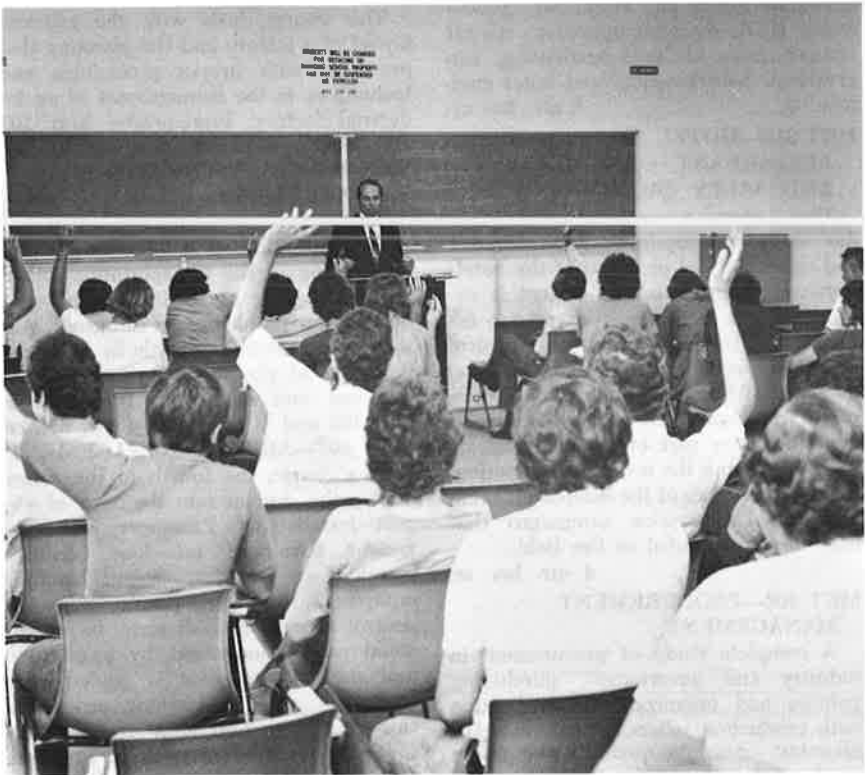
MGT 410—BUSINESS, SOCIETY, AND THE INDIVIDUAL

Study of the interests of the employee, customer, supplier, stockholder, and community in the business organization, and the nature of business problems that require judgments involving justice, morality, ethics, social mores, and human values. **4 qtr. hrs. cr.**

MGT 421—DIRECTED

INDEPENDENT STUDIES

Registration for this course is subject to the approval of the Department Chairman. **1-4 qtr. hrs. cr.**



DEPARTMENT OF MARKETING

Business today, with its increasing emphasis on the role of the marketing manager, is actively seeking graduates in the marketing field. Marketing is the foundation upon which profit-making organizations succeed or fail. No matter how tight a job market might be, this specialty is always in demand.

At Fort Lauderdale University, marketing is studied as a system and detailed analysis is made of its subsystems. Areas such as retailing, advertising and public relations, and sales management make up typical subsystems. The evolving interest in market research and the psychology of consumer behavior has stimulated the significance of this area of concentration. The addition of a directed independent study to this area gives the student an opportunity to perform an in-depth personalized research project.

A minimum of 44 or 40 quarter hours of credit is required for a major in marketing. The number of quarter hours will be determined by the four to twelve quarter hours a student might take during the Freshman and/or Sophomore years. The remaining number of quarter hours needed to complete the requirements must be selected from the following list, subject to the approval of the Chairman of the Department of Marketing and/or the Vice President for Academic Affairs. It is strongly recommended that the student plan to take a minimum of two marketing courses each year to avoid scheduling difficulties during the senior year.

Flexibility, to suit individual interests, is provided by the following courses:

Mkt 202—Applied Merchandising Techniques

Mkt 250—Business Practicum

Mkt 301—International Marketing

Mkt 302—Sales Management

Mkt 404—Public Relations

Mkt 406—Consumer Behavior

The remaining courses should be taken by all students.

Management Concentration

The Department of Marketing offers a B.B.A. in Marketing with a concentration in Management.

In this age of specialization, a student should develop a skill that is in demand in the business world. Marketing is a skill and, when it is supplemented with an understanding of modern management techniques, promotion is bound to be rapid.

This program blends the perspective of the generalist with the

sharp tools of the specialist. More and more top executives are coming from the marketing department because marketing factors are decisive in most business decision-making.

The employee who can back up his marketing ability with a managerial background has an edge on competition both inside and outside his company.

Real Estate Concentration

The Department of Marketing offers a B.B.A. in Marketing with a concentration in Real Estate.

Real Estate is a dynamic business where the persuasive arts pay a dividend in dollars. A sound background in sales, research, and consumer behavior, separates the winners from the also-rans.

The forward-looking student can best prepare himself for a brilliant future by mastering both the skill, which is real estate, and the application, which is marketing.

Whether you want to be in business for yourself, manage the real estate department of a corporate giant, or excell in any exciting position dealing with land, this program is for you.

Plan early in your college career to get the most from this experience by developing two strong areas which supplement each other, or can stand alone in the job market, with this concentration.

MARKETING

MKT 101—ELEMENTS OF MARKETING

The integrated marketing concept of the distribution of goods and services with consideration of market research and analysis, buying and selling, product design, pricing, promotion, transportation, competition and the responsibilities of the marketing manager. (4 hour lecture). 4 qtr. hrs. cr.

MKT 102—FUNDAMENTALS OF SALESMANSHIP

The nature and requirements of selling, including an examination of buyer motivations and selling theories in relation to the dynamic perceptual field of personal communication. (4 hour lecture). 4 qtr. hrs. cr.

MKT 201—RETAIL MANAGEMENT

Probes major forms of retail institutions and their organizational structure; the activities of the merchandising and operating divisions; the buying and mer-

chandising functions; other related activities involved in selling goods to the ultimate consumer. (4 hour lecture). 4 qtr. hrs. cr.

MKT 202—APPLIED MERCHANDISING TECHNIQUES

Stresses locating sources of supply, negotiating, receiving, pricing, merchandise mathematics, consumer and mercantile credit. Explores all areas of the operating statement as they relate to profitable retailing, markup, markdown, inventory control and other quantitative techniques of the buyer and the merchandise manager. Prerequisite: Mkt 201 or permission of the department chairman. (4 hour lecture). 4 qtr. hr. cr.

MKT 203—PROMOTIONAL STRATEGIES

Comprehensively covers advertising, stressing purposes, techniques, organization and media selection in conjunction with other components of the marketing

mix. Includes sales promotion activities such as sampling, displays and demonstrations rounding out a promotional program. (4 hour lecture). 4 qtr. hrs. cr.

MKT 250—BUSINESS PRACTICUM

Work experience in actual business situations is combined with on campus seminars. The seminars meet once a week for two hours and broaden and amplify marketing management techniques through behavioral analysis and human relations application. A twenty hour work week is a minimum requirement for this program. Two hours of credit is earned for the work experience and two hours for seminar participation. Supplemental Fee: \$6.00. 4 qtr. hrs. cr.

MKT 301—INTERNATIONAL MARKETING

An examination of the history and new developments in foreign trade, including selected products, activities, market areas and the beliefs of the foreign customer as they affect market strategy. (4 hour lecture). 4 qtr. hrs. cr.

MKT 302—SALES MANAGEMENT

Methods, problems and cases relating to the management of a sales force. Selection and training, organization, stimulation, compensation and control. (4 hour lecture). 4 qtr. hrs. cr.

MKT 305—MARKETING AND SOCIETY

This course is concerned with social and environmental dimensions of our marketing system.

Social issues that are considered include: (a) consumer attitudes toward product quality and advertising; (b) ghetto marketing practices — or the exploitation-of-the-poor allegation; (c) Black capitalism as a means of restoring the inner city; (d) discussion and evalua-

tion of antitrust efforts to regulate competition; (e) the economic and social effects of the practice of planned obsolescence. 4 qtr. hrs. cr.

MKT 402—MARKETING

MANAGEMENT: PROBLEMS AND POLICIES

The problem solving approach to decision making by the marketing manager using readings and case studies. Prerequisite: 28 credits or permission of the department chairman. (4 hour lecture).

4 qtr. hrs. cr.

MKT 403—MARKETING RESEARCH

Technique and application of research methods suitable to problem solving in different areas of marketing. Prerequisite: 28 credits or permission of the department chairman. (4 hour lecture).

4 qtr. hrs. cr.

MKT 404—PUBLIC RELATIONS

Applications of the different public relation techniques to influence employees, stockholders, customers and the general public. Surveys programs used by business organizations to earn public acceptance and good will for policies, products and personnel. (4 hour lecture).

4 qtr. hrs. cr.

MKT 406—CONSUMER BEHAVIOR

An investigation of the behavioral factors which stimulate and motivate consumer demand. Applications of the resultant knowledge to facilitate marketing decisions. Prerequisite: 28 credits or permission of the department chairman. (4 hour lecture).

4 qtr. hrs. cr.

MKT 421—DIRECTED

INDEPENDENT STUDIES

Registration for this course is subject to the approval of the Department Chairman.

1-4 qtr. hrs. cr.



Dr. Paul J. Meyer, Dr. William Hinson, Dr. Gordon A. DaCosta, Dr. S. J. Drake, Dr. Paul J. Barotta, Dr. Frank Paone, and Dr. John O. Taxis at the Thirty-second Commencement held at the Parker Playhouse on June 13, 1971.

College of
Arts and
Sciences

ART
EDUCATION
ENGLISH
GOVERNMENT
HISTORY
MATHEMATICS
MUSIC
NATURAL SCIENCE
PHILOSOPHY
PSYCHOLOGY
RELIGION
SOCIOLOGY
SPEECH
THEATER

College of Arts and Sciences

The College of Arts and Sciences will strive to furnish to the University its general education support for all colleges, schools, divisions, departments, and programs. A major purpose is to support the various programs offered by the Drake College of Business.

Another goal of the College of Arts and Sciences will be to offer courses leading to the Associate in Arts and the Bachelor of Arts Degrees in various major fields of human knowledge. Specific requirements for general education courses are listed under each department or area.

General Requirements for Graduation

1. One hundred and ninety-two quarter hours credit; 2.0 cumulative grade point average, computed by dividing total quality points earned by total credit hours attempted.
2. Grade of "C" or above in each course used for a major.
3. The last forty-eight quarter hours credit in residence.
4. MAJOR—48 quarter hours credit.

The candidate for the Bachelor of Arts degree may choose his major from among the departments listed as offering majors in the College of Arts and Sciences. The requirements for each major will be listed under the departments in this catalog and are approved by the chairman of the department concerned, or the chairman of the College of Arts and Sciences, or by the Vice President for Academic Affairs. The choice of a major should be made not later than the beginning of the junior year and must be approved by the head of the department of the major subject. Thereafter the student's schedule for each quarter must meet the approval of the major department. Any student not making satisfactory progress in the major subject may be required to change his major or to relinquish his candidacy for a degree.

5. MINOR — 24 quarter hours credit.
All students may choose a minor field. Students wishing to teach may minor in education, with additional electives as needed for certification.
6. Free Electives — Credits necessary to complete 192 quarter hours credit.

Choice is not restricted except that it must include as many advanced undergraduate studies (courses numbered in the 300 and 400 level) as possible.

7. When registering for the final quarter of study prior to graduation, each candidate for a degree must complete and submit a formal application for graduation to the Registrar's Office, pay a \$25.00 graduation fee to the Cashier, and satisfy all financial obligations to the University whether or not candidate participates in the commencement exercise.

LIBERAL ARTS

The Associate in Arts Degree at Fort Lauderdale University is granted to those who seek a program, liberal and cultural in its direction, either as an end in itself or as a more comprehensive base for a business-education program.

Students may elect to combine Liberal Arts with training in Accounting, Computer Science, Education, Management, Marketing, Secretarial Administration or, upon completion of the Liberal Arts program, continue their education in these specialized areas toward the Bachelor of Arts, the Bachelor of Business Administration, the Bachelor of Science, or the Bachelor of Science in Business Education.

The Associate in Arts Degree fulfills six major functions:

1. To develop abilities in the communicative arts.
2. To provide resourcefulness in solving problems, including those arising from rapid development of new sources of knowledge.
3. To consider responsibilities of citizenship in relation to man's nature and his cultural heritage.
4. To work with conceptual as well as concrete thought in developing analytical skills.
5. To provide stimulation through studies of cultural and intellectual import for the thirst of broader personality development and human understanding.
6. To develop the student's appreciation for his cultural heritage and to broaden his general knowledge.

A.A. DEGREE IN LIBERAL ARTS:

Requirements: 96 Credit Hours

GENERAL EDUCATION REQUIRED CURRICULUM

CS 101	4
Eng 100 or 101 and 102 or 103	8
FA 201 or 203	4
Gov 101	4
His 101, 102	8
Mth 130, 131	8
Phi 201	4
Psy 101, 201	8
Soc 201	4
ST 100	4
	—
Free Electives	56
	—
	40
	—
	96



DEPARTMENT OF EDUCATION

The Department of Education operates on the basis of preparing the student for his professional career of teaching and/or the multiplicity of related areas wherein his interests, talents, and leadership abilities may be adaptable. The curriculum embodies a well-rounded liberal arts program as a base; to this base is added the professional education program which includes foundation courses in history, philosophy, psychology and sociology. Beyond these, a number of professional courses are offered on a broad base such as research, measurement, principles and practices, methods in various areas of specialization, current issues, practicum, and independent study.

Courses leading to a Bachelor of Science Degree in Business Education programs are listed under Drake College of Business Administration. Approval of courses in Education and satisfactory completion of them must be cleared by the Department Chairman.

Liberal Arts majors in the B.A. degree programs may major in Education, 24 credit hours, with the approval of the Department Chairman and the respective Department Chairmen in Liberal Arts according to the selected majors.

Electives in Education are available to both Business and Liberal Arts students. These serve as cultural and professional values; also as a means to further opportunities for advancement in employment currently and in the future.

The education society, Beta Delta, which emphasizes professional activities, such as field trips, participation in community activities, workshops, special programs, and social life, helps to enrich the professional environment toward a well-rounded orientation for a career in education.

EDUCATION

EDU 301—HISTORICAL

FOUNDATIONS OF EDUCATION

An over-all treatment of the history of education as a process by which culture transmits itself for generations; within this pattern will be considered the antecedents of American education and their impact on American profiles; the growth of the colonial period to the present; an anticipated overview of the 1970's in relation to urgent needs and expectations for educational opportunities. Students majoring in business education will be required to concentrate on the history of its development.

4 qtr. hrs. cr.

EDU 302—PSYCHOLOGICAL

FOUNDATIONS OF EDUCATION

A consideration of educational and psychological principles applicable to teaching and learning; special attention to growth and development, individual differences, personality development, group dynamics, social adjustments. Special reports, panels, and discussions will be featured.

4 qtr. hrs. cr.

EDU 303—PHILOSOPHICAL

FOUNDATIONS OF EDUCATION

This is a study of the philosophical basis of education to recurrent and contemporary educational issues and problems. Major philosophical systems

are studied with the related educational concepts in order to determine to what extent a synthesis of viewpoint may be achieved. 4 qtr. hrs. cr.

EDU 304—SOCIOLOGICAL FOUNDATIONS OF EDUCATION

The school and society; culture of the school, and the school as social institution; social class structures and their impacts on education; types of population and mobility problems as related to education; impacts on the school of industrial and scientific progress. Field work and special reports. 4 qtr. hrs. cr.

EDU 305—MEASUREMENT AND EVALUATION IN EDUCATION

Brief history of tests and measurements; how to set up objectives; principles of measurement, testing, and evaluation; statistical applications for interpretation; practice in constructing teacher-made tests, both objective and essay; also experience in selecting, administering, and interpreting standardized tests. 4 qtr. hrs. cr.

EDU 306—PRINCIPLES AND PRACTICES OF EDUCATION

Course considers principles of teaching, backgrounds for teachers, ethics of the profession, changing curriculum, cultural influences, organizing materials of instruction and classroom operations. Individual needs and interests are given a functional focus. Readings, fieldwork, and observations are encouraged. Discussions and group dynamics are featured. 4 qtr. hrs. cr.

EDU 307—THE SLOW LEARNER

Nature and needs of the educationally and intellectually limited person; problems of learning and social adjustment; adaptation of instructional programs and methods of teaching. Field trips and special reports. 4 qtr. hrs. cr.

EDU 401—RESEARCH IN EDUCATION

Course provides orientation to the values, needs, and types of research. Model examples of each type will be given. Students are required to select research problems in terms of their own interests and give evidence of satisfac-

tory completion. Group discussions and evaluations will be feature.

4 qtr. hrs. cr.

EDU 402—CURRENT ISSUES IN EDUCATION

Plans for keeping students abreast of significant issues in education and the pro and con forces related to them. Current readings; discussions; panels; attendance at outside meetings of importance; guest speakers.

4 qtr. hrs. cr.

EDU 403—METHODS OF TEACHING BUSINESS SUBJECTS

The course provides the prospective teacher with modern methods of teaching business subjects. Lesson plans and lesson presentations by students will be included. 4 qtr. hrs. cr.

EDU 404—OBSERVATION AND STUDENT TEACHING

Only students who are matriculated for a degree at Fort Lauderdale University are eligible for consideration. Recommendations for such assignments will depend upon evidence of potential teaching ability as manifested in part by (1) proficiency in both oral and written English, (2) a physician's certification of good health, (3) acceptable scholastic average—C+ cumulative, B in area of concentration and education courses.

Conduct, personal appearance, and over-all cooperation will be taken into consideration. Applications must be approved by the Department Chairman and presented one term in advance. Names of three major professors at Fort Lauderdale University must be presented for references. After all data are collected, a personal interview with the Department Chairman will be required.

Applications are available from the office of the Chairman of the Department of Education. Credit hours to be arranged.

EDU 421—DIRECTED INDEPENDENT STUDY

Registration for this course is subject to the approval of the Department Chairman 1-4 qtr. hrs. cr.

DEPARTMENT OF ENGLISH

English should be the major field of concentration for students planning to teach English, library science, or the humanities. A major in English is recommended also as the best preparation for editorial work, feature writing, technical writing, and literary writing. The B.A. Degree in English is highly desired by many government agencies, including the Foreign Service. Many industrial and business concerns prefer that applicants for administrative positions have skill in writing and a broad familiarity with great works of literature.

It must be obvious to the serious student that many doors of preferment and advancement exist for those who attain a facility in the use of language that is precise, proper, exact, and coupled with an active mind. The aim of the Department is to provide adequate preparation to all students for vocational and professional life. For the English major it proposes a satisfactory background also for further graduate study in the field of literature.

A major in English consists of a minimum of 48 quarter hours. ENG 201 and 202, World Literature, are required lower division courses and are prerequisite to or should be taken concurrently with all advanced English Period courses.

ENG 301, Bibliography and Research, must be taken by English majors during their Junior year and the thesis project begun during that course completed by the second quarter of the Senior year. This project is a requirement for graduation.

A minimum of one course from each of the five periods (Medieval, Renaissance, Restoration and Eighteenth Century, Romantic, and Victorian) is required of English majors. These courses in the catalog are listed ENG 321, 322, 323, 324, 421, 422, and 423.

A minimum of four courses based on types of literature (Tragedy, Modern Poetry, American Novel, Twentieth Century English Novel, etc.) are required of English majors. These courses in the catalog are listed ENG 311, 312, 411, 412, 413, and 431.

In the 300 and 400 level courses, 40 quarter hours, are required to complete this major.

A minor in English consists of a minimum of 24 quarter hours, including 16 quarter hours in the 300 and 400 level.

The courses needed to complete the requirements for a major or a minor in English must be selected from the list as follows, subject to the approval of the Department Chairman and/or the Vice President for Academic Affairs. All courses taken for major or minor credit must be passed with a grade of "C" or higher.

All type courses are opened to non-English majors who have 8 quarter hours of Composition or ENG 101 with grade of "B" or higher; e.g., they are eligible to take Tragedy, Modern Poetry, The American Novel, or The Twentieth Century Novel.

All courses taken for major or minor credit must be passed with a grade of "C" or higher.

B.A. DEGREE IN ENGLISH:

Requirements: 192 Credit Hours

GENERAL EDUCATION CURRICULUM

Communications		Mathematics and Science	
Eng 101, 102	8	CS 101	4
ST 100	4	Mth 130, 131	8
	—	Sci 101 and 111 or 301	8
	12		—
			20
Foreign Language			
101, 102	8		
201, 202	8		
	—		
	16		
Student must complete 16 credits in one language. Those who studied same language in high school are required to take placement tests to determine which course they are prepared to enter.		Humanities	
		FA 201, 203	8
		Phl 201, 204, 205	12
		Rel Elective	4
		ST 205	—
			24
Social Science			
His 101, 102	8		
Gov 101	4		
Soc 201, 300 }	8		
Psy 101, 201 }	8		
	—		
	20		

Major	
Eng 201, 202	8
Eng 301	4
Eng Period Courses	20
Eng Type Courses	16
	—
	48
Minor	
Electives	24
Free Electives	28

ENGLISH

ENG 100—ENGLISH COMPOSITION

Special course in written communication for the student whose background indicates an inadequate potential for successful participation in English 101. Considerable attention given to rhetorical principles and practices in composition. Offered each quarter. 4 qtr. hrs. cr.

ENG 101—ENGLISH COMPOSITION

Introduction to expository writing with a study of the various types of rhetoric. Preparation for effective writing at the collegiate level. Analysis of literary forms and themes. Offered each quarter. 4 qtr. hrs. cr.

ENG 102—ENGLISH COMPOSITION

Preparation, organization, and critical judgment of effective theme writing with an emphasis on the research paper. Offered each quarter. 4 qtr. hrs. cr.

ENG 103—BUSINESS AND

PROFESSIONAL WRITING

A study of business, scientific, and professional writings with emphasis upon research reports and correct procedures. Offered each quarter. 4 qtr. hrs. cr.

ENG 201—WORLD LITERATURE

Selected masterpieces of world literature before 1610. Emphasis upon the Greek and Roman myths, epics, and drama; Dante; and the early Renaissance period. 4 qtr. hrs. cr.

ENG 202—WORLD LITERATURE

Selected works from world literature: Russian, French, German, and Spanish. 4 qtr. hrs. cr.

ENG 221—ENGLISH LITERATURE

Selected masterpieces of British literature from the beginning up to the romantic period. Prerequisite: 8 quarter hours of Composition or Eng 101 with grade of "B" or higher. 4 qtr. hrs. cr.

ENG 222—ENGLISH LITERATURE

Selected masterpieces of British literature from the beginning of period for romantic poets to present day. Prerequisite: 8 quarter hours of Composition or Eng 101 with grade of "B" or higher. 4 qtr. hrs. cr.

ENG 230—AMERICAN LITERATURE

American literature masterpieces from its beginning to 1900. 4 qtr. hrs. cr.

ENG 231—AMERICAN LITERATURE

American literature masterpieces from 1900 to present time. 4 qtr. hrs. cr.

ENG 301—BIBLIOGRAPHY AND RESEARCH

Research techniques with various forms of literature as the basis. The analysis of the contribution of various writers and a study of the various systems of literary periods. Required of English majors during Junior year. 4 qtr. hrs. cr.

ENG 311—TRAGEDY

Study of Greek, Renaissance, late nineteenth - century, and contemporary tragedy, as reflecting the ideals of successive periods of Western civilization. 4 qtr. hrs. cr.

ENG 312—LITERARY CRITICISM

Statements from the Classical period to the present are used to make a detailed analysis of established aesthetic standards. 4 qtr. hrs. cr.

ENG 313—THE DEVELOPMENT OF THE ENGLISH NOVEL

The novel as a genre from its beginnings to about 1900 will be approached from a historical point of view. 4 qtr. hrs. cr.

ENG 321—CHAUCER AND THE MEDIEVAL PERIOD

Although the major concern of this course will be the works of Chaucer, attention will also be given to other medieval literature. 4 qtr. hrs. cr.

ENG 322—RENAISSANCE PERIOD: SHAKESPEARE'S HISTORIES AND COMEDIES

Emphasis is placed on Shakespeare's evolution and development as a writer of comedies and historical dramas. 4 qtr. hrs. cr.

ENG 323—RENAISSANCE PERIOD: SHAKESPEARE'S TRAGEDIES AND TRAGI-COMEDIES

Emphasis is placed on Shakespeare's evolution and development as a writer of tragedies and romances. 4 qtr. hrs. cr.

ENG 324—MILTON AND THE SEVENTEENTH CENTURY PERIOD

Background material is offered to ex-

plain the literature of the period 1509-1660 excluding the works of the metaphysical poets and the long works of Milton. 4 qtr. hrs. cr.

ENG 401—HISTORY AND DEVELOPMENT OF THE ENGLISH LANGUAGE

Origins and development of the English language from earliest times to the present. Nature and direction of changes in the language with reference to phonology, morphology, syntax, and vocabulary. Prerequisite: Senior standing.

4 qtr. hrs. cr.

ENG 411—THE AMERICAN NOVEL

This course will study the genre in America from its beginnings to the contemporary novel.

4 qtr. hrs. cr.

ENG 412—MODERN POETRY

This course treats British and American poetry since the late nineteenth century.

4 qtr. hrs. cr.

ENG 413—THE TWENTIETH CENTURY ENGLISH NOVEL

Extensive reading in major English novelists, related to social, political, and literary backgrounds of their time.

4 qtr. hrs. cr.

ENG 421—RESTORATION AND EIGHTEENTH CENTURY PERIOD

This course surveys the development of both the neo-Classic and pre-Romantic literature in England.

4 qtr. hrs. cr.

ENG 422—THE ROMANTIC PERIOD

This course treats British Prose and Poetry from 1789 to 1832, with emphasis on Blake, Wordsworth, Coleridge, Byron, Shelley, and Keats.

4 qtr. hrs. cr.

ENG 423—THE VICTORIAN PERIOD

This is a course in the literature of England from 1832 to the beginning of the 20th century. Emphasis is on the poetry and non-fiction prose.

4 qtr. hrs. cr.

ENG 431—ADVANCED COMPOSITION

This course offers intense practice in expository and argumentative writing.

4 qtr. hrs. cr.

ENG 451—DIRECTED INDEPENDENT STUDY

Registration for this course is subject to the approval of the Department Chairman.

1-4 qtr. hrs. cr.



FINE ARTS

The area of Fine Arts is a support area for the Drake College of Business Administration and the College of Arts and Sciences.

FA 101—INTRODUCTION TO ART

An introduction to art through experience with various basic media. Attention is directed to the structure of effective visual communication in relation to our environment as it pertains to problems in seeing, perception, and the organization of visual data. 4 qtr. hrs. cr.

FA 102—ART HISTORY

Information and illustration on the development of painting, sculpture, architecture, and many of the minor arts from the Old Stone Age to the present. The growth and change of art forms in the light of their social, political, and religious backgrounds, analyzing circumstances surrounding each new development at the particular time and place of its birth. 4 qtr. hrs. cr.

FA 201—ART APPRECIATION

An analysis of art in terms of its function, styles, structure, techniques, and relations to society. Starts with the thematic and utilitarian before going on to the formal and technical aspects of art.

Enables the student or non-specialist to see connections between art and other vital areas of modern life. Offers an approach to art criticism, the task of making intelligent judgments about perplexing works of art, and prepares for a study of certain art works. 4 qtr. hrs. cr.

FA 203—MUSIC APPRECIATION

The development of personal taste and discrimination in music through the study of such subjects as orchestra and band instruments, the voice, ballet, and the architecture of music. A comparison of periods such as the classic, romantic, Baroque, and contemporary trends. Creative listening is stressed throughout the course. 4 qtr. hrs. cr.

FA 301—THE LITERATURE OF MUSIC

A detailed study of great works of music since 1600. Emphasis will be placed on the relationship of the individual compositions to the cultural development of society since the end of the Renaissance. Prerequisite: FA 203.

4 qtr. hrs. cr.

DEPARTMENT OF HISTORY AND GOVERNMENT

History is the study of man and his activities. The study of history helps us to understand the problems we face as individuals and aids in the answering of those problems. History teaches us to respect facts and sympathize with the cultures and traditions of other people. It is an excellent preparation for teaching, law, business, journalism, government, politics, and public relations.

A major in history consists of a minimum of 48 quarter hours. In the 300 and 400 level courses, 32 quarter hours are required. History 101, 102, 201, and 202 are required.

A minor in history consists of a minimum of 24 quarter hours, including 16 quarter hours in the 300 and 400 level.

A support area in the discipline of government is provided as a part of this Department's offerings. Government 303, 304, or any 300 or 400 level course may be used to satisfy the requirements for a history major.

All courses taken for major or minor credit must be passed with a grade of "C" or higher.

B.A. DEGREE IN HISTORY:

Requirements: 192 Credit Hours

GENERAL EDUCATION CURRICULUM

Communications	Mathematics and Science
Eng 100 or 101 and 102 or 103 8	CS 101 4
ST 100 4	Mth 130, 131 8
—	Sci 101 and 111 or 301 8
12	—
	20
Foreign Language.....	Humanities
101, 102 8	FA 201, and/or 203, and/or ST 205.... 8
201, 202 8	Phi 201, 304, 406 or
—	Rel Elective 4
16	Eng 201, 202
	Eng 221, 222 } 12
	Eng 230, 231 } 12
	—
	24
Students must complete 16 credits in one language. Those who studied same language in high school are required to take placement tests to determine which course they are prepared to enter.	
Social Science	Major
Gov 101 4	His 101, 102 8
Gov 201, 202 8	His 201, 202 8
Psy 101, 201 } 8	History Electives 32
Soc 201, 202, 300 } 8	—
—	48
	Minor
	Electives 24
	—
	Free Electives 28
20	—

HISTORY

HIS 101—WESTERN

CIVILIZATION I (To 1700)

A survey of highlights and trends of Western Civilization from its pre-historic origins to the end of the Seventeenth Century. Course emphasizes developments in ancient Greece and Rome, the Medieval period, the Renaissance, the Reformation and the early absolutist period. Offered Fall and Spring Quarters and by announcement. 4 qtr. hrs. cr.

HIS 102—WESTERN CIVILIZATION II (From 1700 to Present)

A continuation of His 101 from 1700 to the present. Course emphasizes political, economic and social developments and ideas within this period which have contributed to the making of modern Western Civilization. Offered Winter and Spring Quarters and by announcement. 4 qtr. hrs. cr.

HIS 201—AMERICAN

HISTORY I (To 1865)

Course traces American History from its colonial origins to the end of the Civil War. It emphasizes the Colonial and Revolutionary periods, the rise of democracy, slavery and sectionalism and the Civil War. Offered Fall and Spring Quarters and by announcement.

4 qtr. hrs. cr.

HIS 202—AMERICAN HISTORY II

(From 1865 to Present)

Course is a continuation of His 201 from 1865 to the present. It emphasizes the post Civil War period, the rise of industry and big business, expansion, progressivism, the First World War, boom, bust and New Deal, the Second World War and after. Offered Winter and Summer Quarters, or by announcement.

4 qtr. hrs. cr.

HIS 300—ANCIENT HISTORY

A survey of the Ancient World beginning with the civilizations in the Fertile Crescent and ending with the fall of Rome. Special emphasis will be placed on Hellenic, Hellenistic, and Roman contributions.

Offered Fall and Summer Quarters, or by announcement. 4 qtr. hrs. cr.

HIS 301—THE MEDIEVAL WORLD

Course examines the period from the late Fifth Century AD to the beginnings of the Renaissance. It emphasizes the Dark Ages, Byzantine and Islamic developments, Charlemagne, Feudalism, the early monarchies, the rise of towns and trade, the Catholic Church, Medieval culture and the waning of the Middle Ages.

Offered by announcement.

4 qtr. hrs. cr.

HIS 302—RENAISSANCE AND REFORMATION

Course concentrates on the Fourteenth to the late Seventeenth Centuries. It emphasizes the cultural aspects of the Renaissance, the expansion of European horizons, the split of Christendom, the advent of Absolutism and English Parliamentaryism.

Offered by announcement.

4 qtr. hrs. cr.

HIS 304—THE HISTORY OF ENGLAND

Course surveys English history from its origins to the present. It emphasizes the Anglo-Saxon foundation, the Normans and the Plantagenets, the Fifteenth Century, the Tudors and their times, the Revolutionary Seventeenth Century, the Georgians, problems of empire, the rise of industry, the Victorians, Liberal England, World War One and the rise of Labor, Conservatism and Appeasement, Winston Churchill and World War Two, and the post-war period, including the decline of Empire.

Offered Winter Quarter.

4 qtr. hrs. cr.

HIS 306—COLONIAL AMERICA

From the foundations at Jamestown and Plymouth the student follows the establishment of the thirteen English colonies in the 17th and 18th Centuries to the eve of the American Revolution. The development of local self-government, intercolonial relations, the mother country, maritime affairs, agriculture, social life, and relations with neighboring French and Spanish colonies are among the topics treated.

Offered Winter Quarter. 4 qtr. hrs. cr.

**HIS 307—CIVIL WAR
AND RECONSTRUCTION**

Beginning with Sectionalism the student follows the slavery controversy of the fifties, the election of 1860, and secession. The military aspects of the Civil War are studied in detail and developments behind the line, north and south, are noted. The Reconstruction period with many of its problems still unsolved is covered thoroughly along with political developments to the election of Hayes.

Offered Spring Quarter.

4 qtr. hrs. cr.

**HIS 308—THE UNITED STATES
SINCE 1919**

Course examines the United States from 1919 to the present. It emphasizes the times of Roosevelt and the post World War Two period, including hot and cold war, and internal developments from Truman to the present.

Offered Fall Quarter.

4 qtr. hrs. cr.

**HIS 309—THE HISTORY OF
RUSSIA**

Course surveys the history of Russia from the time of Peter the Great to the present, emphasizing the Twentieth Century. Among the topics covered are Peter and Catherine the Great, Imperial Russia, the Revolution of 1905, World War One and the Rise and Rule of the Communists.

Offered Fall Quarter.

4 qtr. hrs. cr.

**HIS 311—THE FAR EAST
IN MODERN TIMES**

Course surveys the Far East, including China, Japan and India, from around the 18th Century to the present. It emphasizes mainly 20th Century developments such as the rise of nationalism and communism and the decline of Colonialism.

Offered by announcement.

4 qtr. hrs. cr.

**HIS 313—THE NEAR EAST AND
AFRICA IN MODERN TIMES**

Course traces African and Near Eastern History from the time of the slave trade and the Ottoman Empire to the

present. It emphasizes the fall of the Ottoman Empire, the rise and decline of Western Colonialism, the growth of Near Eastern and African Nationalism and statehood, and the causes and nature of the Arab-Israeli problem.

Offered by announcement.

4 qtr. hrs. cr.

**HIS 400—THE FRENCH
REVOLUTION AND NAPOLEON**

Course begins with the 18th Century origins of the French Revolution and concludes with the defeat of Napoleon in 1815. It emphasizes the Enlightenment, the Old Regime, the phases of the French Revolution and its relation to the rest of the world, and the Consulate and Empire of Napoleon.

Offered Spring Quarter.

4 qtr. hrs. cr.

**HIS 401—EUROPE
FROM 1814 TO 1914**

Course examines the key highlights, ideas, developments and trends of Europe in this period. It emphasizes the causes, characteristics and results of nationalism, revolutionary movements and industrialism.

Offered Spring Quarter.

4 qtr. hrs. cr.

HIS 402 EUROPE SINCE 1914

Course examines the main developments and events in Europe from 1914 to the present. It emphasizes the continued consequences of nationalism and industrialism, World Wars and the Dictators, Communism, and the post World War cold war and unification movements.

Offered Fall Quarter.

4 qtr. hrs. cr.

**HIS 404—THE RISE OF SPAIN AND
PORTUGAL AND THEIR EMPIRES**

Course surveys the history of the Iberian Peninsula and the Empires of Spain and Portugal down to the 19th Century. It emphasizes the rise and fall of Moorish Spain, the Golden Age of Charles V and Philip II, the opening of the New World, the operation of the Spanish and Portugese Empires and the decline of Spain and Portugal and their Empires.

Offered by announcement.

4 qtr. hrs. cr.

**HIS 405—RECENT AND
CONTEMPORARY
LATIN AMERICA**

Course surveys Latin America from the period of nationalist revolutions to the present. It emphasizes the development of modern military dictatorship, the rise of industrialism, labor problems,

political parties, other selected social developments and inter-American relations in the Twentieth Century.

4 qtr. hrs. cr.

**HIS 421—DIRECTED
INDEPENDENT STUDY**

Registration for this course is subject to the approval of the Department Chairman.

1-4 qtr. hrs. cr.

GOVERNMENT

**GOV 101—STATE AND
LOCAL GOVERNMENT**

Course surveys the characteristics, including the main similarities and differences, of the governments of the fifty states and their respective local governments.

Offered Fall and Spring Quarters and by announcement.

4 qtr. hrs. cr.

GOV 201—U. S. GOVERNMENT I

Course surveys the Constitutional and the Democratic aspects of our American National Government. Emphasis is placed on the Constitution and its interpretation, interest groups and political parties, and the nomination and the election of national public officials, especially the President.

Offered Fall and Winter Quarters and by announcement.

4 qtr. hrs. cr.

GOV 202—U. S. GOVERNMENT II

Course surveys the chief characteristics and functions of the three branches of our American National Government, with emphasis being placed on the Executive Branch.

Offered Fall and Winter Quarters.

4 qtr. hrs. cr.

**GOV 303—INTERNATIONAL
RELATIONS**

Course examines the theories and practices used by the countries of the world in their relations with each other and some of the leading problems confronting these countries at present. Emphasis will be placed on the role of the United States and its foreign relations in these theories, practices and problems.

Offered Winter Quarter.

4 qtr. hrs. cr.

**GOV 304—COMPARATIVE
GOVERNMENT**

Course examines the leading systems of government at present, particularly democratic, communistic and fascist type governments. Emphasis will be placed on the main ideas and practices of each type as it is found in various countries and regions including the United States, the Soviet Union, Western Europe, Latin America and Africa.

Offered by announcement.

4 qtr. hrs. cr.

DEPARTMENT OF MATHEMATICS AND NATURAL SCIENCES

In a technological society dominated by facts and figures, it is essential for the prospective graduate to have a solid foundation in mathematics and natural sciences.

Both areas presently function to support the Drake College of Business Administration and the College of Arts and Sciences.

New freshmen and incoming transfer students must take the Mathematics placement test as part of the Fort Lauderdale University English and Mathematics Diagnostic Testing Program. The Students should then consult with their advisors during the orientation and pre-registration period to insure proper mathematics placement.

Generally, students in the Drake College of Business Administration are required to complete Mth 102 and 105. Most of these degree programs also require Mth 203.

To fulfill the science requirement for the baccalaureate degree, students need to complete 8 credits of science. Sci 101 is required of all students. Students may choose between Sci 111 or 301 to complete the requirement.

However, to be certain that general education requirements are fulfilled, students should check specific mathematic and natural science requirements in their degree programs.

MATHEMATICS

MTH 101—INTRODUCTION TO MATHEMATICS

Fundamental arithmetic operations. Checking computations. Fractions. Algebraic operations. Factoring. Linear equations in one unknown. Formulas. Statement problems. Systems of linear equations. Exponents and Radicals. Quadratic Equations. Arithmetic progression. Geometric progression. Binomial theorem. Logarithms. Required of all students having less than two years of high school mathematics. 4 qtr. hrs. cr.

MTH 102—BUSINESS

MATHEMATICS

Ratio and proportion. Percentage. Rate percent, Computation of base, rate, percentage. Commercial discounts. Trade discount. Cash discount. Single trade discount equivalent to a discount series. Mark-ups. Equivalent mark-ups. Mark-down. Price adjustments. Simple

interest. Exact and ordinary simple interest. Exact and approximate time. Simple amount. Computation of time, rate, principal. Present value. Equivalent obligations. Commercial paper. True discount. Rate of discount. Bank discount. Discounting commercial paper. Partial payments. United States rule. Merchants' rule. Installment plan. Generally required of all Drake College of Business Administration students. Prerequisite: Mth 101 or its equivalent. 4 qtr. hrs. cr.

MTH 105—INTRODUCTORY STATISTICS

Statistical data and statistical methods. Statistical tables. Graphic presentation. Time diagrams: Range, Cosine, Component — parts, charts. Semi-logarithmic charts. Bar Charts. Pictographs. Rates, ratio, and percentages. Frequency distributions. Measures of central ten-

dency. Arithmetic mean, Median, Mode. Minor mean. Dispersion and skewness. Linear correlation. The normal curve. Generally required of all Drake College of Business Administration students. Prerequisite: Mth 101. 4 qtr. hrs. cr.

MTH 110—MATHEMATICS FOR COMPUTER SCIENCE

Sets. Operations with sets. Permutations. Combinations. Probability. Mutually exclusive events; independent events; dependent events. Empirical probability. Vectors. Operations with vectors. Matrices. Operations with matrices. Inverse of a matrix. Determinants. Matrix algebra. Inequalities. Linear programming. Binary number system. Fundamental operations. Recommended for majors in computer science. Prerequisite: Mth 101 or its equivalent.

4 qtr. hrs. cr.

MTH 130—INTRODUCTION TO MATHEMATICAL ANALYSIS I

The system of real numbers. Inequalities. Absolute value. Exponents. Radical and rational exponents. Functions. Graphs of functions. Direct and inverse variation. Exponential functions. Logarithms. Computations with logarithms. Exponential and logarithmic equations. Trigonometric functions. Graphs of the trigonometric functions. Addition formulas. Trigonometric identities. Law of Sines. Law of Cosine. Applications. Required of all College of Arts and Sciences students. Prerequisite: Mth 101 or its equivalent.

4 qtr. hrs. cr.

MTH 131—INTRODUCTION TO MATHEMATICAL ANALYSIS II

Complex numbers. Roots of complex numbers. Theory of equations. Remainder and factor theorems. Zero of polynomials with real coefficients. Systems of equations. Matrices. Determinants.

4 qtr. hrs. cr.

NATURAL SCIENCE

SCI 101—THE STRUCTURE AND FUNCTION OF MAN

Basic course in human anatomy, physiology, and hygiene of man. Includes

Binomial theorem. Permutations. Combinations. Probability. Sequences. Mathematical induction. Arithmetic and Geometric progressions. Recommended for all College of Arts and Sciences students. Prerequisite: Mth 130.

4 qtr. hrs. cr.

MTH 201—ANALYTICAL STATISTICS

Basic techniques for statistical analysis and inference. Measures of central tendency and dispersion; frequency distribution; binomial and normal distribution, statistical inference test of hypothesis; and plausible survey methods. Recommended for computer science, economics, and finance majors. Prerequisite: Mth 130.

4 qtr. hrs. cr.

MTH 203—MATHEMATICS OF FINANCE

Compound interest. Compound amount. Compound present value. Equivalent obligations. Rate. Time. Effective rate of interest. Ordinary annuities. Amount of an annuity. Present value of an annuity. Rent. Amortization. Sinking Fund. Annuity due. Deferred annuities. Equivalent rates of interest. General annuities. Perpetuities. Capitalized cost. Bonds. Depreciation. Depletion. Contingent annuities. Whole life annuities. Temporary life annuities. Life insurance. Whole life insurance. Term insurance. Endorsement policy. Policy reserve. Prerequisite: Mth 102.

4 qtr. hrs. cr.

MTH 311—LINEAR ALGEBRA

See notation. Real number fields. Single valued mappings. Vectors and analytic geometry of space. Vector spaces. Linear transformations and matrices. Sets of linear transformations and matrices. Characteristic values and vectors of linear transformations. Recommended for majors in computer science. Prerequisite: Mth 110 and 131.

4 qtr. hrs. cr.

discussion of the circulatory system, excretion, nervous system, digestion, exercise, respiration, muscle function, and special senses.

4 qtr. hrs. cr.

SCI 111—THE NATURE OF MAN

Development and structure of the theory of the gene as an integral part of man's evolutionary history. Emphasis is on the nature of man and his environmental and genetic limitations.

4 qtr. hrs. cr.

SCI 301—DYNAMICS OF HUMAN ECOLOGY

Course which deals extensively with

man's role in the natural world and the immediate problems of survival he faces. Topics discussed include: overpopulation and birth control, drug usage, health problems and new medical techniques, conservation of land and water resources, hunger versus modern food production techniques, and pollution. 4 qtr. hrs. cr.



PROPOSED LIBRARY COMPLEX FOR FORT LAUDERDALE UNIVERSITY

DEPARTMENT OF PHILOSOPHY AND RELIGION

Philosophy is the only academic discipline without limits. Everything is grist for the philosopher's mill. It deals with the entire range of problems related to man, society and the universe. It seeks to probe the growing edge of man's frontiers—ever asking "Why?" The fundamental task of Philosophy today is to help Man, corporately as well as individually, formulate the right questions, for without the right questions, there is little hope for the right answers.

Religion is an academic discipline which encompasses the total man. It may be considered to be the link between the finite and infinite, the natural and the supernatural, the universal and the specific, and the physical and the metaphysical. Religion developed to meet the crises of life — from birth to death — ever seeking to give order, meaning and worth to the individual being, directing him to his fullest potential; opening him to the wonder and mystery of the universe. The approach of the department is general rather than doctrinal, lifting up the cultural, literary, and historical perspectives. The University views Religion from a non-denominational point of view believing that in no way should it impede the individual, but rather stands ready to encourage each individual's personal quest for meaning.

PHILOSOPHY

PHI 201—INTRODUCTION TO PHILOSOPHY

The objective of this course is to help the student in his personal encounter with the basic philosophical problems as they impinge upon his life. Readings are selected from the whole range of philosophy, dealing with problems that are relatively simple, stating them in non-technical language, and illustrating the methods that seem most useful for discussion. 4 qtr. hrs. cr.

PHI 202—INTRODUCTION TO PHILOSOPHY

Continuation of Phi 201.

4 qtr. hrs. cr.

PHI 205—GREAT IDEAS

This is a study of the great ideas concerning man and his achievements. The course relates the basic concepts of Truth, Beauty, Goodness, Justice, Knowledge, Reality and Religion as they focus on man and his relations to society today. 4 qtr. hrs. cr.

PHI 301—THE HISTORY OF PHILOSOPHY

A survey course designed to study representative philosophers in Ancient, Medieval and Modern periods.

4 qtr. hrs. cr.

PHI 302—THE HISTORY OF PHILOSOPHY

Continuation of Phi 301. 4 qtr. hrs. cr.

PHI 304—ETHICS

An examination of some representative standards of moral conduct, with attention to their practical application.

4 qtr. hrs. cr.

PHI 305—THE PHILOSOPHY OF THE CHRISTIAN FAITH

The basic concepts of Theology, Anthropology, Christology, Eschatology and the Nature of the Church are presented.

4 qtr. hrs. cr.

Courses primarily for Majors and Minors having at least twelve hours in Philosophy including PHI 201, 202 or 301, 302:

PHI 401—SEMINAR IN PLATO

4 qtr. hrs. cr.

PHI 403—SEMINAR IN ARISTOTLE

4 qtr. hrs. cr.

**PHI 404—SEMINAR IN
MIEVEAL PHILOSOPHY**

4 qtr. hrs. cr.

**PHI 405—SEMINAR IN
MODERN PHILOSOPHY**

4 qtr. hrs. cr.

**PHI 406—CONTEMPORARY
PHILOSOPHY**

A discussion of such present day philosophical movements as pragmatism, positivism, existentialism, and the revival of religion. 4 qtr. hrs. cr.

Courses open to seniors with permission:

**PHI 407—IMMORALITY AND
THE PROBLEMS OF EVIL**

4 qtr. hrs. cr.

PHI 409—READINGS

(a) American; (b) British; (c) Modern; and (d) Special Problems. These topics will be offered as they are requested.

4 qtr. hrs. cr.

PHI 411—EASTERN THOUGHT

Inter-departmental studies open to students by permission only:

4 qtr. hrs. cr.

**PHI 412—PHILOSOPHY OF
THE ARTS**

4 qtr. hrs. cr.

**PHI 413—PHILOSOPHY OF
RELIGION**

4 qtr. hrs. cr.

**PHI 414—PHILOSOPHICAL BASES
OF POLITICAL IDEALS**

4 qtr. hrs. cr.

RELIGION

**REL 201—INTRODUCTION
TO CHRISTIANITY**

A survey of such basic doctrines as God, Man, Church and Society.

4 qtr. hrs. cr.

**REL 202—INTRODUCTION
TO CHRISTIANITY**

Continuation of Rel 201.

4 qtr. hrs. cr.

REL 203—OLD TESTAMENT

A survey of the history and traditions of Hebrew people.

4 qtr. hrs. cr.

REL 204—NEW TESTAMENT

A survey of the major books of the New Testament.

4 qtr. hrs. cr.

**REL 301—JESUS, THE MAN
AND THE MESSAGE**

An examination of the Jesus of History and the Christ of Faith.

4 qtr. hrs. cr.

REL 302—THE SYNOPTIC GOSPELS

An intensive study of the Synoptic texts.

4 qtr. hrs. cr.

REL 303—CHURCH HISTORY

The rise of the Christian movement through the centuries.

4 qtr. hrs. cr.

REL 304—CHURCH HISTORY

Continuation of Rel 303.

4 qtr. hrs. cr.

REL 321—WORLD RELIGIONS

A study of the major religions of the world.

4 qtr. hrs. cr.

REL 322—CHURCH AND SOCIETY

A sociological study of the form and functions of Christianity.

4 qtr. hrs. cr.

**REL 401—CONTEMPORARY
CHRISTIANITY**

A study of present day theologians and theological issues.

4 qtr. hrs. cr.

REL 405—INDEPENDENT STUDIES

Research in special problems of religion.

4 qtr. hrs. cr.

REL 406—INDEPENDENT STUDIES

Continuation of Rel 405.

4 qtr. hrs. cr.

DEPARTMENT OF PSYCHOLOGY

Courses in the Department of Psychology are designed to acquaint the student thoroughly with the content and methods of scientific psychology. In addition to the values which psychology gives to the student in understanding the behavior of man and other animals, this program provides a background for advanced studies in such fields as clinical psychology, education, vocational and educational guidance, medicine, personnel work in business and industry — including labor-management relations — law, public relations work, and social work.

A major in psychology consists of a minimum of 48 quarter hours. Psy 201 and 202 are required courses, and Psy 201 is the prerequisite to all advanced courses. In the 300 and 400 level courses, 40 quarter hours are required to complete this major.

A minor in psychology consists of a minimum of 24 quarter hours, including 16 quarter hours at the 300 and 400 level.

All courses taken for major or minor credit must be passed with a grade of "C" or higher.

B.A. DEGREE IN PSYCHOLOGY:

Requirements: 192 Credit Hours

GENERAL EDUCATION CURRICULUM

Communications	Mathematics and Science
Eng 100 or 101 and 102 or 103..... 8	CS 101 4
ST 100 4	Mth 130, 131 8
	Sci 101 and 111 or 301 8
	<hr style="width: 100%;"/>
Foreign Language	
101, 102 8	20
201, 202 8	
<hr style="width: 100%;"/>	
16	

Student must complete 16 credits in one language. Those who studied same language in high school are required to take placement tests to determine which course they are prepared to enter.

Social Science	Humanities
Gov 101 4	FA 201 and/or 203 and/or ST 205..... 8
His 101, 102 8	Phi 201, 304, 406 or
Gov 201, 202 } 8	Rel Elective 4
His 201, 202 } 8	Eng 201, 202 } 12
Soc 201 4	Eng 221, 222 } 12
Soc 300 4	Eng 230, 231 } 24
<hr style="width: 100%;"/>	<hr style="width: 100%;"/>
28	

Major	
Psy 201, 202	8
Psy Electives	40
	48
Minor	
Electives*	24
*A sociology minor is recommended for psychology majors. Otherwise, Soc 303 and 305 are required.	
Free Electives	20

PSYCHOLOGY

PSY 101—ESSENTIALS OF MENTAL AND PHYSICAL HEALTH

An introductory course to acquaint the student with factors conducive to good emotional and physical health. Offered each Quarter. 4 qtr. hrs. cr.

PSY 201—PRINCIPLES OF GENERAL PSYCHOLOGY

A basic survey course designed to furnish an understanding of human behavior—learning, motivation, and personality. Offered each Quarter.

4 qtr. hrs. cr.

PSY 202—APPLIED PSYCHOLOGY

Application of psychology to the fields of business, industry, medicine, education, engineering, law, vocational guidance, personnel work, etc. Offered in the Winter Quarter. 4 qtr. hrs. cr.

PSY 301—HUMAN RELATIONS

Designed specifically for executives and supervisors with emphasis on personnel selection by tests and interviews, leadership training, motivation and morale, proficiency measurement, and conditions of work and productivity.

4 qtr. hrs. cr.

PSY 304—EXPERIMENTAL PSYCHOLOGY

Psychological experimentation to develop attitudes and skills in the scientific method. Offered by announcement.

4 qtr. hrs. cr.

PSY 306—PSYCHOLOGY OF LEARNING

Research on the theories and principles of learning—trial and error, rote

learning, conditioned response, reasoning plus insight, and creative problem solving. Offered by announcement.

4 qtr. hrs. cr.

PSY 310—INTRODUCTION TO THE PHYSIOLOGY AND PSYCHOLOGY OF DRUG ABUSE

A survey of the physiology and psychology of drug abuse—the nature and function of drugs, use and misuse, and the motivation for use of all known addicting and dependency producing substances. Offered in the Fall Quarter. A non-credit course.

PSY 311—TECHNIQUES OF DRUG DEPENDENCY MANAGEMENT

Analysis of both medical and non-medical management of drug dependency individuals, including a discussion of successful programs and treatment centers. Offered in the Winter Quarter. A non-credit course.

PSY 312—ADVANCED TECHNIQUES OF DRUG DEPENDENCY COUNSELING

Designed to increase the participant's sensitivity to perception, communication, use of motivational techniques and will include role playing, suggestion, persuasion, sensitivity training, and three sessions of didactic elaboration of the techniques of counseling as they apply to drug dependency. Offered in the Spring Quarter. A non-credit course.

PSY 315—CHILD PSYCHOLOGY

Survey of children's behavior patterns from infancy to adolescence. Offered in

the Spring Quarter. 4 qtr. hrs. cr.

**PSY 316—ADOLESCENT
PSYCHOLOGY**

Study of the physical, intellectual, emotional, social, vocational, and spiritual development as the teenager grows from childhood to adulthood. Offered in the Fall Quarter. 4 qtr. hrs. cr.

**PSY 321—HISTORY AND SYSTEMS
OF PSYCHOLOGY**

Chronological research of the development of psychology from Wilhelm Wundt and Edward Titchener to the present day, including the Behaviorist, Psychoanalytical, Gestalt, Field Theory, Perceptual, and Behavior Modification Schools of Psychology. Offered by announcement. 4 qtr. hrs. cr.

PSY 324—SOCIAL PSYCHOLOGY

An interdisciplinary approach involving psychological and sociological research regarding the attitudes, perception, and behavior of the individual when he interacts within groups. Offered in the Winter Quarter. 4 qtr. hrs. cr.

**PSY 326—PERSONALITY AND
ADJUSTMENT**

Analysis of personality theories and the individual's adjustment to our complex society of today. Offered in the Spring Quarter. 4 qtr. hrs. cr.

PSY 404—ABNORMAL PSYCHOLOGY

Case studies of neurotic and psychotic behavior with evaluations of causes, therapies, and prognosis of various disorders. Offered in the Winter Quarter. 4 qtr. hrs. cr.

**PSY 406—PERCEPTION AND
SENSATION**

An analysis of the criteria for perceiving our environment, attitudes and actions of other people, and our own thoughts, accomplishments, and abilities. Offered by announcement. 4 qtr. hrs. cr.

**PSY 408—INDIVIDUAL
DIFFERENCES**

A survey of the nature and scope of individual differences in intelligence, achievement, aptitudes and talents, personality, interests and values, and cognitive style. Offered in the Fall Quarter. 4 qtr. hrs. cr.

**PSY 414—PSYCHOLOGICAL TESTS
AND MEASUREMENTS**

Critical examination of evaluative instruments to assess intelligence, aptitudes, achievement, personality, and interests. Offered by announcement. 4 qtr. hrs. cr.

**PSY 416—PSYCHOLOGICAL
PRACTICUM**

Supervised clinical experience in standardized test administration and interpretation, recording data, writing reports, and counseling. Offered by announcement. 4 qtr. hrs. cr.

**PSY 421—DIRECTED
INDEPENDENT STUDY**

Registration for this course is subject to the approval of the Department Chairman. 1-4 qtr. hrs. cr.

DEPARTMENT OF SOCIOLOGY

Study in the Sociology Department is designed to provide a scientific approach to an understanding of social relations and culture in American society, as well as in other societies. Courses are provided as a general education and as an undergraduate background for persons wishing to pursue careers in sociology, social work, teaching, law, and research in government or private organizations.

A major in sociology consists of a minimum of 48 quarter hours. Soc 201, Introduction to Sociology, or its equivalent, is a prerequisite to all advanced courses in sociology with the exception of Soc 300, Marriage and The Family, and Soc 302, Cultural Anthropology. Soc 202, Social Problems, is required in the 200 level courses. In the 300 and 400 level courses, 40 quarter hours are required to complete this major.

A minor in sociology consists of a minimum of 24 quarter hours, including 16 quarter hours in the 300 and 400 level.

All courses taken for major or minor credit must be passed with a grade of "C" or higher.

B. A. DEGREE IN SOCIOLOGY:

Requirements: 192 Credit Hours

GENERAL EDUCATION CURRICULUM

Communications	Humanities
Eng 100 or 101 and 102 or 103..... 8	FA 201 and/or 203 and/or ST 205..... 8
ST 100 4	Phi 201, 304, 406, or
—	Religion Elective 4
12	Eng 201, 202 } 12
Foreign Language	Eng 221, 222 } 12
101, 102 8	Eng 230, 231 } 4
201, 202 8	—
—	24
16	Social Science
Student must complete 16 credit hrs. in one language. Those who studied same language in high school are required to take placement tests to determine which course they are prepared to enter.	Gov 101 4
	His 101, 102 8
	Psy 101 4
	Psy 201 4
	—
	20
Mathematics and Science	
CS 101 4	
Mth 105, 130 8	
Sci 101, and 111 or 301 8	
—	
20	

Major		Minor	
Soc 201, 202	8	Electives	24
Soc Electives	40		
	48	Free Electives	28

SOCIOLOGY

SOC 201—INTRODUCTION TO SOCIOLOGY

An analysis of human society: social relations, organizations, and institutions. Serves to acquaint students with the sociological point of view and as orientation and foundation for advanced work in the field. Prerequisite for all courses in sociology except Soc 300, Marriage and The Family, and Soc 302, Cultural Anthropology. Offered each quarter.
4 qtr. hrs. cr.

SOC 202—SOCIAL PROBLEMS

The causes and proposed solutions of such contemporary social problems as: suicides, mental diseases, personal demoralization, delinquency, crime, family disorganization, divorce, minority groups, economic insecurity, war, health, education, population growth, housing, and waste disposal. Offered Fall, Spring and Summer Quarters, or by announcement.
4 qtr. hrs. cr.

SOC 300—MARRIAGE AND THE FAMILY

Looking forward to marriage; choosing a mate; marriage and family experience with emphasis on its functions, problems and values. Offered each quarter.
4 qtr. hrs. cr.

SOC 301—URBAN SOCIOLOGY

A study of urban life; population composition; organizations; institutions; social relationships; urban problems; and planning. Offered Fall and Spring Quarters, or by announcement.
4 qtr. hrs. cr.

SOC 302—CULTURAL ANTHOPOLOGY

The origin and the development of different customs of mankind the relationship between the culture of the

group and the personality of the individual; and the processes by which customs persist or change. Offered Winter and Summer Quarters, or by announcements.
4 qtr. hrs. cr.

SOC 303—CRIMINOLOGY

The nature of crime and juvenile delinquency; causative factors; apprehending and punishing criminals; penal institutions; modern concepts of treatment; and prevention of crime. Offered Fall and Summer Quarters, or by announcement.
4 qtr. hrs. cr.

SOC 304—RACE AND CULTURE

Racial and ethnic minorities in the United States; social and cultural background; adjustment problems; and future outlook. Offered Winter and Summer Quarters, or by announcement.
4 qtr. hrs. cr.

SOC 305—JUVENILE DELINQUENCY

Background and causative factors; the relation of delinquency to crime; kinds of violations committed by youth; vandalism and gang violence; procedures in handling cases; treatment and prevention. Offered Spring Quarter or by announcement.
4 qtr. hrs. cr.

SOC 306—POPULATION

Demographic factors and social structure; trends in fertility, morality, population growth, migration, distribution, and composition; population problems and policies. Offered Spring Quarter, or by announcement.
4 qtr. hrs. cr.

SOC 307—SOCIAL STRATIFICATION

A study of the dynamics of class and caste, class mobility, power, authority, influence, and prestige in different types of communities.
4 qtr. hrs. cr.

**SOC 401—SOCIAL THOUGHT
AND THEORY**

A study of the most significant social thought and theory of the foremost social thinkers and theorists from ancient times to the present. Offered Spring Quarter, or by announcement.

4 qtr. hrs. cr.

SOC 402—SOCIAL RESEARCH

Methods and techniques of social research including methods of collecting, analyzing, and presenting data. Senior standing is required. Offered Fall and Summer Quarters, or by announcement.

4 qtr. hrs. cr.

**SOC 403—SOCIAL RESEARCH
PROJECTS**

The application of the methods and techniques as learned in Soc 402 (Social Research) to an actual project through student participation in the design and analysis of such a project. Social Research 402 is prerequisite to this course. Offered Spring Quarter, or by announcement.

4 qtr. hrs. cr.

**SOC 404—SOCIAL WELFARE OR
THE FIELD OF SOCIAL WORK**

The organized systems of social services and institutions; the development

of social welfare; the present system and organization of social welfare; and social welfare administration. Offered Winter and Summer Quarters, or by announcement.

4 qtr. hrs. cr.

**SOC 405—SOCIAL WELFARE
PROBLEMS IN AGENCIES AND
COMMUNITY SITUATIONS**

The student is given the opportunity to work with social problems and needs through an agency or a community situation and to develop skill in social work techniques, organization, and roles. SOC 404 is a prerequisite for this course. Offered Spring Quarter, or by announcement.

4 qtr. hrs. cr.

**SOC 410—CONTEMPORARY
SOCIAL ISSUES**

A discussion of contemporary social issues on a seminar basis; enrollment will be limited to sociology majors and subject to permission of instructor.

2 qtr. hrs. cr.

**SOC 421—DIRECTED
INDEPENDENT STUDY**

Registration for this course is subject to the approval of the Department Chairman.

1-4 qtr. hrs. cr.

DEPARTMENT OF SPEECH AND THEATRE

The Department of Speech and Theatre serves as a support area to the Drake College of Business Administration and, as part of the College of Arts and Science, contributes the liberal bodies of knowledge in the disciplines of Modern and Classical Rhetoric, Communication Theory and both the academic and practical aspects of Theatre.

The beginning course in speech (ST 100) is required of all students at the University. Theatre in Western Culture (ST 205) may be used to fulfill one of the humanities requirements.

ST 100—FUNDAMENTALS OF SPEECH

The principles of modern communication theory are practiced and studied through the preparation and presentation of speeches of different kinds to achieve different goals. Techniques of verbal and non-verbal communication are practiced to achieve clarity and effectiveness in speaking from the public platform and in discussion groups.

4 qtr. hrs. cr.

ST 110—BUSINESS AND PROFESSIONAL SPEECH

Knowledge in modern communication theory is specifically applied to common

business situations. Emphasis is on conference techniques, persuasion and the preparation and use of audio-visual aids. Prerequisite: ST 100. 4 qtr. hrs. cr.

ST 205—THEATRE IN

WESTERN CULTURE

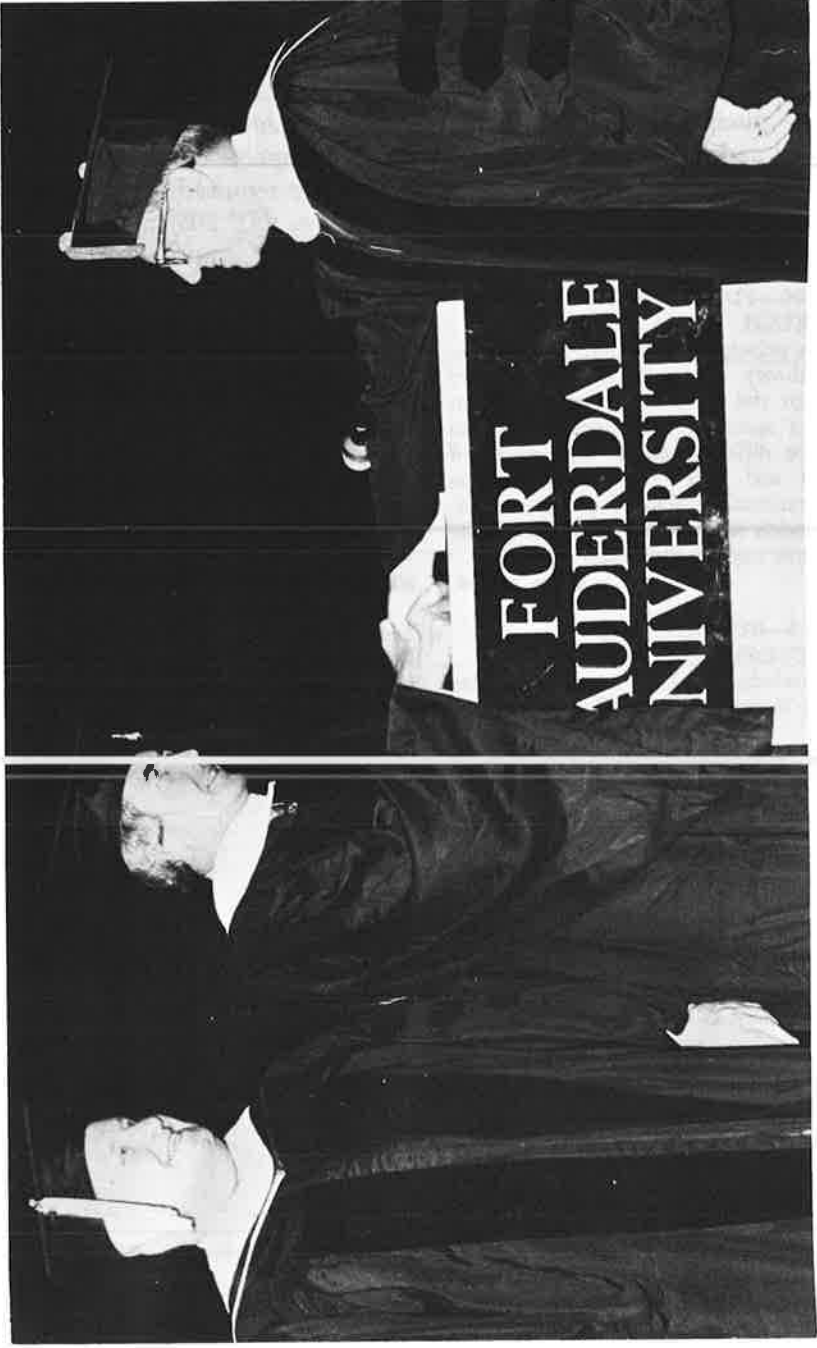
The significance of the theatre as an art in our western culture is studied. A survey of plays and theatrical techniques from the pre-Grecian civilizations to the present day.

4 qtr. hrs. cr.

ST 250—ACTING FUNDAMENTALS

Practice in the use of the body, voice and memory as parts of the actor's artistic instrument. Solo and ensemble acting exercises are required of all students.

4 qtr. hrs. cr.



Dr. Paul J. Meyer, President, Success Motivation Institute, Waco, Texas, being congratulated by President Drake and Dr. Ledbetter at the Thirty-second Commencement, held June 13, 1971.

International
Institute
of
Languages

**CHINESE
CZECH
DUTCH
ESPERANTO
FRENCH
GERMAN
GREEK
HEBREW
ITALIAN
JAPANESE
NORWEGIAN
POLISH
PORTUGUESE
RUSSIAN
SPANISH
SWEDISH**

FORT LAUDERDALE UNIVERSITY

"The International University"

There are in the United States of America three institutions of higher learning in whose names the word "International" appears. But not one of them gives even a beginning course in Esperanto. Fort Lauderdale University, designated "The International University," strives to be a truly international university, not only because it has students from other countries, teaches several modern languages, and offers courses in international relations but, more importantly, because it promotes and teaches the international language Esperanto.

Fort Lauderdale University is the only university in the United States of America, and one of very few in the world, offering several courses in the international language Esperanto for which university credit is given. A few institutions of higher learning in the United States of America offer an elementary course in Esperanto, but do not give credit toward a university degree. Fort Lauderdale University, on the other hand, does give the same credit for Esperanto as for other modern languages. This University offers not only an elementary course but intermediate and advanced courses in Esperanto.

Dr. S. J. Drake, president of the University, is a dedicated Esperantist. He is a member of the following Esperanto Associations: Universal Esperanto Association, The British Esperanto Association, Esperanto League for North America, United States Society of Esperantist Teachers, and The International Society of Esperantist Teachers. In addition to being a member of the American Association of Presidents of Independent College and Universities, he is also a member of such internationally minded organizations as the International Association of University Presidents, the Comparative and International Education Society, the International Platform Association, and the Institute of International Education, Fort Lauderdale University will cooperate with internationally minded universities all over the world.

Fort Lauderdale University has an International Club which is not only for the students from foreign countries but also for students from this country who are studying modern languages and the international language Esperanto. One of the purposes of the International Club is to promote human understanding and broadmindedness among those of many national origins and to have the members acquire greater affection and harmony for different cultures and different peoples. In addition to the International Club, the University also has an International Alumni Association.

LA UNIVERSITATO FORT LAUDERDALE

“La Internacia Universitato”

Estas en Usono tri altlernadaj institucioj, en kies nomo aperas la vorto “Internacia.” Sed neniu el ili donas eĉ komenckurson de Esperanto. La Universitato Fort Lauderdale, kun sia postnomo “La Internacia Universitato,” celas esti vere internacia universitato — ne nur, ĉar ĝi havas studentojn el aliaj landoj, instruas plurajn modernajn lingvojn, kaj proponas kursojn pri internaciaj rilatoj, sed, pli grave, ĉar ĝi instigas kaj instruas la internacian lingvon Esperanto.

La Universitato Fort Lauderdale estas la sola universitato en Usono, kaj unu el tre malmultaj en la mondo, proponanta plurajn kursojn pri la internacia lingvo Esperanto, por kiuj universitata kredito estas donata. Malmultaj institutoj de alta lernado en Usono proponas elementan kurson de Esperanto, sed ne donas por ĝi krediton uzeblan en la atingo de universitata grado. La Universitato Fort Lauderdale, aliflanke, ja donas la saman krediton por Esperanto, kiel por la aliaj modernaj lingvoj. Ĉi tiu Universitato proponas ne nur elementan kurson, sed mezan kaj progresintan kursojn de Esperanto.

D-ro S. J. Drake, Prezidanto de la Universitato, estas arda esperantisto. Li estas membro de la jenaj esperantaj asocioj: Universala Esperanto-Asocio, Brita Esperanto-Asocio, Esperanto-Ligo por Nordameriko, Amerika Asocio de Instruistoj de Esperanto, kaj la Internacia Societo de Esperantistaj Instruistoj. Li estas ano de Usona Asocio de Prezidantoj de Sendependaj Kolegioj kaj Universitatoj, kaj krome de tiaj internaciecaj organizoj kiel la Internacia Asocio de Universitataj Prezidantoj, la Kompara kaj Internacia Eduka Societo, la Internacia Oratora Asocio, kaj la Instituto de Internacia Edukado. La Universitato Fort Lauderdale kunlaboras kun internaciecaj universitatoj tutmonde.

La Universitato Fort Lauderdale posedas Internacian Klubon, ne nur por alilandaj studentoj, sed ankaŭ por tiuj el Usono, kiuj studas fremdlingvojn kaj la Internacian Lingvon Esperanton. Unu el la celoj de la Internacia Klubo estas, helpi interkomrenon inter la homaro kaj instigi senantaŭjuĝan kontakton inter la naciecoj, tiel, ke ĝiaj membroj ekakceptu kaj ekŝatu la diversajn kulturojn kaj popolojn. Krom la Internacia Klubo, estas ankaŭ ĉe la Universitato Internacia Asocio de Eksstudentoj.

INTERNATIONAL INSTITUTE OF LANGUAGES

Fort Lauderdale University is expanding its modern language curricula by the establishment of the International Institute of Languages. In addition to Spanish, French, Italian, Russian, and Esperanto, which are taught on a regular classroom basis and for which college credit is given, the Institute will offer any language provided instructors who are educated native speakers of the language desired can be obtained.

Enrollment in a non-credit language course may be on a tutorial basis of one or two students or in small groups up to a maximum of ten. Tuition will depend upon whether the language instruction is to one person at a time or whether it is in a small group.

Language instruction offered by the Institute will be of interest to those who want to learn a foreign language for business or travel purposes or to those preparing to live, work or study abroad, and to those who wish to meet professional or vocational needs. The principal objective of all language instruction is to enable students to function in a foreign tongue with oral proficiency at a level appropriate to their needs. The emphasis is on communication. There are no specific eligibility requirements for beginning language courses beyond a strong motivational interest in the language and the culture being studied.

With the rapid development in the field of communication, the need to know a second and even a third language increases tremendously. The Jet Age has placed us only hours away from countries with languages and cultures different from ours. It is the purpose of the language area to promote better understanding among people of different background and cultures through the study of the most abstract of human developments, language.

Foreign languages are required of all candidates for a B.A. degree and are encouraged as electives for students working toward a B.B.A. degree. Students considering future graduate work are also required to pursue one or more foreign languages.

ESPERANTO

In view of the great need for a simple yet adequate international language, which could be learned in all civilized lands and freely employed in speech and writing in all walks of life, Fort Lauderdale University introduced the international auxiliary language, Esperanto, for the first time in 1962. Since being designated as "The International University," in May of 1970, FLU is going to place greater emphasis on the teaching and learning of Esperanto.

Esperanto is the auxiliary language created by Dr. L. L. Zamenhoff (1859-1917) and first published in 1887. The vocabulary of Esperanto is "neutral" to the extent that it does not coincide with that of any national language or language group. It does, however, lean rather heavily in the direction of Latin, Greek, and the Romance and Germanic tongues, with little participation from Slavic, Oriental, or African tongues, save insofar as words from these tongues have already gained a measure of international acceptance. Esperanto is an excellent tool for enhancing linguistic competence and maintaining profitable world-wide contacts.

ESPERANTO

"The International Language"

ES 101—ESPERANTO I

Basic structure of the international language, reading, and conversation. The logical structure of Esperanto permits an early start on conversation and the rapid growth of vocabulary. Basic texts are read and audio-visual aids used. The neutral international language draws its vocabulary and structure from Romance and other roots. Increasingly popular in its own right in many countries, Esperanto is also an aid to logical thought and a sound foundation for the acquisition of other languages. 4 qtr. hrs. cr.

ES 102—ESPERANTO II

The principles of word structure introduced in Introductory Esperanto are mastered in this course, giving the student a fairly extensive vocabulary. Read-

ing of elementary and intermediate texts; continued conversation and use of audio-visual aids. 4 qtr. hrs. cr.

ES 201—ESPERANTO III

Continued work in structure. Conversation, composition, reading of literature, such writers as Zamenhof, Baghy, Francis, Kalocsay. Audio-visual aids may include direct reception of Esperanto broadcasts from Europe. 4 qtr. hrs. cr.

ES 301—ESPERANTO IV

In this advanced course the class is conducted exclusively in Esperanto. Conversation, composition, and Esperanto literature, both original writings and translations, Esperanto journals and magazines. Members of the class will correspond with Esperantists in many parts of the world. 4 qtr. hrs. cr.

FRENCH

FRE 101—ELEMENTARY FRENCH I

Essentials of French usage; practice in hearing, speaking, reading and writing for those with no previous knowledge of French, (4 hour lecture, language laboratory recommended). 4 qtr. hrs. cr.

FRE 102—ELEMENTARY FRENCH II

Continuation of French 101. Instruction in understanding, speaking, reading and writing French. Emphasis on the

spoken language. (4 hour lecture, language laboratory recommended). Prerequisite: Fre 101, or instructor permission. 4 qtr. hrs. cr.

FRE 201—INTERMEDIATE FRENCH

Understanding and speaking French at the intermediate level. Intensive practice in reading and writing. (4 hour lecture, language laboratory recommended). Prerequisite: Fre 102, or instructor permission. 4 qtr. hrs. cr.

FRE 202—INTERMEDIATE

CONVERSATIONAL FRENCH

Practice in speaking and writing on an intermediate level. Readings in contemporary culture. (4 hour lecture, language laboratory recommended. Prerequisite: Fre 201, or instructor permission.

4 qtr. hrs. cr.

FRE 203—FRENCH CULTURE AND CIVILIZATION

A historical interpretation of France, through the study of geography, religion, sociology, and the arts. (4 hour lecture). Prerequisite: Fre 202, or instructor permission. Offered by announcement.

4 qtr. hrs. cr.

FRE 204—INTERMEDIATE GRAMMAR AND COMPOSITION

A study of an intermediate level of

fine points of grammar and style. (4 hour lecture). Prerequisite: Fre 203, or instructor permission. Offered by announcement.

4 qtr. hrs. cr.

FRE 301—PRACTICAL LINGUISTICS OF FRENCH

Application of linguistics to the study of French sound patterns and structures. Required of all Majors. (4 hour lecture). Prerequisite: Fre 204, or instructor permission. Offered by announcement.

4 qtr. hrs. cr.

FRE 321—DIRECTED INDEPENDENT STUDY

Registration for this course is subject to the approval of the instructor.

1-4 qtr. hrs. cr.

ITALIAN

ITA 101—ELEMENTARY ITALIAN I

Essentials of Italian usage: Practice in hearing, speaking, reading, and writing for those with no PREVIOUS KNOWLEDGE OF ITALIAN. Language laboratory recommended.

4 qtr. hrs. cr.

ITA 201—INTERMEDIATE ITALIAN

Understanding and speaking Italian at the intermediate level. Prerequisite: Ita 102. Language laboratory recommended.

4 qtr. hrs. cr.

ITA 102—ELEMENTARY ITALIAN II

Continuation of Ita 101, speaking, reading and writing Italian. Emphasis on the spoken language. Prerequisite: Ita 101. Language laboratory recommended.

4 qtr. hrs. cr.

ITA 202—INTERMEDIATE ITALIAN

Continuation of Ita 201. Emphasis on the spoken language. Prerequisite: Ita 201. Language laboratory recommended.

4 qtr. hrs. cr.

RUSSIAN

RUS 101—ELEMENTARY RUSSIAN I

Essentials of Russian usage; practice in hearing, speaking, reading and writing for those with no previous knowledge of Russian. (4 hour lecture, language laboratory recommended).

4 qtr. hrs. cr.

language. (4 hour lecture, language laboratory recommended). Prerequisite: Rus 101, or instructor permission.

4 qtr. hrs. cr.

RUS 201—INTERMEDIATE RUSSIAN

Understanding and speaking Russian at the intermediate level. Intensive practice in reading. (4 hour lecture, language laboratory recommended). Prerequisite: Rus 102, or instructor permission.

4 qtr. hrs. cr.

RUS 102—ELEMENTARY RUSSIAN II

Continuation of Rus 101. Instruction in understanding, speaking, reading and writing Russian. Emphasis on the spoken

**RUS 202—INTERMEDIATE
CONVERSATIONAL RUSSIAN**

Practice in speaking and writing on an intermediate level. Readings in contemporary culture. (4 hour lecture, language laboratory recommended). Prerequisite: Rus 201, or instructor permission.

4 qtr. hrs. cr.

**RUS 203—RUSSIAN CULTURE AND
CIVILIZATION**

A historical interpretation of Russian through the study of geography, religion, sociology, and the arts. (4 hour lecture). Prerequisite: Rus 202, or instructor permission. Offered by announcement.

4 qtr. hrs. cr.

**RUS 204—INTERMEDIATE
GRAMMAR AND COMPOSITION**

A study on an intermediate level of

fine points of grammar and style. (4 hour lecture.) Prerequisite: Rus 203, or instructor permission. Offered by announcement.

4 qtr. hrs. cr.

**RUS 301—PRACTICAL LINGUISTICS
OF RUSSIAN**

Application of linguistics to the study of Russian sound patterns and structures. Required of all majors. (4 hour lecture). Prerequisite: Rus 204, or instructor permission. Offered by announcement.

4 qtr. hrs. cr.

**RUS 321—DIRECTED
INDEPENDENT STUDY**

Registration for this course is subject to the approval of the instructor.

1-4 qtr. hrs. cr.

SPANISH

SPA 101—ELEMENTARY SPANISH I

Essentials of Spanish usage; practice in hearing, speaking, reading and writing for those with no previous knowledge of Spanish. (4 hour lecture, language laboratory recommended).

4 qtr. hrs. cr.

SPA 102—ELEMENTARY SPANISH II

Continuation of Spa 101. Instruction in understanding, speaking, reading and writing Spanish. Emphasis on the spoken language. (4 hour lecture, language laboratory recommended). Prerequisite: Spa 101, or instructor permission.

4 qtr. hrs. cr.

SPA 201—INTERMEDIATE SPANISH

Understanding and speaking Spanish at the intermediate level. Intensive practice in reading and writing. (4 hour lecture, language laboratory recommended). Prerequisite: Spa 102, or instructor permission.

4 qtr. hrs. cr.

**SPA 202—INTERMEDIATE
CONVERSATIONAL SPANISH**

Practice in speaking and writing on an intermediate level. Reading on contemporary culture. (4 hour lecture, language laboratory recommended). Prerequisite: Spa 201, or instructor permission.

4 qtr. hrs. cr.

**SPA 203—SPANISH CULTURE AND
CIVILIZATION**

A historical interpretation of Spain, through the study of geography, religion, sociology, and the arts of the Iberian Peninsula. (4 hour lecture). Prerequisite: Spa 202, or instructor permission. Offered by announcement.

4 qtr. hrs. cr.

**SPA 204—INTERMEDIATE
GRAMMAR AND COMPOSITION**

A study on an intermediate level of fine points of grammar and style. (4 hour lecture). Prerequisite: Spa 203, or instructor permission. Offered by announcement.

4 qtr. hrs. cr.

SPA 301—PRACTICAL LINGUISTICS

Application of linguistics to the study of Spanish sound patterns and structures. Required of all majors. (4 hour lecture). Prerequisite: Spa 204, or instructor permission. Offered by announcement.

4 qtr. hrs. cr.

**SPA 321—DIRECTED
INDEPENDENT STUDY**

Registration for this course is subject to the approval of the instructor.

1-4 qtr. hrs. cr.

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Standing Committee

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Ad Hoc Committee

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Standing Committee

Committee on Business Affairs: Ex-officio administrator, Vice President for Administration and Treasurer; Controller; Director of Physical Plant; Vice President for Development; Chairman of Accounting Department; Chairman of Drake College of Business Administration; two faculty members; and one student member.

Called Committee

Committee on Commencement Affairs: Ex-officio administrator, Chairman of Academic Affairs Committee; Director of Admissions and Registrar; Director of Student Activities; Manager of Bookstore; General Accountant; three faculty members; and two student members.

Ad Hoc Committee

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Called Committee

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Called Committee

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Ad Hoc Committee

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Ad Hoc Committee

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Ad Hoc Committee

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Ad Hoc Committee

Affiliate Directory

Accredited business colleges, technical institutes and junior colleges affiliated with Fort Lauderdale University for the purpose of transfer of credits and inter-institutional cooperation:

ALABAMA

Alverson-Draughon College, Birmingham
Alverson-Draughon College, Huntsville
Continental Commercial College
Massey-Draughon Business College
North Alabama College of Commerce
20th Century College

ALASKA

Alaska Business College

ARIZONA

Durham Business College of Tucson
Lamson Business College, Phoenix
Lamson Business College, Tucson

ARKANSAS

Capital City Business College,
Little Rock
Capital City Business College,
Pine Bluff

CALIFORNIA

Airline Schools Pacific, Covina
Airline Schools Pacific, Santa Ana
Airline Schools Pacific, Santa Monica
Coleman College
College of Data Processing
Computer Learning Center
Control Data Institute, Long Beach
Control Data Institute, Los Angeles
Control Data Institute, San Jose
Electronic Computer Programming
Institute, San Jose
Electronic Computer Programming
Institute, Anaheim
Empire College of Commerce
Grace Ball College
Moore's Business College
Riverside University
San Diego College of Business
Sawyer College of Business, Pomona
Skadron College of Business
Southern California College of
Medical and Dental Assistants

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Blair Business College
Midwest Business College,
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National Camera Technical
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Stone School of Business

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Paramedical Division
International Fine Arts College
of Fashion
Lakeland Business Institute
Massey Business College
Massey Technical Institute
Morris College of Business
Prospect Hall College
Southern College of Business
and Technology
Tampa Technical Institute

GEORGIA

Abraham Baldwin Agricultural College
Atlanta Institute of Medical and
Dental Assistants
Blayton Business College
Marsh-Draughon Business College
Reinhardt College

HAWAII

Cannon's College of Commerce

IDAHO

Link's School of Business
Twin Falls Business College

ILLINOIS

Black Hawk College
Control Data Institute
DeVry Institute of Technology
Electronic Computer Programming
Institute
Gem City College
Illinois Commercial College
Institute of Drafting & Technology
Metropolitan School of Business
Midstate College

INDIANA

The Bryman School
ITT Business Institute
Lockyear College of Business
Porter Business College
Sams Technical Institute, Evansville
Sams Technical Institute, Fort Wayne

IOWA

Hamilton College
Nettleton Business Training College

KANSAS

Central College
Draughon's Business College
Labette Community Junior College
Pratt Community Junior College
The Salt City Business College
Wichita Business College

KENTUCKY

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Draughon's Business College
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Computer Center
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Spencerian College
Sullivan Business College
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LOUISIANA

Bish Mathis Institute
Louisiana Business College
Meadows-Draughon College
Robinson Business College
Spencer Business College

MAINE

Andover Institute of Business
Beal Business College

Plus-Gray's School of Business

MARYLAND

Bay College of Maryland
The Gardner School of Business
Rockville Computer Learning Center

MASSACHUSETTS

Andover Institute of Business, Andover
Andover Institute of Business, Brockton
Aquinas Junior College of Business
Bryant-McIntosh Junior College
of Business
Bryant & Stratton School
Burdett College
Computer Institute
East Coast Aero Technical School
Electronic Computer
Programming Institute, Boston
Electronic Computer Programing
Institute, Worcester
Information Systems School
Lowell Commercial College
Malden Business School
New England School of Accounting
New England School of Art
Salem Commercial School
Salter Secretarial School
Stevens College

MICHIGAN

Control Data Institute
Muskegon Business College
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MINNESOTA

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Programming Institute
Globe Business College
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Normandale State Junior College
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Finishing School
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Vicksburg Commercial College

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Patricia Stevens Career College
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Technical Education Corporation

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Great Falls Commercial College

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C. E. School of Commerce
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 Nettleton Business College and
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Electronic Computer Programming
 Institute, East Orange
 Electronic Computer Programming
 Institute, Paterson
 Essex College of Business
 Lyons Educational Center
 Roberts, Walsh Stenotype School
 Ryder Technical Institute
 Union Technical Institute

NEW MEXICO

Draughon's Business College
 Santa Fe Business College
 Southwest College
 Southwest Computer College

NEW YORK

Albany Business College
 Apex Technical School
 Automation Institute of Queens
 Bryant & Stratton Business Institute
 Eastern School for Physicians' Aides
 Electronic Computer
 Programming Institute
 Elmira Business Institute
 Island Drafting School
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 Fashion Merchandising
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 Dental Assistants
 Manhattan Medical and Dental
 Assistants' School
 Monroe Business Institute
 New York Institute of Photography
 Rochester Business Institute
 Sadie Brown's Collegiate Institute
 Taylor Business Institute
 Utica School of Commerce
 Westchester Business Institute

NORTH CAROLINA

Croft Business College
 Evans College
 Hardbarger Business College
 King's Business College
 Miller-Motte Business College
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NORTH DAKOTA

Aaker's Business College
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 Ohio Institute of Business
 Portsmouth Interstate Business College
 Southern Ohio Business College
 Stautzenberger Business College
 Stautzenberger College of Business
 and Professional Drafting
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 Saint Gregory's College
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Bassissit Fashion Institute
 Electronic Computer
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Merritt Davis School of
Commerce, Medford
Merritt Davis School of
Commerce, Salem
North Pacific Dental & Medical College
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Computer Systems Institute
Contemporary Institute
Dean Institute of Technology
DuBois Business College
Duff's Business Institute
Electronic Computer
Programming Institute
Electronic Institutes, Harrisburg
Electronic Institutes, Pittsburgh
Erie Business Center
Greensburg Institute of Technology
Industrial Management Institute
Institute of Computer Sciences
Keystone Secretarial and Business
Administration School
Lackawanna Junior College
Lansdale School of Business
McCann School of Business
Median School
New Castle Business College
New Kensington Commercial School
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Philco-Ford Technical Institute
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Thompson Institute
Thompson School of Business
and Technology
The Wheeler School
Wilkes-Barre Business College
Williamsport School of Commerce

SOUTH CAROLINA

Columbia Commercial College
Forrest College

SOUTH DAKOTA

Nettleton College
Northwest College of Commerce

TENNESSEE

Draughon's Business College, Knoxville
Draughon's Business College, Nashville
Edmondson College of Business
Knoxville Business College
McKenzie College
Memphis School of Commerce
Miller-Hawkins Business College
National School of Business
Tennessee Institute of Electronics
West Tennessee Business College

TEXAS

Community College
Draughon's Business College, Amarillo
Draughon's Business College, Lubbock
Durham Business College,
Corpus Christi
Durham Business College, El Paso
Durham Business College, Houston
Durham Business College, Pasadena
Durham Business College, San Antonio
Durham's Business College, Austin
International Business College
Parish-Draughon's Business College
San Antonio College of Medical and
Dental Assistants
San Antonio Commercial College
Stenograph Institute of Texas
Valley Central College

UTAH

Electronic Computer
Programming Institute
Technical Engineering Institute

VERMONT

St. Joseph College

VIRGINIA

College of Hampton Roads
Falls Church Computer Learning Center
ITT Business Institute
Kee's Business College
Marymount College
Norfolk College
Phillips Business College

WASHINGTON

CTC Education Systems

Electronic Computer
Programming Institute
Kinman Business University
Knapp Business College
Walla Walla Business College

WEST VIRGINIA

Center College
Fairmont Business College
Huntington College of Business

WISCONSIN

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Manitowoc
Acme Institute of Technology,
Milwaukee

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Herzing Institutes
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Finishing School

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Gifts and Bequests

Gifts and bequests to Fort Lauderdale University may be given for general purposes or may be given for specific purposes including scholarships and professorships, buildings, equipment, or permanent endowment.

The corporate name of the University is Fort Lauderdale University. It is an accredited nonprofit educational institution chartered under the laws of the State of Florida and is located in Fort Lauderdale, Florida. Gifts to the university are deductible in determining the donor's income or estate taxes, subject only to the usual limitations concerning gifts to charitable corporations.

The following suggested forms are presented for the information of those desiring to include the university in their wills:

Unrestricted Bequest

I give and bequeath to Fort Lauderdale University the sum of _____ dollars for the general uses and purposes of the university. (Variations of this form may be made for gifts of property, securities, or other valuables.)

Residuary Bequest

I give and bequeath all the rest, residue, and remainder of my estate, real and personal, to Fort Lauderdale University for the general uses and purposes of the university.

Bequest for General Endowment or Specific Purpose

I give and bequeath to Fort Lauderdale University the sum of _____ dollars to be added to the general endowment funds of the university (or to be used for the following purpose:)

Life insurance is another way by which gifts may be made to Fort Lauderdale University. Such insurance may be assigned to the university in whole or in part or the university may be designated as a beneficiary.

The preparation of any assignment or designation should be done only with the advice of legal counsel. Fort Lauderdale University is prepared to assist the donor or donor's counsel in assuring that specific wishes are met.

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